

**TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
February 13, 2020**

**COUNCIL PRESENT:** Sandie Puchalski, Vice Mayor; Robert Williams; Peter Peyton;  
Robert Bilicki; David Goauk  
**COUNCIL ABSENT:** Fred Janci, Mayor; Katherine Bilicki  
**TOWN CLERK:** Missy Wallace-Wessells

**TOWN COUNCIL MEETING**

- I. **Call to Order** – Sandie Puchalski, Vice Mayor called to Order the Town Council Meeting at 7:00 p.m. on Thursday, February 13, 2020, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** – Sandie Puchalski, Vice Mayor lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Sandie Puchalski, Vice Mayor welcomed everyone and opened the floor for Public Comments.
  - Nature Conservancy Director Jill Bieri and Coastal Scientist, Bo Lusk presented a presentation of the efforts to preserve the Barrier Island. The oyster castle project was discussed in length. A discussion of different organizations who were involved including UVA, ANPD and Fish and Wildlife. The project will be located along the island in Bradford’s Bay. The project will require many volunteer hours over a 3 year span and cost approximately \$1.65 million dollars. They encouraged everyone to volunteer to help with this project. A discussion ensued. John Joeckel spoke on this subject and clarified aspects to benefit Wachapreague.
  - ANPD Clara Vaughn spoke about the feasibility study proposal for a new hotel in Wachapreague. She explained the grant application process and the request will be \$23,000. She also presented documents for the town officials to sign to proceed to Phase II. Resident Jack Sherman spoke on what will bring people to Wachapreague to build a hotel. He expressed a concern of the cost to the resident. The topic will be continued.
  - Mark Brabham, VIMS Director of Facilities Management presented a diagram of future plans of the VIMS complex. He stated the development was in compliance with all zoning regulations except a maintenance building. He presented a request for a variance for the maintenance building to allow a freeboard of 2’. The Town of Wachapreague requires a flood plan freeboard of 3’ above median high tide. Clerk Wessells stated the procedure for this approval. She explained a permit request must be presented. The request will be denied and forwarded to the Zoning Board of Appeals for consideration. Mr. Brabham will move forward with this process. This topic will be continued.
- IV. **Council Meeting**

VM Puchalski asked if everyone has reviewed the minutes from December 12, 2019 meeting. A motion was made by R. Williams to accept and seconded by R. Bilicki. A vote was taken and all approved.

## V. **Review of Financial Report**

VM Puchalski asked if everyone had a chance to review the financials. The Council has reviewed the financials previously by email. There were no questions or concerns.

- A motion was made by P. Peyton to accept the Town and Port Financials for December 2019. R. Bilicki seconded the motion. A vote was taken and all approved.
- A motion was made by R. Bilicki to accept the Town and Port Financials for January 2020. P. Peyton seconded the motion. A vote was taken and all approved.

## VI. **Unfinished Business**

### **A. HRSD**

- VM Puchalski stated Clara Vaughn discussed the status of the project.

### **B. Marina**

- VM Puchalski reported dredging will start the beginning of March. She asked if all the permissions were received from property owners. Clerk Wessells stated the forms were received.
- VM Puchalski stated the VPA Grant request will be small for 2021. The Port will only request \$12,000 of which \$3,000 will be the responsibility of the Port. The work needed will be repairs of the dock step support beams. The only other thing needed will be scrapings.

### **C. Town Maintenance/Garbage (Repairs)**

- D. Gouak reported the maintenance budget has been hit hard this past month.
- D. Gouak stated the new brush truck needed work to pass inspection due to front end problems. The work was completed and has a current inspection.
- D. Gouak reported the pickup truck needed brake repairs. The garbage truck was leaking fuel from ruptured filters. Finally the JD grass cutter needed a new battery.
- D. Gouak wanted to thank Richie Puchalski for all his assistance in repairing the town's equipment. Dave stated Richie has saved the town a lot of money with volunteering to fix things.

### **D. Powell Park**

- VM Puchalski stated the USCG will help clean up the ditch area and help cut back brush. She stated a backhoe will be needed to dig out the area.
- R. Williams stated he would like to have a sign installed outside the grave yard to identify the sites. He hopes this will prevent people from entering the fenced area.

### **E. Seaside Park**

- The bocce court was presented again. Margo Digan presented documentation requested for a location. VM Puchalski stated wood can be ordered but the exact location needs to be decided. The Council decided to table this once more and come up with a solution next month. The area will be staked for optional locations.
- Clerk Wessells reported on the situation of repairs needed at gazebo. Chamber of Commission will repair damage but the estimate must be broke down. Big Woods will prepare the estimate and it will be forwarded to Robie.

### **F. Town Beautification**

- K. Bilicki was not present. Council stated nothing new to present. .

### **G. Tourism**

- R. Bilicki stated everything has already been discussed.
- Clerk Wessells reported ES Antique Car Club has requested to use Seaside Park in July.

**H. Derelict Properties**

- R. Williams stated a lien has been discovered on the Barnes property. The council will look into raising the property.

**I. Safety and Security**

- R. Williams stated everything is safe and secure.

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**J. Zoning Administrator's Report**

- Mayor Janci was not present.
- Clerk Wessells stated there are several things needing to be reviewed.

**K. Streets and Drainage**

- R. Williams reported the leaf vacuum was being used.
- R. Williams stated a new grate/culvert has been made and installed at corner of South Street and High Street.
- R. Williams will submit a request for VDOT to reimburse the town for the culvert expense.

**L. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT**

- R. Williams stated everything has been discussed.

**M. Planning Commission**

- K. Bilicki was not present. Nothing new to report by Council.

**N. Legal**

- Nothing new to report.

**VII. New Business**

- R. Williams presented the issue of storage for the equipment. He has suggested constructing a metal building on lot east side of ball field. The building suggested is 30'x50' and cost approximately \$35,000. It was suggested the fire house may be available in a few years for purchase.
- VM Puchalski stated the town will need a new trash truck soon. These items will be discussed in the near future.
- R. Bilicki stated a proposal has been presented to rezone parts of the town. He has discussed this with the mayor. R. Bilicki asked if the council can move forward with this. Clerk Wessells asked if she can contact the current members to help move forward with the Planning Commission. All agreed.
- Clerk Wessells asked the council to assist the WVFC with help to repair the parking lot due to mail trucks turning around. Clerk Wessells stated \$1,000 is donated yearly to WVFC. VM Puchalski made a motion to give \$1,000, to WVFC to help with repairs to the parking area. P. Peyton seconded the motion. A Roll Call vote was taken with 5 yes and 2 absent. Motion passed. Jack Sherman donated the remaining \$500 to WVFC. Clerk Wessells thanked everyone for the donation.

**VIII. Adjournment**

- Motion was made by VM Puchalski and seconded by R. Bilicki to adjourn. All approved.

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MAYOR  
02/13/2020

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TOWN CLERK

MOTION TO APPROVE \$1,000 TO BE GIVEN  
TO WACHAPREAGUE VOLUNTEER FIRE COMPANY  
AS A YEARLY DONATION.

Pursuant to motion made by **VM Puchalski**, and seconded by **Councilman P. Peyton**, for a Motion to approve the donation of \$1,000 to the Wachapreague Volunteer Fire Company.

Name of Official	For	Against	Abstaining	Absent
VM Sandi Puchalski	X			
K. Bilicki				X
P. Peyton	X			
D. Gouak	X			
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)				X
Vote Totals	5	0	0	2

Duly recorded this \_\_\_\_\_ day of FEBRUARY 2020.

\_\_\_\_\_  
Town Clerk

**TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
March 12, 2020**

**COUNCIL PRESENT:** Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Robert Williams;  
Peter Peyton; Robert Bilicki; David Goauk; Katherine Bilicki

**COUNCIL ABSENT:**

**TOWN CLERK:** Missy Wallace-Wessells

**TOWN COUNCIL MEETING**

- I. **Call to Order** – Fred Janci, Mayor called to Order the Town Council Meeting at 7:00 p.m. on Thursday, March 12, 2020, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** – Fred Janci, Mayor lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Fred Janci, Mayor welcomed everyone and opened the floor for Public Comments.
  - A. Joeckel spoke concerning the pole light along her property on Whileaway Lane. She has been previously told the pole was privately owned and maintenance was her responsibility. She informed the Council that ANEC came out and replaced the light after a phone call. R. Williams stated a call was made concerning this pole light and was told it was privately owned. If the pole was to be included within the town, contact by mayor was needed. Mayor Janci and R. Williams discussed looking into this matter.
- IV. **Council Meeting**

Fred Janci, Mayor asked if everyone has reviewed the minutes from February 12, 2020 meeting. R. Bilicki noted a correction concerning the variance request regarding the maintenance shed. The correction was noted. A motion was made by P. Peyton to accept and seconded by VM Puchalski. A vote was taken and all approved.
- V. **Review of Financial Report**

Fred Janci, Mayor stated the budget was 8 months and 66% through the year. Mayor Janci reviewed the finances with the Council.

  - A motion was made by R. Bilicki to accept the Town Financials for February 2020 and seconded by VM Puchalski. A vote was taken and all approved.
  - A motion was made by R. Williams to accept the Port Financials for February 2020 and R. Bilicki seconded the motion. A vote was taken and all approved.
- VI. **Unfinished Business**
  - A. **HRSD**
    - Mayor Janci and R. Bilicki stated the meeting was rescheduled to next Friday.
    - Mayor Janci stated the HRSD has received notice that about half of the funds have been granted to run the sewage to the Town. Mayor Janci explained this information was being investigated and the correct information would be distributed to the Town citizens. At that time the citizens will have the option to present their views during a Public Hearing.
    - R. Williams stated VDH was contacted and they will not require anyone to connect to the sewage district. This information will be presented during the Public Hearing.

- It was discussed that VIMS would have money to help with bringing this project to its facility. It was reported they will no longer need the sewage line. The council discussed this was not completely accurate. A temporary solution was discussed by VIMS due to the time frame of their project.
- Mayor Janci stated this would be an ongoing topic on the Town's Agenda for months to come. It was agreed to move on and table this discussion.
- R. Bilicki requested the minutes be reviewed by the Mayor prior to publishing for clarification.
- After a discussion, the Council wanted everyone to understand the purpose of the Feasibility Study by ANPD was to find the funds and to explore the need for these projects.

#### **B. Marina**

- VM Puchalski reported dredging pipes were installed and will start dredging today at town marina.
- VM Puchalski reported many people have requested slip rentals for flounder tournament. She stated she will not know availability until the end of month due to the yearly leases.
- P. Peyton asked who is responsible for the fees to dredge the other marinas. VM Puchalski stated the owners of the properties. The dredging company contracts with them. The dredger charges \$1/cy extra from all owners. This is refunded to the Town for spoil site repairs.
- R. Williams asked how often the spoil site must be graded. VM Puchalski stated between 10-12 years and depends on the quantity of spoils collected. It was discussed the possibility to sale some spoils. R. Bilicki stated this could be a profit for the town. They will need to be tested.
- VM Puchalski stated no word on the VPA request but usually don't find out until May or June. She stated the reimbursement process will begin once the dredging is complete.
- A discussion of marinas that received the permits.
- Mayor Janci explained the town pays mobilization and owners pay for service.

#### **C. Town Maintenance/Garbage (Repairs)**

- D. Gouak reported on the issue with the pickup truck. The ignition switch was broken. R. Puchalski is in the process of ordering and repairing it.
- D. Gouak stated the new leaf vacuum is doing well and being used.
- D. Gouak reported tractor will need maintenance soon. He reported new truck is doing well.
- D. Gouak stated the maintenance crew does not do repairs or maintenance on equipment. R. Puchalski has been a great help with doing repairs for the town.
- R. Williams asked about the garbage truck condition. It was discussed a hole was in the bottom and it loses garbage. Mayor Janci asked if it can be taken to Johnson's Welding for repairs. D. Gouak will have it fixed.

#### **D. Powell Park**

- VM Puchalski stated the Senior Softball League has requested to use the park on May 16. The plan was to have a tournament to raise money for the league. They will donate a portion to the town. The council was pleased that the ball field was being used. It was suggested to post ads so the public could attend.
- VM Puchalski stated the USCG will do an annual cleanup at the park and possible the marina.
- R. Williams showed examples of a sign installed outside the grave yard to identify the sites. He hopes this will prevent people from entering the fenced area. It was agreed money was available to purchase the sign. The council agreed on the tan sign. R. Williams will move forward to have it made. The council also thanked R. Williams for all the work to maintain the grave site.

#### **E. Seaside Park**

- The council discussed the location for the bocce court and it was approved. The location will be across from firehouse, along hedgerow. Materials will be ordered with marina wood.
- VM Puchalski suggested memorial stones for the park instead of benches.

#### **F. Town Beautification**

- Nothing to present.

#### **G. Tourism**

- R. Bilicki stated Clerk Wessells has forms for Mayor Janci to sign concerning the HRSD, Raft and motel feasibility study. It is due by March 17.
- R. Bilicki stated the Easter Bunny will be at Easter Egg Hunt on April 11<sup>th</sup> at 11 am. Volunteers were need to provide cookies and egg hiding and asked to be at park at 10 am.
- R. Williams introduced Jim Bell, a new resident of Wachapreague. J. Bell has been involved with lots of tourism across the bay. He is also interested in helping with advertising and updating the town's internet. He also has experience with judging professionally.

#### **H. Derelict Properties**

- K. Bilicki stated Planning Commission got together on Monday. They went over ordinances concerning keeping up property. It will be reviewed and presented next month. It was discussed to have an Ordinance Officer and Charles Elliott has volunteered to do job.
- Clerk Wessells explained things she has done to try and remedy this problem.
- A discussion of possible having owners allow for a control burn. Mayor Janci stated the property would need to be maintained.
- It was discussed the procedures have already been done but there is nothing to hold accountable. The penalty has no "TEETH" to force. Ideas of possible things that can be done. This will be brought back next month.

#### **I. Safety and Security**

- It was discussed VIMS was broke into and a truck and tools were stolen. It is being investigated by ACSO. Truck was recovered in Northampton County.
- A discussion of an incidence on Bayside Road where the ACSO was called. It seemed to be a party that got out of hand. The property owner will be contacted. The house is currently being rented to cable installers. D. Gouak reported a problem with calling 911. Jeff Flourney was contacted at 911. Problem will be looked into.
- The speeding issue was again discussed. Ideas to slow traffic on side roads.

#### **J. Zoning Administrator's Report**

- Mayor Janci stated 4 permits request were received. These were for the 3 VIMS projects. Mayor Janci was able to approve 2. The will be reviewed by Board of Zoning Appeals (maintenance shed). The additional request was for an accessory shed on Pearl Street. This was also approved.
- Clerk Wessells will contact the Board of Zoning Appeals members and schedule an appointment.

#### **K. Streets and Drainage**

- R. Williams reported the leaf vacuum was being used. Plans for the maintenance crew to use it on Liberty Street next week.
- R. Bilicki discussed best route to use for spoil removal from VIMS project. It was decided to use Brooklyn Avenue and out Richardson Avenue.

**L. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT**

- R. Williams stated everything has been discussed.

**M. Planning Commission**

- K. Bilicki stated Ordinance I-6 has been reviewed and will be presented next meeting. She also reported on the bocce court location. Next meeting will be April 6, 2020.
- Mayor Janci requested to look at the clause concerning the 7 day notice of RV's in yards being stayed in. He stated the days need to be defined. Enforcement issues were discussed. R. Bilicki requested contacting lawyer to write a "boiler plate" letter and sign by mayor or council. K. Bilicki requested a copy of letter sent to residence.

**N. Legal**

- Nothing new to report.

**VII. New Business**

- VM Puchalski suggested doing a flounder tournament next year for a fundraiser.
- R. Bilicki stated a flooring contractor has offered to donate flooring for the town hall. A letter signed by the mayor for thanks and the value of the donation. All thanked R. Bilicki for looking into this.
- R. Bilicki has researched replacing the tourism signs (Painter and Kellar). The estimate given was \$1722 for both to be installed. Council discussed ideas for signs. This will be brought back next month.
- It was reported the electrician has been in to give estimate for gazebo repair.
- R. Bilicki requested if restrooms at marina could be left open year around. VM Puchalski stated the restrooms need to be winterized and closed.

**VIII. Adjournment**

- Motion was made by R. Bilicki and seconded by P. Peyton to adjourn. All approved.

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MAYOR  
03/12/2020

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TOWN CLERK

**TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
April 9, 2020**

**COUNCIL PRESENT:** Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Robert Williams;  
Peter Peyton; Robert Bilicki; David Goauk  
**COUNCIL ABSENT:** Katherine Bilicki  
**TOWN CLERK:** Missy Wallace-Wessells (absent)

**TOWN COUNCIL MEETING**

- I. **Call to Order** – Fred Janci, Mayor called to Order the Town Council Meeting at 7:00 p.m. on Thursday, April 9, 2020, in the Wachapreague Volunteer Fire Company Hall.
- II. **Pledge of Allegiance** – Fred Janci, Mayor lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Fred Janci, Mayor welcomed everyone and opened the floor for Public Comments.
  - A. Joeckel spoke concerning the loss of revenue. She estimated \$14,000 shortage. R. Bilicki responded with the figures from Mary Jo Tatum, Treasurer: \$2,800 in transient taxes; \$8,300 in meals taxes. Thus far \$4,200 has been received. Giving a short fall of an estimated \$6,900 for the year.
  - A discussion ensued concerning the property taxes for other small towns in Accomack County. This will be discussed at a later time.
  - A. Joeckel spoke on several topics.
    - She asked if “railway” spoils have been tested. They requested to place spoils on town’s spoil site. Mayor Janci stated nothing has been done yet.
    - Joeckel asked the status of dredging. VM Puchalski stated it is on hold until isolation order is lifted. The only thing left is the Island House.
    - Joeckel also discussed the notice sent to the town clerk concerning the channel dredging. R. Bilicki questioned another program available for the same area.
    - Joeckel suggested raising the meals and transient taxes instead of property tax.
  - Jack Sherman spoke about the condition of the waterways. He is concerned about the direction the town is going. He stated the businesses will never be as there were.
  - Randy Powell spoke about the draw of fishing and hunting years ago.
    - He stated the concern of HRSD sewage in town and what is being pursued. He stated the council has not made a good faith effort of letting the citizens know information regarding the sewage and the town’s plans moving forward.
    - He also commented on his concern of a council member voting on issues that could benefit them. He stated if poorly handled, this could become a misdemeanor under Virginia law. He stated he believes the councilman is acting in good faith. This does not give a good impression of the council being upfront and honest. He feels this should be addressed. Finally he stated the citizens should be involved.

- Mayor Janci stated the council has been gathering information to present to the citizens. The plan was to gather factual information to present instead of guesses. The council is getting exact figures so the public can make an informed decision with facts instead of possible scenarios. He stated things have already been put in the paper and talked about that were incorrect and speculated. The town and personal attorneys have been involved with this matter. He stated due to our area, there are conflicts that could come about. R. Bilicki stated if there becomes an issue, he would recuse himself.
- R. Williams commented that this council does not wish to turn this town into a Chincoteague or Ocean City. We are trying to stay a small town. He also talked about RAFT and plans to preserve the town from flooding.
- R. Powell stated letting the citizens about the fact finding plans would help everyone understand what is going on. It was agreed.

#### **IV. Council Meeting**

Fred Janci, Mayor asked if everyone has reviewed the minutes from March 12, 2020 meeting. VM Puchalski made a motion to accept the minutes and R. Williams seconded the motion. A vote was taken and all approved.

#### **V. Review of Financial Report**

Fred Janci, Mayor stated the council is currently on a spending freeze. A. Joeckel stated this will be one of the first places people will come because of our social distancing.

Mayor Janci stated the budget was at 75% through the year. Mayor Janci reviewed the finances with the Council. The Town Profit/Loss vs Budget was discussed.

- Mayor Janci noted things that were are 100%. These were one time payments.
- It was noted that income was down from tags and decals.
- It was noted that expenses were down and will help with the short fall of income.
- A motion was made by R. Williams to accept the Town Financials for March 2020 and seconded by VM Puchalski. A vote was taken and all approved.

The Port of Wachapreague Profit/Loss vs Budget was discussed.

- VM Puchalski stated all the VPA work has been completed. We are waiting for check.
- A motion was made by R. Bilicki to accept the Port Financials for March 2020 and D. Gouak seconded the motion. A vote was taken and all approved.

#### **VI. Unfinished Business**

##### **A. HRSD**

- Mayor Janci stated a meeting was had via phone. This was cleared with the attorney prior to conducting. Mayor Janci wishes to form a work committee to gather information to be presented to the council. The HRSD Committee will consist of Mayor Janci, R. Williams and R. Bilicki.
- D. Gouak suggested putting together a quarterly newsletter to let the citizens know what is going on. R. Williams suggested having kids hand it out around town. The council all agreed this is a good idea.
- R. Bilicki stated the general manager of HRSD is waiting for a response from Mayor Janci in regards to the OP ED.

##### **B. Marina**

- VM Puchalski reported dredging for marina has been completed. She is unsure when the Island House will be done. The check has been issued and waiting to clear. Once it clears, she will submit everything for VPA reimbursement.
- VM Puchalski reported on communication with the other dredgers for the channel. They were supposed to arrive today but got called away. They should arrive Saturday to set thing up.

- VM Puchalski reported on previous concern of slip rental funds due to the flounder tournament being cancelled/postponed. She stated the dredgers will be renting 2 slips from the marina, this will help offset the loss of revenue due to the Coronavirus pandemic. She stated the benefit will be less traffic for the dredgers.
- R. Williams suggested posting the article from John Joeckel at the marina. He stated the information was detailed concerning the dredging and places to avoid. All agreed.
- VM Puchalski reported on information regarding the channel dredging. R. Bilicki will be arranging to have spoil site samples taken to test purity of spoils. This will help with the possibility of using these spoils for other things in the future.

#### **C. Town Maintenance/Garbage (Repairs)**

- D. Gouak reported the garbage truck is still leaking and taking it to Johnson Welding to get estimate on repairs. He suggested having everyone place garbage in bags. He will be having the guys sweep up debris as they pick up garbage. He stated the truck is in bad shape and need replacing. It will need inspecting in May.
- Mayor Janci reported finding a garbage truck but it was too big.

#### **D. Powell Park**

- VM Puchalski stated nothing to report.
- R. Williams asked if the council if a sign could be placed at cemetery stating maintained by Kiwanis Club. Everyone agreed.
- D. Gouak stated people have taken advantage of the park. Everyone was please it was being used.

#### **E. Seaside Park**

- R. Williams stated Clerk Wessells was handling the electrical work at the gazebo. He explained the situation with the council. Mayor Janci stated markings will be placed so this will not happen again. She was not present for the meeting. She will be asked to take care of this matter.

#### **F. Town Beautification**

- Nothing to present.

#### **G. Tourism**

- R. Bilicki stated Easter Egg Hunt was cancelled. Sunrise service was also cancelled.
- R. Bilicki reported flounder tournament has been postponed until maybe mid-May. Other things have been also postponed.

#### **H. Derelict Properties**

- R. Bilicki thanked A. Joeckel and the Planning Commission for updating the ordinance. He stated there were “no teeth” in the violation. He researched other ways to enforce the ordinance. A. Joeckel suggested contacting the attorney for guidance. A conversation ensued concerning other properties. A. Joeckel discussed having an enforcement agent to stay abreast of these situations. She suggested compensation.
- A discussion ensued concerning other ordinances needing to be addressed including campers- 7 days and unregistered boats/vehicles.
- The council agreed to contact the town attorney to discuss an acceptable timeline and approval with possible liens changes.

### **I. Safety and Security**

- R. Williams reported 4 pole lights were reported and repaired by ANEC. He also contacted VDOT to repair a stop sign.
- R. Williams stated a letter was written then edited by Mayor Janci for reimbursement of culvert grate installed on corner of High and South Street. The letter was signed and mailed.
- Mayor Janci stated due to the Covid Pandemic, a notice of no gathering should be issued for the town and marina. He recommended posting notices for any out of town visitors to isolate 14 days upon arrival. He has contacted several people already. A conversation ensued about procedures. The council agreed to posting notices, placing info on websites and having handouts informing every one of precautions and restrictions.

### **J. Zoning Administrator's Report**

- Mayor Janci discussed the VIMS maintenance building zoning request. Mayor Janci denied it due to the freeboard set for the town is currently 3 feet and the request is for 2 feet. The Board of Zoning Appeals members were to hear the request for variance. The meeting is currently set for May 2, 2020 at 11 am at VIMS Seaside Hall.
- The council discussed the roof issue at John Carr's resident on Main Street. Mayor Janci will go by and check the status or danger.
- R. Bilicki discussed the current zoning map of the town. He would like to address and update the zoning districts to include educational. The council agreed this should be forwarded to the Planning Commission.

### **K. Streets and Drainage**

- R. Williams stated nothing new to report.

### **L. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT**

- R. Williams stated the seminar was cancelled he planned to attend. Nothing new to report.

### **M. Planning Commission**

- Mayor Janci stated everything has already been discussed.

### **N. Legal**

- Nothing new to report.

## **VII. New Business**

- R. Williams discussed the upcoming elections. He stated it was discussed of moving the town elections to November. He stated the voting agents for Wachapreague are requesting to move the voting location to the fire house. This will provide more room for social distancing.
- Steve Bilicki stated signature from the town to for a cannon that was recovered from Lynhaven Inlet. The cannon is currently in North Carolina. S. Bilicki stated he has spoken with the Virginia Department of Historical Resources. He stated an indemnity must take possession of it. This is what he is requesting. He has agreed with another archeologist in town to be the principle responsible people for the cannon. He stated other have been recovered and displayed in NC. He has contacted the conservation department in DC that is experienced in the care. It is dated for the War of 1812. He would like to place it at Seaside Park as a tourism item. The council agreed this is a good idea. He has additional information to forward to the council.

- R. Bilicki stated the house located on Brooklyn Avenue belonging to VIMS is available for \$1 but needs to be moved. If anyone knows anyone who may want this house, please contact him before it is demolished. He asked nearby property owners if they would to move it. They all declined. He will contact the owner of the property across street.

**VIII. *Adjournment***

- Motion was made by R. Williams and seconded by VM Puchalski to adjourn. All approved.

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MAYOR  
04/09/2020

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TOWN CLERK

**TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
MAY 14, 2020**

**COUNCIL PRESENT:** Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Robert Williams;  
Robert Bilicki; David Goauk  
**COUNCIL ABSENT:** Peter Peyton; Katherine Bilicki  
**TOWN CLERK:** Missy Wallace-Wessells

**TOWN COUNCIL MEETING**

- I. **Call to Order** – Fred Janci, Mayor called to Order the Town Council Meeting at 7:00 p.m. on Thursday, May 14, 2020, in the VIMS Seaside Hall in Wachapreague.
- II. **Pledge of Allegiance** – Fred Janci, Mayor lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Fred Janci, Mayor welcomed everyone and opened the floor for Public Comments. There was nothing to speak on tonight.
- IV. **Council Meeting**
  - Fred Janci, Mayor asked if everyone has reviewed the minutes from May 14, 2020 meeting. D. Gouak made a motion to accept the minutes and VM Puchalski seconded the motion. A vote was taken and all approved.
  - Clerk Wessells addressed the issue of when minutes were to be sent for review. Everyone was okay with how things are currently done.
- V. **Review of Financial Report**

Mayor Janci stated the budget was at 85% through the year. Mayor Janci reviewed the finances with the Council. The Town Profit/Loss vs Budget was discussed.

  - Clerk Wessells stated the outstanding balances have been updated after the financials were printed.
  - Clerk Wessells also reported 36 household and approximately 60 vehicles are still in need of decals or tags. She stated this does not include trailers or golf carts. A discussion ensued concerning inspections and decals for golf carts. Council will try to remind everyone.
  - A motion was made by R. Williams to accept the Town Financials for March 2020 and seconded by VM Puchalski. A vote was taken and all approved.

The Port of Wachapreague Profit/Loss vs Budget was discussed.

  - VM Puchalski stated some outstanding balances have been paid. She will make contact with anyone with an outstanding balance.
  - A motion was made by R. Bilicki to accept the Port Financials for March 2020 and VM Puchalski seconded the motion. A vote was taken and all approved.

## **VI. Unfinished Business**

### ***A. HRSD***

- R. Bilicki reported on drain fields being installed with pump stations on Brooklyn Avenue for VIMS. These have been approved. He explained VIMS is interested in the HRSD along Atlantic Avenue if approved.
- J. Sherman asked about how HRSD would work with the proposed Rails to Trails along Lankford Highway. According to A. Joeckel, information from tourism commission is there will not be an issue with the HRSD and Rails to Trails project. More information will be gathered.

### ***B. Marina***

- VM Puchalski reported VPA request has been submitted and decision is expected in May.
- VM Puchalski stated if not approved, the Port will have to prioritize work needing to be completed.
- VM Puchalski discussed an issue with use of restrooms during winter months. She stated the restrooms are not heated and must be winterized. Wachapreague Marina is a seasonal facility and is exempt from certain requirements. She contacted other marinas to compare leases. A discussion ensued concerning pros and cons concerning making it an annual facility. It was agreed to remain a seasonal facility.
- Mayor Janci discussed increasing slip rates to be comparable with Island House. VM Puchalski stated we receive grants and they don't. It was agreed to remain as is.
- A discussion concerning channel dredging ensued. VM Puchalski explained the plans and timeline for project.
- R. Bilicki suggested having spoil core samples tested with the possibility of selling materials to use as fillers on properties.
- A discussion ensued concerning the process of Parker railway and the deterioration of the building. The owner will be contacted for update.

### ***C. Town Maintenance/Garbage (Repairs)***

- D. Gouak reported the garbage truck has been repaired. The cost was \$525 due to the area was worse than expected. The bottom was leaking garbage along route. Johnson's Welding rebuilt the bottom with metal. A roll call vote was requested to pay this bill. A motion was made by VM Puchalski and seconded by R. Bilicki. A roll call vote was taken with 4 yes, 1 absent and 1 abstain.
- VM Puchalski will called and scheduled inspection on garbage truck.
- D. Gouak discussed the tires on the garbage truck. It was suggested to change from split rim to regular. It will be discussed at a later date.
- Richie Puchalski was thanked for changing blades and oil on mowers.

### ***D. Powell Park***

- VM Puchalski stated nothing to report.
- It was discussed that a cleanup will be scheduled soon but USCG have been tied up due to Covid.
- R. Williams has sprayed playground and cemetery for weeds.
- The council was pleased to learn tennis court has been used for pickle ball.

### ***E. Seaside Park***

- Mayor Janci discussed weeding and cutting edges around park. The council will discuss this with the maintenance crew. The crew would use weed eaters not Roundup.
- The power line repair was discussed. Mike Lewis has offered to trench line for the town fee of cost. Clerk Wessells asked for assistance with contacting Big Woods for estimate request. R. Williams will make contact.

#### **F. Town Beautification**

- Nothing to present.

#### **G. Tourism**

- R. Bilicki stated E.S. Cruisers Car Show is scheduled for mid-July.
- A discussion concerning the cancelation of the annual carnival. Clerk Wessells reported Fire Company have discussed other fundraising events.
- R. Bilicki discussed Chamber of Commerce event Shore Surf and Turf invitations have been sent. Clerk Wessells requested permission to sell tickets from town hall. The event is set for September 2<sup>nd</sup>. They will be available to town citizens at membership prices.

#### **H. Derelict Properties**

- R. Bilicki discussed overgrown lawns around town. Property owners have complained about 2 properties. He arranged to have the properties cut. He understood this was not the correct procedure. It has been corrected. VM Puchalski suggested having a bulletin board in the town hall with updates on properties needing attention.
- R. Bilicki discussed notices sent to Joe Vodvarka concerning his property. He has requested removing derelict trailer. A certified letter will be sent.
- R. Bilicki discussed Barnes property. R. Bilicki received letter from property owner selling property across street with concerns. Clerk Wessells stated issues between VHD and Accomack County Zoning each stating unable to solve issue. R. Bilicki will make contact to remedy issue.
- R. Bilicki requested starting a running list of properties needing attention. They will include the following properties: Button (Powelton); Front Row (Atlantic); Riahi (Main); Berrends (Custis); Barnes (Church). A discussion of each property was discussed.
- A letter need to be issued to Vodvarka for trailer and boats; Dave Shields for vehicle not registered/inspected; Bragg property on Main Street for materials in yard.
- R. Bilicki reported the Hill house on Brooklyn Avenue will be moved to lot on Church Street.
- A discussion ensued concerning other properties that have been cleaned up around town by neighbors.

#### **I. Safety and Security**

- R. Williams reported on Covid cases on Eastern Shore. Only 1 case of Covid in the 23480 zip code.
- R. Williams discussed precautions must be used while voting.
- R. Williams also discussed the issue of speeding in town.
- A. Joeckel mentioned the ANPD Grants available to assist with Covid related expenses. It does not help with income lost. She stated to contact Jessica Steelman or Shannon Alexander.

#### **J. Zoning Administrator's Report**

- Mayor Janci discussed the VIMS maintenance building zoning request. Mayor Janci denied it due to the freeboard set for the town is currently 3 feet and the request is for 2 feet. The Board of Zoning Appeals members were to hear the request for variance. The meeting was scheduled for May 2, 2020 at 11 am at VIMS Seaside Hall but had to be rescheduled. Clerk Wessells made contact with town attorney with how to proceed. The BZA will proceed with the 4 members currently seated. A. Joeckel will contact the members and set up a date. The meeting will be advertised.

**K. Streets and Drainage**

- R. Williams stated VDOT will be replacing 2 culvert boxes. They will be on corner of High and South Street and near 10 Center Street. This will help with CRS.
- Clerk Wessells reported a request for ditch cleaning along Custis Street and Church Street intersection.

**L. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT**

- Clerk Wessells will be doing verification for CRS.
- VM Puchalski discussed clearing the south ditch along Powell Park.

**M. Planning Commission**

- R. Bilicki discussed request for zoning changes.
- It was discussed the 5 year plan is overdue.
- A discussion ensued concerning zoning was discussed including fees and taxes. This will be discussed at a later date.

**N. Legal**

- Nothing new to report.

**VII. New Business**

- R. Bilicki discussed moving to Phase 1 even though Accomack County remained at Phase 0. A discussion ensued concerning pros and cons. VM Puchalski made a motion and R. Bilicki seconded the motion. A vote was taken and all approved.
- R. Williams discussed starting a newsletter for the town's residents. He and wife Tomeka will take care of starting this.

**VIII. Adjournment**

- Motion was made by VM Puchalski and seconded by R. Williams to adjourn. All approved.

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MAYOR  
05/14/2020

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TOWN CLERK

A MOTION TO APPROVE REPAIRS TO GARBAGE TRUCK  
IN THE AMOUNT OF **\$525** TO JOHNSON'S WELDING FOR  
REPAIRS OF METAL BOTTOM.

Pursuant to motion made by **Councilman, VM Puchalski**, and seconded by **Councilman, R. Bilicki**, for a Motion to approve SPENDING \$525 TO REPAIR METAL PLATE ON BOTTOM OF GARBAGE TRUCK, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of March 12, 2019.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski	X			
Robert Williams	X			
Robert Bilicki	X			
Pete Peyton				X
Dave Gouak	X			
Kathy Bilicki				X
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	4	0	1	2

Duly recorded this \_\_\_\_\_ day of May 14, 2020.

\_\_\_\_\_  
Town Clerk

**TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
June 11, 2020**

**COUNCIL PRESENT:** Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Robert Williams;  
Robert Bilicki; David Goauk  
**COUNCIL ABSENT:** Peter Peyton; Katherine Bilicki  
**TOWN CLERK:** Missy Wallace-Wessells

**TOWN COUNCIL MEETING**

- I. **Call to Order** – Fred Janci, Mayor called to Order the Town Council Meeting at 7:00 p.m. on Thursday, June 11, 2020, in the VIMS Seaside Hall in Wachapreague.
- II. **Pledge of Allegiance** – Fred Janci, Mayor lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Fred Janci, Mayor welcomed everyone and opened the floor for Public Comments. There was nothing to speak on tonight.
- Joyce Smith spoke concerning storing and burning brush in the Powell Park entering through Switch Bridge Road. She stated health issues would be exhibited with burning the debris. She suggested mulching it for the citizens to recycle it for their yards. It was explained the reason was the cost to the landfill and trying to cut the expenses. R. Bilicki will contact the county to ask for a waiver for the brush fees.
  - Joyce Smith also spoke on the topic of overgrowth of lot on Switch Bridge Road. She was told arrangements have been made to have it bush hogged. The delay was because the property was extremely wet. It has had time to dry out.
  - A discussion ensued concerning building on private properties.
- IV. **Council Meeting**  
Fred Janci, Mayor asked if everyone has reviewed the minutes from May 14, 2020 meeting.
- R. Bilicki noted a wording change on page 2 under HRSD. He asked for the change of VIMS is interested in participating. Under Seaside Park, the correction should read *“Mike Lewis is willing to trench the line free of charge”*. R. Bilicki made a motion to accept the minutes with corrections and VM Puchalski seconded the motion. A vote was taken and all approved.
- V. **Review of Financial Report**  
Mayor Janci stated the budget was at 95% through the year. Mayor Janci reviewed the finances with the Council. The Town Profit/Loss vs Budget was discussed.
- The Council discussed expenses. Outstanding customer balances were also discussed.
  - A motion was made by VM Puchalski to accept the Town Financials for May 2020 and seconded by R. Williams. A vote was taken and all approved.
- The Port of Wachapreague Profit/Loss vs Budget was discussed.
- VM Puchalski discussed the outstanding balances and collection. Income is doing well.
  - A motion was made by VM Puchalski to accept the Town Financials for May 2020 and seconded by R. Williams. A vote was taken and all approved.

## **VI. Unfinished Business**

### ***A. HRSD***

- R. Bilicki reported USDA Grant update will be early July. It consist of 20% Hotel Feasibility Study and 80% towards the HRSD.

### ***B. Marina***

- VM Puchalski reported VPA Grant reimbursement was received.
- VM Puchalski ordered parking signs for the marina. There have been issues with parking along the dock.
- VM Puchalski reported the 2021 VPA Grant was approved.
- Clerk Wessells asked the status of the old marina. VM Puchalski stated the family has visited but nothing has been decided. She stated aqua farming has been looking at the marinas that are currently unused. A discussion ensued regarding possible uses of the waterfront properties.
- R. Bilicki discussed the possibility of a “pump and haul” for the commercial area until the HRSD has been decided. He stated VIMS would be interested in this project. He stated it could get the waterfront up and running. His information was from Cathy Plant at ACHD. Mayor Janci stated this would need to be brought up at a public hearing and emphasized as a temporary situation. Mayor Janci discussed the easement that was approved previously for the old marina. VM Puchalski stated it was too late for this project. This was to be used while the septic was been built behind the Inn.

### ***C. Town Maintenance/Garbage (Repairs)***

- D. Gouak reported the garbage truck has passed inspection for another year.
- R. Williams stated the walkway in Seaside Park was not being maintained. It needed to be weed wacked. A discussion that weed killer was not to be used because of the careless spraying on grass.
- D. Gouak was thanked for his service where this being his last meeting for the term.

### ***D. Powell Park***

- VM Puchalski stated trying to organize a cleanup soon by the USCG guys.
- R. Williams stated the sign was installed at the historic cemetery. He noted several people have commented how nice it looks.

### ***E. Seaside Park***

- Mayor Janci stated nothing new to discuss.
- VM Puchalski stated Kerry Paul was interested in giving a quote for the repair of electric for the gazebo.
- R. Williams stated the repair estimate by Big Woods was given to the Chamber of Commerce. They have paid the estimate. He recommended to have Big Woods do the repairs. The council agreed.

### ***F. Town Beautification***

- Nothing to present.

### ***G. Tourism***

- R. Bilicki stated E.S. Cruisers Car Show is scheduled for mid-July.
- R. Bilicki stated the 4<sup>th</sup> of July event will not happen this year and suggested moving the festivities to Labor Day. He suggested having the Crab Cake Cook-off at the same time. Jim Bell has offered to assist with Tourism for the town.
- R. Williams asked for a definite decision for the 4<sup>th</sup> of July. The council agreed to have nothing to celebrate the 4<sup>th</sup> of July within the Town of Wachapreague. The council asked the clerk to post on Facebook.

- R. Williams expressed concern over the lack of citizen participation in previous years for the 4<sup>th</sup> of July events.

#### **H. Derelict Properties**

- R. Bilicki stated a notice was sent concerning the trailer on Vodvarka's Fisherman's Lodge Campground. He also reported a 2<sup>nd</sup> notice was sent concerning the boats and overgrowth of grass at Fisherman's Lodge 1 Brooklyn Avenue with photos. The letter stated they have 30 days to take care of this. He stated the caretaker was cutting around debris and scrap metals was thrown into a neighbor's yard. He noted this is a danger. A timeline was discussed.
- R. Bilicki stated the Barnes' house was going up for tax auction. It was also stated other personal options with owners were being discussed.
- Clerk Wessells stated the Button house owner was contacted and called the town hall. She explained health issues preventing her traveling. She has asked for help with finding someone to get property into compliance with the ordinance. She also expressed an interest in selling the property.
- R. Bilicki reported prospective buyer's interest in buying the Riahi property on 39 Main Street and the old gas station on Main Street. There may be an interest in opening a donut shop.
- Clerk Wessells reported Front Row Properties "Parker Railway" 23 Atlantic Avenue has contacted the town hall in regards to demolishing the building. He was waiting for report stating no asbestos and then will get a demolish permit from Accomack County. He also requested a list of contractors who can do the work. He also presented a copy of the soil testing and it was negative for contaminants. He will mechanically dredge the area.
- R. Bilicki asked the status of the lot at 6 High Street "Trout" and if an invoice has been sent for cutting. Clerk Wessells confirmed the invoice was sent.
- Mayor Janci reported a complaint from Mr. Collins concerning the backside of the property at 15 Main Street. The house's wall has collapsed and was in need of immediate repairs. The property owner will be contacted by R. Bilicki.
- R. Bilicki discussed the house located at 56 Main Street. This property's back yard needs to be addressed and cleaned up.
- R. Bilicki also discussed the unfinished house on 8 Liberty Street with a travel trailer used as a residence. Mayor Janci stated the Planning Commission needs to specify the 7 Day Clause in the zoning.
- R. Bilicki stated a building permit fees need to be raised to \$250. He also suggested requiring a bond and expiration date for permit.
- D. Gouak stated the maintenance crew needs to do a walk through prior to cutting the lawn to prevent damage to mowers. It was noted the scrap metal flying across property from Fisherman's Lodge.
- Other abandoned properties were discussed.
- R. Bilicki stated Fisherman's Lodge Campground is required to have campers mobile and removed yearly for inspection per FEMA regulations. R. Bilicki inquired the number of spots rentable and income generated.

#### **I. Safety and Security**

- R. Williams reported street lights along Bayview and Center Street were replaced.

#### **J. Zoning Administrator's Report**

- Mayor Janci discussed the VIMS maintenance building zoning request was passed by the Board of Zoning Appeals. The variance was approved for the 2' freeboard.
- R. Williams stated the state is measuring traffic count around town. R. Williams contacted them concerning the Covid epidemic. The company stated it would not interfere with the count.

**K. Streets and Drainage**

- R. Williams reported pot holes were repaired and requested VDOT to look at Church Street road conditions. R. Bilicki stated Atlantic Avenue and Liberty Street were breaking up as well. He asked if VDOT would evaluate this areas.
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**L. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT**

- R. Williams stated the maintenance reports for Floodplain Maintenance Plan, Bi Annual Drainage Maintenance report was submitted to Clerk Wessells and awaited Mayor Janci’s signature.
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- Clerk Wessells will be doing verification for CRS. She reported on process being followed. R. Williams stated the property along Atlantic Avenue (approximately 1.25 ac from South Street north to new construction) deed copy has been submitted to the town. The owners have declared restrictions that the property is to be left “green”. This will be used for the CRS scoring.
- VM Puchalski discussed clearing the south ditch along Powell Park.

**M. Planning Commission**

- The Planning Commission has scheduled a meeting for Monday June 15<sup>th</sup>.

**N. Legal**

- Nothing new to report.

**VII. New Business**

- R. Bilicki discussed 1 more meeting scheduled for Thursday June 25<sup>th</sup> at VIMS Seaside Hall. He needs to request any other meetings for the Town. The July 9<sup>th</sup> meeting will be scheduled for VIMS Seaside Hall. Everyone agreed.
- He also suggested moving the meetings back to Tuesdays. They were originally changed due to location restrictions for R. Bilicki. This will be discussed with the new council members.
- R. Bilicki would like an update to our website to include all the council members, duties, contact information, tax information and any other relevant information.
- Mayor Janci requested a “Thank You” letter to be sent to Dr. Snyder. Clerk Wessells will take care of this.
- R. Bilicki requested the issue of Zoning Maps be included on the next agenda. Also Town Ordinances need to be addressed.

**VIII. Announcements**

- Mayor Janci thanked Councilman David Gouak for his service to the Town from July 2018 – June 2020. He was awarded a plaque and his name plate.

**IX. Adjournment**

- Motion was made by Mayor Janci and seconded by VM Puchalski to adjourn. All approved.

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MAYOR  
06/11/2020

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TOWN CLERK

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June 11, 2020**

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**N. Legal**

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- Mayor Janci thanked Councilman David Gouak for his service to the Town from July 2018 – June 2020. He was awarded a plaque and his name plate.

**IX. Adjournment**

- Motion was made by Mayor Janci and seconded by VM Puchalski to adjourn. All approved.

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MAYOR  
06/11/2020

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TOWN CLERK

# TOWN OF WACHAPREAGUE TOWN COUNCIL MEETING JULY 9, 2020

**COUNCIL PRESENT:** Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Robert Williams;  
Robert Bilicki; Glenn Schagelin; Arthur Thornton; Margo Digan  
**COUNCIL ABSENT:** None  
**TOWN CLERK:** Missy Wallace-Wessells

## OATH OF OFFICE

- ❖ Mayor Janci welcomed Honorable Samuel Cooper, Accomack County Clerk of Court to the Wachapreague Town Council Meeting. Honorable Cooper swore the new council members into office. Mayor Fredrick Janci was first to take office as mayor. The following council members were each sworn into office: Robert Williams, Robert Bilicki, Arthur Thornton, Margo Digan, Glenn Schagelin and Sandra Puchalski.
- ❖ There were no Board of Zoning Appeals members present to be sworn in.
- ❖ Mr. Cooper was thanked for his service to Accomack County and assisting with the Oath of Office for the Wachapreague Town Council.

## TOWN COUNCIL MEETING

- I. **Call to Order** – Fred Janci, Mayor called to Order the Town Council Meeting at 7:00 p.m. on Thursday, July 9, 2020, in the VIMS Seaside Hall in Wachapreague.
- II. **Pledge of Allegiance** – Fred Janci, Mayor lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Fred Janci, Mayor welcomed everyone and opened the floor for Public Comments.
  - Aileen Joeckel spoke on grant opportunities:
    - A marketing proposal grant available Mid-August 2020 for \$20,000. The purpose of the grant was to promote tourism.
    - A. Joeckel also discussed another grant opportunity through the community development block grant in the amount of \$500,000. This grant could help with tourism promotion. She stated the DHCD would manage the money. It requires a 1 page proposal to be submitted for consideration.
    - The Care Grant was discussed and more information will be researched.
  - Jessie and Joe Vodvarka spoke concerning the letter sent concerning the derelict conditions of their property located on Brooklyn Avenue and Atlantic Avenue. A discussion ensued concerning the issues with the property. Due to time restraint, R. Bilicki and G. Schagelin agreed to meet at property Saturday to further discuss problem areas. It was also agreed the Vodvarka's would have 45 day to get the property into compliance with the ordinances of Wachapreague.
  - J. Vodvarka questioned the cost of dredging and requested copies of the checks. He was questioning the cost to each business. He also asked about grants for the dredging. Mayor Janci stated the cost of dredging is strictly between the property owner and the dredger.

- Linda Jones spoke with regards to the HRSD sewage system and plans to bring into the town. Mayor Janci explained about the discussion of the possibility of the system. The plan was to run from Lankford Highway (Rt. 13) down Wachapreague Road (Rt. 180) to Atlantic Avenue and ending at the VIMS property. The plan was to only include commercial properties. HRSD was willing to pay half and hopes that VIMS would help with the remaining cost. Mayor Janci stated VIMS may not be interested in funding the project. VM Puchalski stated a feasibility study is being conducted for this project and the expansion of the Wachapreague Inn. Mayor Janci assured L. Jones that this would be for commercial owners only. R. Williams stated contact was made to the VHD concerning forcing residents into connecting to the sewer line if passing property. He stated residential properties would not be forced or encouraged to connect due to this being a commercial project.
- Bonnie Hill expressed concern with surrounding property's overgrowth. R. Bilicki explained actions the town is taking towards this issue. She was told the neighboring property's overgrowth has already been taken care of.

#### IV. Council Meeting

- Fred Janci, Mayor stated several meetings were had in June.
  - The council began with the meeting minutes for 6/11/20. This was for a public hearing. Mayor Janci asked if everyone had a chance to read over the minutes. A motion was made by VM Puchalski and seconded by R. Bilicki to accept. A vote was taken and all approved.
  - Mayor Janci asked if everyone had a chance to read the minutes for the meeting held on 6/11/20. R. Bilicki requested the following changes:
    - Page 3; Derelict Properties; 4<sup>th</sup> Dot; add "*Prospective Buyers*"
 A motion was made R. Bilicki and seconded by VM Puchalski to approve the minutes. A vote was taken and all approved.
  - Mayor Janci asked if the minutes for the meeting held on 6/25/20 have been reviewed. A motion was made by R. Williams and seconded by R. Bilicki to accept the minutes. A vote was taken and all approved.

#### V. Review of Financial Report

Mayor Janci stated the town is at the end of fiscal year for the budget. Clerk Wessells stated the final figures will not be available until around October. Each month Treasurer Mary Jo Tatum will present the incomplete financials for 2019 until finalized.

Mayor Janci began with Town of Wachapreague Profit/Loss vs Budget.

- Mayor Janci reviewed the financials with the council. He stated the Town has done well for the year. Mayor Janci noted:
  - Interest Income was up 132%
  - Tourism Income was down at 78% for year
  - Transient Occupancy Tax was down at 61% for year
  - Decal Expense was up
  - Postage Expense was down
  - Refuse Expense was down at 42%
  - Repairs Expense was down at 66%
- R. Bilicki stated contact was made to Supervisor Donald Hart concerning waiving brush fees at the county landfill. It was decided to pile brush at Powell Park but arrangements have been made to use lot behind spoil site.
- A motion was made by VM Puchalski and seconded by R. Bilicki to approve the financials. A vote was taken and all approved.

The Port of Wachapreague Profit/Loss vs Budget was discussed.

- Mayor Janci reviewed the financials with the council. Mayor Janci noted:
  - Interest Income was up 142%
  - Ramp Fees Income was up 131% for year
  - Office Expense was down at 70% for year
- VM Puchalski confirmed that letters were sent to slip holders with outstanding balances.
- A motion was made by R. Williams and seconded by R. Bilicki to accept financials for the Port of Wachapreague. A vote was taken and all approved.

## **VI. Unfinished Business**

### ***A. HRSD***

- R. Bilicki reported USDA is processing approved \$70,000. Transfer will take 2-3 days. The feasibility study will begin.
- R. Bilicki reported a bid marketing firm has been working with local HRSD.
- Mayor Janci reported VIMS have plans for leach field and may connect to HRSD if constructed. He explained how the VIMS plans could be redirected and help with financing the HRSD project.
- R. Bilicki explained the current plans for sewage for the VIMS Project. Mayor Janci asked the record to show that during dark months (winter months) the sewage will need sewage to be feed. This will mean sewage will be brought into the town to be run through the mass drain fields. The council discussed the trucking of sewage into town. Mayor Janci stated a temporary pump and haul has been discussed for use until HRSD line is constructed.
- A motion was made to send a letter to Kathy Plant at Accomack County Health Department. The letter will state the town does not want no outside importation of sewage into the town limits. VM Puchalski and R. Bilicki asked to abstain due to employment. The motion was made by R. Williams and seconded by G. Schagelin. A vote was taken and approved with 4 yes and 2 abstain. Clerk Wessells will do the letter and submit to Mayor Janci for approval.

### ***B. Marina***

- VM Puchalski reported VPA grant was approved and materials have been ordered.
- VM Puchalski stated the water pump went up at the marina and Bundick Well and Pump was called. She stated the repairs cost \$1400 for new pump and pressure switch. She made a motion to pay the bill and R. Bilicki seconded. A Roll Call vote was taken with 6 yes and 0 no.
- VM Puchalski discussed if restrooms should be opened. They have been closed due to Covid. After a discussion, the council agreed to keep closed for season.

### ***C. Town Maintenance/Garbage (Repairs)***

- Nothing to report.

### ***D. Powell Park***

- VM Puchalski requested to allow the Senior League could hold a fundraiser again this year for team. It would be mid-end August. All agreed
- The USCG asked to use September for tournament.

### ***E. Seaside Park***

- Mayor Janci stated weeding and trimming have been done.
- R. Williams was asked if contact was made with Big Woods. Mayor Janci will make contact for work to be done.
- R. Williams asked about the car charging station. R. Bilicki will take care of it.

**F. Town Beautification**

- Nothing to present.

**G. Tourism**

- R. Bilicki stated E.S. Cruisers Car Show is scheduled for July 25<sup>th</sup>.
- R. Bilicki is working on a Labor Day Crab Cake Cook Off.
- The Chamber will be having the Tailgate Event on September 11<sup>th</sup>.
- Clerk Wessells is to advertise Town Wide Yard Sale for September 19<sup>th</sup>.
- R. Bilicki is moving forward with town sign at Rt. 13 and Wachapreague Road. He has met with Donald Hart and mockup has been developed.

**H. Derelict Properties**

- R. Bilicki discussed derelict properties. It was also discussed to increase fees since not raised in many years. Each property was discussed and progress.
  - Trout, 2<sup>nd</sup> time cut; Valuckin; Front Row-Clerk Wessells gave update concerning demolition; Vodvarka-problems were discussed including the campground trailers need to moveable; Carr-roof; Button; Lipscomb-up for tax sale; Gazelle-porch collapsing and overgrowth. R. Bilicki will do letters. JD and John will be asked to trim trees blocking stop signs.

**I. Safety and Security**

- R. Williams reported nothing new.

**J. Zoning Administrator's Report**

- Mayor Janci nothing new to report.

**K. Streets and Drainage**

- R. Williams stated VDOT replaced culvert boxes on Center Street.
- R. Williams asked Mayor Janci to review and sign Drainage Maintenance Plan.

**L. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT**

- Clerk Wessells gave report on progress of verification for CRS.

**M. Planning Commission**

- R. Bilicki reported on Nature Conservancy's plan for bird viewing station. The plans are to build a raised platform that will be handicap accessible. It will be similar to Willis Wharf and Oyster. Grants will be available for the project. This will be a good tourism attraction. G. Schagelin made a motion to move forward with bird sanctuary and observation deck. VM Puchalski seconded the motion. A vote was taken and all approved.

**N. Legal**

- Nothing new to report.

**VII. New Business**

- M. Digan asked status of Bocce court and VM Puchalski reported wood was ordered.
- R. Bilicki discussed Zoning changes for the town. He requested preventing expansion of tax exempt property purchases. He also requested changes to the transient rental properties. This will be brought back up next month. A draft Plan should be developed.
  - Jack Sherman express concern of council removing the rights of property owners. He expressed property owners should be allowed to have a small business or rent house.

- New Council Duties: Duties were assigned for the new term.
  - Zoning Administrator – Mayor Fred Janci
  - Floodplain/ CRS – Robert Williams and Clerk Wessells
  - Planning Commission – Margo Digan
  - Marina – Mayor Fred Janci and VM Sandra Puchalski
  - Powell Park - VM Sandra Puchalski
  - Mosquito Control - VM Sandra Puchalski
  - Town Beautification – Margo Digan
  - Safety and Security – Robert Williams
  - Streets and Drainage – Robert Williams
  - Tourism – Robert Bilicki
  - Town Maintenance – Glen Schagelin
  - Seaside Park – Arthur Thornton
- G. Schagelin suggested ways to slow speeders coming into Wachapreague. It was discussed this has been an issue and ideas were encouraged.

**VIII. Announcements**

- It was discussed that the Town of Wachapreague was awarded funds through a Care Grant. The funds must be used as hard cost related to Covid. Grants can be made available to business owners in the town. Letter will be sent to owners with information needed to receive funds.

**IX. Adjournment**

- Motion was made by VM Puchalski and seconded by R. Williams to adjourn. All approved.

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MAYOR  
07/09/2020

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TOWN CLERK

A MOTION TO APPROVE TO PAY BUNDICK WELL AND PUMP  
THE AMOUNT OF \$1400 FOR REPLACEMENT  
OF WATER PUMP AND  
PRESSURE SWITCH FOR THE MARINA.

Pursuant to motion made by **Councilman, VM Puchalski**, and seconded by **Councilman, R. Bilicki**, for a Motion to approve \$1400 TO REPLACE THE WATER PUMP AND PRESSURE SWITCH AT THE MARINA, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of July 9, 2019.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski	X			
Robert Williams	X			
Robert Bilicki	X			
Glen Schagelin	X			
Margo Digan	X			
Arthur Thornton	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	6	0	1	0

Duly recorded this \_\_\_\_\_ day of July 9, 2020.

\_\_\_\_\_  
Town Clerk

**TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
August 13, 2020**

**COUNCIL PRESENT:** Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Robert Williams;  
Robert Bilicki; Glenn Schagelin; Margo Digan  
**COUNCIL ABSENT:** Arthur Thornton  
**TOWN CLERK:** Missy Wallace-Wessells

**TOWN COUNCIL MEETING**

- I. **Call to Order** – Fred Janci, Mayor called to Order the Town Council Meeting at 7:00 p.m. on Thursday, August 13, 2020, in the Wachapreague Vol. Fire House in Wachapreague.
- II. **Pledge of Allegiance** – Fred Janci, Mayor lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Fred Janci, Mayor welcomed everyone and opened the floor for Public Comments.
  - Linda Jones asked about the Town sign on the agenda. She was told it was being discussed shortly.
  - John Eshleman discussed organizing fundraisers for the Wachapreague Fire Company. He explained the importance of a volunteer fire company and the lack of funds due to the Covid 19 Pandemic. Fire company is currently in need of help with building its new fire house and getting another pumper.
  - Ideas discussed as fundraisers:
    - Letter Drive requesting donations. A comparison of a fast food meal cost \$10/person; could donate money.
    - Boot Drive Collection. Have volunteer collect at set spots. Suggested Labor Day weekend.
    - L. Jones would ask for donations of baked goods for the Town Wide Yard Sale. A bake sale table will be set up. VM Puchalski and R. Williams will advertise on Facebook
    - R. Williams stated Facebook is not used enough. He suggested advertising to promote events.
- IV. **Council Meeting**
  - Fred Janci, Mayor asked if the minutes for July 9, 2020 were reviewed.
    - R. Bilicki requested a change under HRSD; Bullet 4; 2<sup>nd</sup> Sentence: Change “He” to Mayor Janci. All approved due to misrepresentation.
    - Clerk Wessells requested Mayor Janci to sign the letter to Ms. Plant concerning the town’s position regarding the proposed sewer for VIMS project.
    - A motion to accept minutes with corrections was made by G. Schagelin and seconded by VM Puchalski. A vote was taken and all approved.

## V. Review of Financial Report

Mayor Janci stated the town is at the beginning of the fiscal year 2020-2021 budget. Clerk Wessells stated the final figures will not be available until around October. Mayor Janci began with Town of Wachapreague Profit/Loss vs Budget.

- Clerk Wessells reviewed the outstanding balances and status.
- Mayor Janci reviewed the financials with the council. He noted this is the first month and the expenses are set amounts.
- A motion was made by VM Puchalski and seconded by R. Williams to accept the financials for the town. A vote was taken and all approved.
- Clerk Wessells reported per Mary Jo Tatum, Treasurer that the Town of Wachapreague did not need money from retained earnings last fiscal year. It was able to balance expenses.

The Port of Wachapreague Profit/Loss vs Budget was discussed.

- Mayor Janci reviewed the financials with the council.
- A motion was made by VM Puchalski and seconded by G. Schagelin to accept financials for the Port of Wachapreague. A vote was taken and all approved.
- Clerk Wessells reported per Mary Jo Tatum, Treasurer that the Port of Wachapreague did not need money from retained earnings last fiscal year. It was able to balance expenses.

## VI. Unfinished Business

### A. HRSD

- R. Bilicki reported USDA is processing approved. The ANEC will meet on August 17. At that point, bids will be sent to qualifying businesses.

### B. Marina

- VM Puchalski reported the wood for the VPA Grant was delivered. There was a shortage on treated wood. She was able to get what was needed.
- VM Puchalski reported 3 No Wake Signs were ordered. They will be placed end of VIMS dock, along Vodvarka marina and outskirts of harbor. She stated small ones were allowed by property owners, if desired.
- VM Puchalski reported "Stop Work Order" was issued for dredging due to unmarked lines causing damage to boats. Markers were installed and work continued. Expected to complete by the 20<sup>th</sup>.
- R. Bilicki questioned if Town was responsible for damage to boats due to the dredging. VM Puchalski stated any claims were the responsibility of Sunco, dredging company.

### C. Town Maintenance/Garbage (Repairs)

- R. Bilicki reported nothing new to report concerning the waiving of fees for brush.
- Mayor Janci questioned "Red Flag Days" maintenance crew claimed. G. Schagelin stated it was reported weather was too hot to work. R. Bilicki reported the maintenance crew did stay later to catch up on grass cutting.
- It was discussed each employee should fill out a time sheet and work log. Mayor Janci requested work logs to be specific; exact time used for cutting Seaside Park, Marina, Powell Park, etc. Also note timed breaks and lunches. It was also suggested time clocks for all employees.
- G. Schagelin requested supplies for the maintenance crew through the Cares Grant. Clerk Wessells will take care of this.
- G. Schagelin request pet trash cans be replaced at 3 locations. New one at ball field. Will use litter grant money for this.

- G. Schagelin reported on equipment issues:
  - F150 running poorly. Will be taken to Colona's for estimate.
  - Garbage truck tires are bald. Will contact places for estimates. It was also discussed the condition of the garbage truck. It needs replacing.
  - It was reported the freon in brush truck needs checking.
  - Also discussed was the need for housing of town equipment. Currently located at different locations around town. The fire house property was discussed. Will check with Kerry Paul concerning the granted property for engine bay ownership. Discussed the possibility of purchasing property for town use. Clerk Wessells reported plans projected for completions of new facility in approximately 2 years.

#### **D. Powell Park**

- VM Puchalski reported on issue with visitors using the basketball court. It was reported foul language being used. They apologized and will correct issue.
- M. Digan reported unsafe driving to and from basketball court by said visitors. She reported racing down streets.
- VM Puchalski stated Softball tournaments being planned by league and USCG.
- USCG will assemble a work group to clean up park.

#### **E. Seaside Park**

- Mayor Janci reported on service for Mike Burns.
- Waiting on wood for bocce court.
- Clerk Wessells reported on plans for Chambers Shore Surf and Turf event. She reported Robie Marsh called and tickets are sold out. Mayor Janci requested free tickets for council next year. It was discussed park and electric is donated for event.
- It was discussed to start charging a fee for the use of Seaside Park. Currently only requires deposit for damages, which is fully refundable.
- R. Williams will contact Big Woods to repair broken line.

#### **F. Town Beautification**

- M. Digan donated trash can for Powell Park. She requested extra trash can for park.
- R. Bilicki reported town sign has been delivered. G. Schagelin volunteer to install on outside of town hall.

#### **G. Tourism**

- R. Bilicki reported on proposed town sign to be located at intersection of Wachapreague Road and Lankford Highway. R. Bilicki made a motion to approve \$1800 for construction of sign and G. Schagelin seconded. A roll call vote was taken with 5 yes and 1 absent.
- R. Bilicki requested to note that previous council approved billboard in Painter. Notice has been sent canceling contract.
- The Island House will not be hosting Oyster Roast this year due to Covid 19.
- R. Bilicki discussed the Crab Cake Cook-off. Due to Covid 19, a motion was made to cancel the event this year and G. Schagelin seconded the motion. A vote was taken and all approved.
- The Chamber will be having the Tailgate Event on September 11<sup>th</sup>.
- Clerk Wessells is to advertise Town Wide Yard Sale for September 19<sup>th</sup>.

#### **H. Derelict Properties**

- R. Bilicki discussed derelict properties. He stated progress has been made. He reported the Vodvarka's campground has passed FEMA rules for 1 year concerning tie downs. Other issues with campground were discussed. R. Bilicki will follow up.
- A property on Center Street was discussed concerning overgrowth of brush. A letter was developed by R. Williams and will be sent immediately.
- Barnes property on Church Street was discussed. This property is currently being brought up for auction. The town has filed claim for back taxes.
- Bonnie Hill has complained about neighbor's overgrowth and wooded area. She has concerns over snake harbors. A discussion ensued and council was unable to solve issue due to the type of landscaping. Owners are currently working on mowing grass.
- VM Puchalski reported on property located on Main Street has excessive debris and overgrowth. Neighbors are concerned about feral cats and rabies have been reported. It was asked a letter be sent to clean up the property.
- R. Bilicki reported Carr property has been addressed and work has started.

#### **I. Safety and Security**

- R. Williams reported VDOT has repaired signs.
- He suggested sending notices to property owners that house numbers need to be 3" tall and installed on every home. He stated for emergency situations, a list of all property owners, numbers and emails should be developed.
- Mayor Janci asked for the sign at intersection of Brooklyn Ave. and Powelton Ave. needs correcting from Brooklyn Street.
- Mayor Janci discussed issues between Gene Gibson and Lilliston Seafood. He stated the need to address the issue of "No Overnight Parking Allowed" within the Town of Wachapreague.
- A discussion of removing tasks related to ordinances from the Planning Commission and allowing Town Council to oversee this problem. It was suggested to changing some ordinances to include fines. M. Digan questioned the responsibility of the Planning Commission. Mayor Janci stated the 5 Year Plan for the Town was the main responsibility. M. Digan informed the Council the Planning Commission will be meeting on Tuesday August 18<sup>th</sup> 7pm at VIMS.

#### **J. Zoning Administrator's Report**

- Mayor Janci report a permit request for a property on West Street. This will be review.
- R. Bilicki presented the zoning map and suggested expanding the commercial zones within the Town. The Town has a business license request for a transient occupancy property on High Street. He explained this is not zoned commercial but residential; whereas rentals must be for more than 30 days. R. Bilicki suggested allowing all properties the ability to permit transient occupancy regardless of zoning. He continued this would generate additional tax dollars for the Town. The Council did not agree to move forward with this idea. Mayor Janci will deny this business license. A certified letter requiring to cease operations and refund of fees will be sent.

#### **K. Streets and Drainage**

- R. Williams requested Mayor Janci to review the Drainage Maintenance Plan for approval.
- R. Williams reported on progress of getting ditches cleared by Accomack County along south ditch of Town. He explained and easement must be obtained by Mapp family for access to the fields.

#### **L. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT**

- Clerk Wessells gave report on progress of verification for CRS. Certification due September.

**M. Planning Commission**

- Already discussed by Council.

**N. Legal**

- Clerk Wessells explained the CARE Grant process. She reported the 1<sup>st</sup> round of funding was slightly under \$20,000. She then informed the Council of 2<sup>nd</sup> round approved of equal amounts. The Town of Wachapreague was award approximately \$39,000 for Covid related expenses. Loss of income was NOT an allowable expense. A discussion ensued of possible allowable expenses including: payment for meeting space due to size restriction, distance communication for meetings, cleaning supplies, PPE, grants to local business, etc.
  - R. Bilicki reported on additional grants available to the Town.
  - The Town Council granted permission to Clerk Wessells to purchase materials needed for the Town. A request was made to have the WVFC issue 2 invoices for \$300 each for use of banquet room for town council meetings.
  - Clerk Wessells requested the Wachapreague Town Council to appropriate percentage of CARE Grant funds to be used for Town supplies and business grants. It was explained receipts must be submitted for fund disbursement by Accomack County.  
It was decided to appropriate 50% of CARE Grant funds for town use and 50% for business grants. A motion was made by VM Puchalski and seconded by R. Williams. A Roll Call vote was done with 3 yes, 2 abstain and 1 absent.
  - Clerk Wessells presented the Council with a drafted letter explaining the CARE Grant and the available funds to the business of Wachapreague. The Council approved the letter and they will be sent out next week.

**VII. New Business**

**VIII. Announcements**

- VM Puchalski reported marina shed doors were repaired.

**IX. Adjournment**

- Motion was made by VM Puchalski and seconded by M. Digan to adjourn. All approved.

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MAYOR  
08/13/2020

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TOWN CLERK

A MOTION TO APPROVE \$1800 FOR CONSTRUCTION  
OF TOWN SIGN AT INTERSECTION OF  
LANKFORD HIGHWAY ( RT.13)  
AND WACHAPREAGUE ROAD (RT 180).

Pursuant to motion made by **Councilman, R. Bilicki**, and seconded by **Councilman, G. Schagelin**, for a Motion to approve \$1800 TO CONSTRUCT A TOWN OF WACHAPREAGUE SIGN AT THE INTERSECTION OF LANKFORD HWY. AND WACHAPREAGUE RD., and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of August 13, 2020.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski	X			
Robert Williams	X			
Robert Bilicki	X			
Glen Schagelin	X			
Margo Digan	X			
Arthur Thornton				X
Mayor Fred Janci (voting only in case of tie)				
Vote Totals	5	0	0	1

Duly recorded this \_\_\_\_\_ day of August 13, 2020.

\_\_\_\_\_  
Town Clerk

A MOTION TO APPROVE APPROPRIATING  
 50% OF CARES GRANT FUNDS FOR TOWN USE AND  
 50% FOR BUSINESS GRANTS.  
 THE ALLOTTED AMOUNT IS APPROXIATELY \$39,000 FOR 2 CYCLES.

Pursuant to motion made by **Councilman, VM Puchalski**, and seconded by **Councilman, R. Williams**, for a Motion TO APPROPRIATE THE CARES Grant FUNDING 50% FOR TOWN OF WACHAPREGUE USE AND 50% BUSINESS GRANT USE, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of August 13, 2020.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski	X			
Robert Williams	X			
Robert Bilicki			X	
Glen Schagelin			X	
Margo Digan	X			
Arthur Thornton				X
Mayor Fred Janci (voting only in case of tie)				
Vote Totals	3	0	2	1

Duly recorded this \_\_\_\_\_ day of August 13, 2020.

\_\_\_\_\_  
Town Clerk

**TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
September 10, 2020**

**COUNCIL PRESENT:** Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Robert Williams;  
Robert Bilicki; Glenn Schagelin; Margo Digan  
**COUNCIL ABSENT:** Arthur Thornton  
**TOWN CLERK:** Missy Wallace-Wessells

**TOWN COUNCIL MEETING**

- I. **Call to Order** – Fred Janci, Mayor called to Order the Town Council Meeting at 7:00 p.m. on Thursday, September 10, 2020, in the Wachapreague Vol. Fire House in Wachapreague.
- II. **Pledge of Allegiance** – Fred Janci, Mayor lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Fred Janci, Mayor welcomed everyone and opened the floor for Public Comments.
  - Bonnie Hill spoke concerning the issue with snakes in her yard. She believes they are coming from overgrowth at a neighbor’s yard located between 1 and 3 Custis Street. Mayor Janci explained the town is unable to force a property owner to remove landscaping. It is unsure if this area is considered overgrowth or landscaped.
    - R. Bilicki stated the ordinances need to be updated for these issues. The council discussed if this is a violation of the ordinances.
    - A. Joeckel stated the ordinances have no “teeth” to force the property owner to remove overgrowth. She also stated this is a safety concern for vermin and rats.
    - R. Bilicki will take care of looking into this matter.
  - The old Parker Railway was discussed. Clerk Wessells stated owner was looking for someone to demo the building. The owner has been trying to find someone to do this. R. Williams stated enough time has been given to remove building. A discussion ensued concerning how ordinances need to be updated.
  - Linda Jones asked about the town yard sale. It was scheduled for September 19<sup>th</sup> with a rain date of the 26<sup>th</sup>.
  - The new Wachapreague sign to be located along Lankford Highway and Wachapreague Road was asked about. R. Bilicki stated a request was submitted for the waiving of fees. Sign is projected to be installed in next few months.
  - A. Joeckel asked when “No Wake” signs will be installed. VM Puchalski stated they have been installed and explained where they were located. A discussion ensued concerning locations. VM Puchalski will order smaller ones for property owners.
  - A. Joeckel informed the council that the Eastern Shore Visitors guide was inserted in the Virginia Pilot and lots of other advertising in other areas. She explained this should be a good shoulder season for our area.
    - Some of the ads included waterway trail promotions. She stated there were currently 6 trails.
    - Wachapreague will be promoted in these trails to include sunrises and sunsets.

#### IV. Council Meeting

Fred Janci, Mayor asked if the minutes for August 13, 2020 were reviewed. A motion to accept minutes was made by R. Bilicki and seconded by M. Digan. A vote was taken and all approved.

- R. Bilicki requested a copy of last meeting minutes. He will forward them to Nature Conservancy to show the council was in favor of bird watching observation deck to be located along Atlantic Avenue south.
- R. Williams also asked if Mayor Janci signed the Drainage Maintenance Plan. It has been approved.

#### V. Review of Financial Report

Mayor Janci asked if everyone had a chance to review the financials for August 2020. Mayor Janci began with Town of Wachapreague Profit/Loss vs Budget.

- M. Digan questioned the refunded business license fee. Clerk Wessells explained this was for the denied transient rental application for the property located on High Street.
- M. Digan also questioned the Zoning Permits. Mayor Janci stated the fee was for multiple applications.
- Clerk Wessells reviewed the outstanding balances and status.
- Mayor Janci reviewed the financials with the council. It was reported the revenue is better than anticipated due to Covid 19.
- A motion was made by R. Williams and seconded by VM Puchalski to accept the financials for the town. A vote was taken and all approved.

The Port of Wachapreague Profit/Loss vs Budget was discussed.

- Mayor Janci reviewed the financials with the council. He stated that revenue was also up.
- VM Puchalski stated marina was doing very well. She stated another transient slip rental check was expected from dredging company.
- R. Bilicki questioned situation with Banning's boat. VM Puchalski reported boat has issues and owner plans to pull boat. He has outstanding balance but plans to give slip up. VM Puchalski will prorate for unused months.
- VM Puchalski reported Ray Normes Dredging has not issued check for spoil site usage. She will contact him.
- A motion was made by VM Puchalski and seconded by M. Digan to accept financials for the Port of Wachapreague. A vote was taken and all approved.

#### VI. Unfinished Business

##### **A. HRSD**

- R. Bilicki reported the ANPC will be sending RFP's (request for proposals) out by Friday to qualifying businesses. This will be for the hotel and sewage projects.

##### **B. Marina**

- VM Puchalski reported "No Wake" signs were installed. She will be ordering smaller ones.
- VM Puchalski reported channel dredging should be completed by next week.
- M. Digan thanked VM Puchalski for installing the signs. Kayakers appreciate these signs.
- R. Bilicki wanted to recognize John Joeckel. He was instrumental in writing the grant to get funding for the channel dredging. A. Joeckel stated it was a \$1.8 million dollar grant. The Town Council sent their thanks for this project.

### **C. Town Maintenance/Garbage (Repairs)**

- G. Schagelin reported they were able to get all the brush removed.
- Clerk Wessells wanted to recognize the maintenance crew for putting up flags and trimming Seaside Park at the last minute for the Chamber's Surf and Turf event.
- G. Schagelin stated the garbage truck needs new tires. He will get tire size for Mayor Janci.
- R. Bilicki stated the town's tractor needs maintenance including oil change. VM Puchalski will ask Richie to do this.
- G. Schagelin reported a second tire was replaced on the brush truck. He was not sure how the damage happened.
- VM Puchalski reported VIMS may be auctioning off S10 truck. She will check into this to replace the town F150 truck.
- The F150 was taken to Colona's to bleed clutch.
- Jack Sherman informed the council about possible garbage trucks for sale. Mayor Janci explained the town is looking but need a certain size and price. He will pass on contact info.
- Clerk Wessells informed council about possible Block Grant availability. A. Joeckel explained Cape Charles recently was awarded over \$800,000. Clerk Wessells asked if the grant could be used to assist with sewage. R. Bilicki will check more into this.

### **D. Powell Park**

- VM Puchalski purchased signs for rules to be posted for users of the tennis/basketball court. It has been reported foul language and aggressive behaviors have been exhibited.
- R. Williams reported tree uprooted near cemetery. VM Puchalski will check out and see if Richie can take tree down.

### **E. Seaside Park**

- R. Williams marked power line for Chamber's event being held tomorrow.
  - VM Puchalski stated Chamber was unable to reserve tickets, at discounted price, for the Town Council due to gathering restrictions. The Town does not currently charge and uses electricity provided by the Town. The Council wants the Chamber to consider giving tickets to their members. Mayor Janci stated the council members should be included in these types of events.
- VM Puchalski suggested consideration of a fee schedule for the park. It was noted Powell Park charges a fee. Consider group size; resident; electricity use.

### **F. Town Beautification**

- M. Digan asked about trash can for Powell Park. She will purchase for park.
- M. Digan requested mulch for beds. She stated 3 will do. Clerk Wessells will get.
- M. Digan asked about sign at town entrance. R. Bilicki stated an estimate was received by ES Signs. He will forward to Clerk Wessells.
- M. Digan asked about town hall front beds. A decision to have her take care of planting. VM Puchalski volunteered to help pick something out at Hortco.
- R. Bilicki reported town sign has been delivered. G. Schagelin volunteer to install on outside of town hall.
- Randy Lewis volunteered his property as site for town's sign along Lankford Highway. R. Bilicki stated property belongs to railway. Eastern Shore Railway and VDOT approved area with no rental fee. R. Lewis was thanked for his offer and this was planned some time ago.

### **G. Tourism**

- R. Bilicki reported this is a low impact area. Chamber will host event tomorrow.
- It has not been determined if the Island House will host the Oyster Roast this year due to Covid 19.
- R. Bilicki is working with Nature Conservancy's construction of bird watching deck. He will keep council updated on progress.

### **H. Derelict Properties**

- R. Bilicki discussed derelict properties. He presented list and progress of properties.
  - Vodvarka Campground – Letters, FEMA regulations
  - Birdnest/Carr Property – Demo done but back wall unfinished
  - Trout/Brown – Sending another letter; will include on tax bill
  - Button – Owner has made contact after letter; interested in selling
  - Gazelle – R. Williams sent letter; concern with porch and roof
  - Barnes – Up for auction; R. Bilicki will contact county for date
  - Bragg – Overgrowth; Feral cats; Contact needed for cleanup
- Permits need expiration and bonds for constructions. This will need to be reviewed.
- R. Bilicki discussed issue with Lilliston Seafood and G. Gibson concerning excessive noise. G. Gibson has offered to pay to place buffer to minimize noise. VM Puchalski reported testing noise level and stated well within legal limits for area.
  - Mayor Janci discussed the big truck with expired tags of 2016 being stored along Atlantic Avenue. Also discussed were crab pots stored on side of street; forklift with broken muffler; and overnight parking of boat and trailers.
- Mayor Janci asked for input for changing town ordinance to allow overnight boat and trailer parking with restrictions. A discussion ensued and topic will be brought up next meeting.

### **I. Safety and Security**

- R. Williams reported street lights have been replaced.
- G. Schagelin expressed concern over excessive speeding along Main Street and other streets in town.
  - M. Digan respond with ideas presented to Planning Commission. She stated placing more speed signs along roads. She also stated the Planning Commission was in favor of solar power radar speed sign being purchased.
- R. Williams stated planning a meeting with Chris Isdell from VDOT. He plans to discuss the possibility of speed control and crossing walks for the citizens. A discussion ensued of possible solutions to improve these issues. M. Digan is involved with 5 year Town Comprehensive Plan dealing with safety.
- A discussion of possible grants were discussed including hiring a town enforcement officer. The expenses were discussed and it was decided penalties need to be enforced.
- It was suggested to check the website [www.dhcd.virginia.gov/housing](http://www.dhcd.virginia.gov/housing). This grant offers \$500K and requires a 1 page proposal.

### **J. Zoning Administrator's Report**

- Mayor Janci report on permits submitted for approval. He noted 1 has been approved; 1 will be denied due to set backs; and 1 will be researched due to the free board requirement on an addition to an existing house.
- M. Digan questioned the situation of the property located along South Street and High Street. Clerk Wessells reported the business license was denied and the owners were informed how to apply for a special use permit or rezoning of their property. She stated the house was still rented. This will be checked into.

- Mayor Janci suggested setting special meetings to work on ordinances, one at a time. It was agreed Tuesday, September 15<sup>th</sup> at 7pm at the firehouse upstairs. After the 1<sup>st</sup> meeting, a schedule will be set for future meetings. The meetings will be posted 3 days ahead of each meeting.

**K. Streets and Drainage**

- R. Williams discussed the progress with trying to get permission to access the Mapp Property across from south ditch.
- R. Williams is having pot holes repaired and checking on signs with wrong names.

**L. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT**

- Clerk Wessells gave report on progress of verification for CRS. Certification due September.

**M. Planning Commission**

- M. Digan reported on progress of the Wachapreague 5 Year Comprehensive Plan. The committee has working on strategies and goals. They have completed 3 of 6 objectives.

**N. Legal**

- Clerk Wessells reported on the CARE Grant process. She reminded the funds are available and asked to pass the work around to all the businesses in town. The Town is encouraging everyone to participate if they have direct expenses related to the COVID.
- R. Bilicki discussed the fundraising event to support the Wachapreague Volunteer Fire Company. Last meeting several ideas were suggested. R. Williams asked if fire boots can be used to set up boot collections at Island House and Wachapreague Inn. Mayor Janci suggested doing a boot drive at the beginning of town limits or at the highway. It was discussed this could be a danger. M. Digan and R. Williams will head up the fundraising event for the month of October 2020.

**VII. New Business**

**VIII. Announcements**

- Nothing new to report.

**IX. Adjournment**

- Motion was made by VM Puchalski and seconded by G. Schagelin to adjourn. All approved.

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MAYOR  
09/10/2020

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TOWN CLERK

# TOWN OF WACHAPREAGUE TOWN COUNCIL MEETING October 8, 2020

**COUNCIL PRESENT:** Sandie Puchalski, Vice Mayor; Robert Williams; Robert Bilicki;  
Glenn Schagelin; Margo Digan; Arthur Thornton  
**COUNCIL ABSENT:** Fred Janci, Mayor  
**TOWN CLERK:** Missy Wallace-Wessells

## TOWN COUNCIL MEETING

- I. **Call to Order** – Vice Mayor Puchalski called to Order the Town Council Meeting at 7:00 p.m. on Thursday, October 8, 2020, in the Wachapreague Vol. Fire House in Wachapreague.
- II. **Pledge of Allegiance** – VM Puchalski lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – VM Puchalski welcomed everyone and opened the floor for Public Comments.
  - Darryl Lilliston spoke about constant letters being issued to his business in regards to the noise. He is the owner and operator of Lilliston’s Seafood. The noises are the ice makers for his business. He stated per state regulations, the noise levels are well below violation levels. He stated letters have been received concerning parking in front of his business. His business has been in the town for over 25 years. He explained all the modifications made to satisfy the neighbors.
    - Councilman R. Bilicki stated there are 3 issues that the letters have been issued: The noisy icemaker; box truck not currently registered; and boats and trailers parking along Atlantic Avenue overnight. Mr. Lilliston explained these allegations are incorrect. The icemaker is not over the noisy level; the box truck is used with “farm use” tags for short distance; and the boats and trailers are always moved within 24 hours.
      - D. Lilliston noted complaints from neighbor Gene Gibson with regards to the ice makers. It was stated Mr. Gibson has agreed to pay for repair/baffle box around ice maker. Per the discussion, this should reduce the noise level. Because of Covid, the work has been delayed.
      - Also noted was the parking of boats along the Lilliston property. Mr. Lilliston stated boats belong to watermen that work for him. The boats are not in the street blocking traffic. Business has been done the same for over 25 years without any issue until now. D. Lilliston stated he does not want to argue with the council but things do not seem fair. Lance Eller with VDOT was also present to answer any questions regarding road parking.
      - Councilman R. Williams stated Lilliston’s Seafood is 1 of 2 fish houses remaining on the shore. He is 1 of 3 businesses in the town. He also noted the home owner knew this was a commercial zoned area before moving there. It needs to be a compromise.
      - Councilman R. Williams stated the ordinances are currently under review. Once they are reviewed, citizens will have an opportunity to comment on the proposed changes.

- VM Puchalski and Councilman R. Williams discussed the noise readings along the fish house area.
  - Councilman M. Digan suggested to talk with parties to try to remedy a solution.
- Linda Jones that Councilman R. Williams for assistance with replacing the grate in back yard. He stated VDOT has not finished yet but will soon. The grate was located over drainage line running through town.
- Aileen Joeckel questioned the “No Wake” signs along the channel. VM Puchalski stated VMRC’s mapping was registered in 1995. VM Puchalski has drafted a request to extend the “No Wake” zone to include Whileaway.
  - Mr. Steve Garvis, VMRC- explained the processes used to place signs. He stated 5 years ago it was determined the location was wrong. To correct the issue, a letter must be drafted with gps coordinates. Once approved, signs will be issued for the area.
  - VM Puchalski stated currently 3 large signs are allowed along incorporated town. Smaller signs are allowed. A new sign will be ordered.
- Aileen Joeckel stated John Joeckel sent letters to all the council concerning the Enabling Act with HRSD. She referenced Section 24 that stated HRSD has the right to decide if property owners are required to connect to the line along pipe way. She continued to explain this can be forced to the property owner without regards to wishes of property owner, town or county.
  - Councilman R. Williams asked if they have ever spoken with HRSD or VDH. She responded no. Councilman R. Williams stated he has attended all the meetings and reported on the conversation with the VDH in Accomac, VA. He was told the health departed nor HRSD will force the use of public sewage lines.
- The council reminded everyone of the 5 minute rule for open session.
- Aileen Joeckel questioned the information received during a planning commission meeting with regards to VIMS and property taxes. VM Puchalski stated VIMS pays garbage collection fees. Even though they are exempt from town taxes, the amount they pay for residential property balances out the revenue loss.
- Aileen Joeckel informed the council of workshops to get grants called Drive 2.0. These will begin in February. She will forward information to clerk.
- Chris Wardius spoke concerning the speeding along Main Street. He suggested installing led lights (red and blue) atop the speed limit sign entering town. VM Puchalski stated this has been suggested and the council is looking into this idea.

**IV. Council Meeting**

VM Puchalski asked if the minutes for September 10, 2020 were reviewed. A motion to accept minutes was made by Councilman R. Williams and seconded by Councilman M. Digan. A vote was taken and all approved.

**V. Review of Financial Report**

VM Puchalski asked if everyone had a chance to review the financials for September 2020. Clerk Wessells informed the council the investment income was not included this month. The computer system was updated and access was down. Treasurer M. Tatum will give totals next month. VM Puchalski reviewed the balance sheet.

- Clerk Wessells explained the final report for the fiscal year ending June 2020 is a long process and will be available within the next couple months.
- Councilman R. Bilicki requested explaining the outstanding balances. Clerk Wessells went through the charges.

- A motion was made by Councilman R. Bilicki and seconded by Councilman M. Digan to accept the financials for the town. A vote was taken and all approved.

The Port of Wachapreague Profit/Loss vs Budget was discussed.

- VM Puchalski stated marina was doing very well. She stated 1 outstanding account. He will be giving slip up.
- Councilman R. Bilicki stated B. Banning wants to sell boat for \$1. Due to Covid, he wants to someone else to be responsible. It was also discussed that all boats need insurance.
- A motion was made by Councilman A. Thornton and seconded by Council R. Williams to accept financials for the Port of Wachapreague. A vote was taken and all approved.

## **VI. Unfinished Business**

### ***A. HRSD***

- Councilman R. Williams reported Judge Cooper has ruled in favor of the HRSD in Accomack County. There were 3 oppositions including John Joeckel and 2 others.
- Councilman R. Bilicki stated they are moving forward with Feasibility Study.

### ***B. Marina***

- VM Puchalski reported “No Wake” signs were installed. Drafted letter to VMRC will be sent.
- VM Puchalski reported waiting on estimates for work. She also stated this has been overall a good year.

### ***C. Town Maintenance/Garbage (Repairs)***

- Councilman G. Schagelin reported about the agreement with the Town of Parksley during garbage day. Wachapreague helps them and they help us when needed. They have had trouble getting parts for truck.
- Councilman G. Schagelin is working on estimates for new tire for garbage truck. He is waiting on Mayor Janci for other estimates. Councilman G. Schagelin was asked about recaps. He stated recaps are noting currently available.
- Councilman G. Schagelin stated guys are doing a good job.
- Councilman M. Digan stated walkway at Seaside Park is getting overgrown. She asked for guys to edge the walkway.
- Councilman R. Bilicki stated JD Bradshaw has edged sidewalks at Town Hall. Councilman G. Schagelin will take care of it on Monday.

### ***D. Powell Park***

- Councilman R. Williams thanked Richie Puchalski and the USCG for taking down tree near cemetery. VM Puchalski will check out and see if Richie can take tree down. People came and got firewood.
- Councilman R. Williams stated Justin Paul will get grass seed for park.
- VM Puchalski stated due to Covid, the softball tournaments will not happen this year. Hoping for next year.

### ***E. Seaside Park***

- Councilman M. Digan reported overgrowth of Seaside Park. She suggested removing some to better manage park.
- Councilman M. Digan thanked Richie Puchalski for constructing the Bocce Court.
- The council discussed work done recently at park and ideas for Park Cleanup. It was suggested to have kids do volunteer service hours and possible the USCG could help.

- VM Puchalski discussed a fee schedule for Seaside Park. A discussion about the fees currently set for Powell Park. It was motioned by VM Puchalski and seconded by Councilman M. Digan to incorporate the same fee schedule for Seaside Park as Powell Park. A vote was taken and all approved.
  - The fee schedule is:
    - ❖ **Residents of Wachapreague:** \$50 deposit/refundable after cleanup.
    - ❖ **Non-Residents:** \$100 for use with electric; \$25 will be refunded with cleanup. \$75 for use without electric; \$25 will be refunded with cleanup.

#### **F. Town Beautification**

- Councilman M. Digan discussed the flower beds in front of Town Hall. She requested approval for 1.5 tons of river rock to finish beds. It will cost less than \$250. The council did not need to vote but Clerk Wessells suggested reviewing the budget. After discussion, brush truck could pick up.
- Councilman M. Digan asked if maintenance guys can repaint table outside town hall.
- Councilman M. Digan stated due to water quality, Councilman R. Bilicki approved the use of water from home.
- Clerk Wessells explained the condition of the water at town hall. The water is not drinkable and the shallow well only has approximately 5 gallons before dry. She explained previous councils discussed restarting the well at Seaside Park and running line over to town hall. It was too expensive at time.
- Councilman M. Digan asked about town hall flag. It was discussed the cables are at top and unable to retrieve easily. Councilman G. Schagelin will check.
- A discussion ensued of a Wachapreague flag design. It was suggested a mermaid holding a flounder.
- Councilman M. Digan requested purchasing blonde mulch at the Wachapreague Sign. She stated 3 bags will do.

#### **G. Tourism**

- Clerk Wessells asked council's opinion about "Trick or Treat" this year. After a discussion, it was decided to not advertise but allow citizens to decide. Linda Jones stated speaking with Mayor Janci about anyone wishing can do so.

#### **H. Derelict Properties**

- Councilman R. Bilicki discussed derelict properties. He presented list and progress of properties.
  - Parker Railway – Steve Joseph has raised; dock will be next
  - Gazelle – R. Williams sent letter; concern with porch and roof
  - Birdnest/Carr Property – will call building inspector
  - Vodvarka Campground – meeting with FEMA tomorrow. Trailer unable to move
  - Button – Owner has made contact after letter; interested in selling
  - Barnes – Up for auction; R. Bilicki will contact county for date

#### **I. Safety and Security**

- Councilman R. Williams requested to stay alert about Covid.
- Councilman R. Williams stated town cannot afford police. He has asked everyone to be observant of speed.
- R. Williams stated planning a meeting with Chris Isdell from VDOT. He plans to discuss the possibility of speed control and crossing walks for the citizens. A discussion ensued of possible solutions to improve these issues.
- Councilman A. Thornton suggested rumble strips. It was explained these were denied by VDOT. He explained speeders come from both direction.
- Councilman M. Digan discussed the problem with speeding along Park Avenue. She requested installing a stop sign.

**J. Zoning Administrator's Report**

- Mayor Janci was not present to report.

**K. Streets and Drainage**

- Councilman R. Williams discussed the culvert box at Jones' property on Main Street. VDOT will be to finish the repair.
- During a meeting with VDOT Councilman R. Williams was told streets in Wachapreague are scheduled for repaving in 2021.
- VDOT will be repairing the pipe and road located near intersection of South Street and Atlantic Avenue.
- A discussion ensued concerning a needed stop sign at the intersection of West Street and Park Avenue. Other street signs were discussed needing repairs or replacing.

**L. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT**

- Clerk Wessells gave report on progress of verification for CRS. She stated paperwork is still being turned in but hopes to lower level to 7 or 6. She explained it was a lot of work but hoping to save the property owners some money on flood insurance.
- Councilman R. Bilicki discussed ways to prevent flooding such as ditch clearing. He asked if the fire company can flush ditch line. Councilman R. Williams stated what was needed was more than what a small town should be required.

**M. Planning Commission**

- Councilman M. Digan the Planning Commission has not met recently. They have a meeting scheduled next Wednesday at 6 pm.

**VII. New Business**

- Councilman M. Digan discussed the situation of people using the tennis court for basketball. She explained council has spoken to them and notices have been installed. She complained about the music booming. She went to neighbors asking opinions and read all comments to council. These comments included everything from leaving alone to shutting down and locking gate. The only complains reported were from basketball players. She stated pickle ball players were not an issue. Councilman M. Digan complained about music and language. She stated the citizens have spoken and need to be heard.
  - Councilman R. Bilicki stated everyone knew this is a park. The citizens know there will be noise. He suggested having a public hearing and have all parties come together to discuss the issues.
  - It was noted that since being spoken to, people have quieted down. There have been no issues since.
  - A discussion ensued and decided to give warning court will be locked if behavior continues. VM Puchalski suggested giving a month to see what happens.
- Councilman R. Bilicki wanted to report the property at 1 Custis Street has made progress on cleaning up property.
- Councilman M. Digan was interested in developing a Historic District within Wachapreague. Jim Bell explained the benefits of having a district. A packet will be prepared for the next meeting. Jim Bell will be presented as a guest speaker next month.

**VIII. Announcements**

- Councilman R. Williams announced the fundraiser for the Wachapreague Volunteer Fire Company. Each of the Town Council members will go door to door to collect. It was explained the fire company lost income because not being able to have carnival. Jack Sherman spoke in favor of helping the company. Councilman A. Thornton explained the requirements to volunteer and the hours dedicated. Clerk Wessells explained the expense of keeping a volunteer company operational.

**IX. Adjournment**

- Motion was made by VM Puchalski and seconded by Councilman G. Schagelin to adjourn. All approved.

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MAYOR  
10/08/2020

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TOWN CLERK

**TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
November 12, 2020**

**COUNCIL PRESENT:** Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Robert Williams;  
Robert Bilicki; Glenn Schagelin; Margo Digan; Stephen Joseph  
**COUNCIL ABSENT:** None  
**TOWN CLERK:** Missy Wallace-Wessells

**TOWN COUNCIL MEETING**

- I. Call to Order** – Mayor Janci called to Order the Town Council Meeting at 7:00 p.m. on Thursday, November 12, 2020, in the Wachapreague Vol. Fire House in Wachapreague.
- II. Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.
- III. Public Comments** – Mayor Janci welcomed everyone and opened the floor for Public Comments.
- Aileen Joeckel thanked the council for working on the “No Wake” signs issue along Whileaway property.
    - She wanted to note the Ordinance from 1994-Wachapreague had 6 “No Wake” signs erected along the incorporated town limits. She referenced the letter written by John Joeckel dated June 12, 2020. During the term of 2000-2002 the council members receded that ordinance. The Town of Wachapreague reverted back to Virginia law with regards to “No Wake” signs along town limits.
    - A. Joeckel recommended to implement a “No Wake” Ordinance be established. She is very concerned with the speed of boats along the town limit waterways.
    - A discussion ensued concerning the changes and the council requested to see the ordinance prior to the resending. The Council will look at this ordinance during the ordinance reviews. It was discussed that VMRC enforce water regulations.
  - Bonnie Hill spoke with regards to the property located at 1 Custis Street. She stated the owner feels the property is adequately maintained. Bonnie is concerned with overgrowth. R. Bilicki stated the ordinances cannot be enforced properly. R. Williams stated the ordinance does not state violations clearly. He stated this is the main reasons the town ordinances are being reviewed and modified.
  - Steve Vodvarka informed the council of an offer to removed sales trailer for \$725 but was refused.
- IV. Council Meeting**
- Mayor Janci asked if the minutes for October 8, 2020 were reviewed.
- Councilman R. Bilicki expressed concern over information transcribed within the minutes during open session may not be accurate. It was explained the minutes are taken from dictation of the meeting.
- A motion to accept minutes was made by VM Puchalski and seconded by Councilman G. Schagelin. A vote was taken and all approved.

## V. Review of Financial Report

Clerk Wessells informed the council the pink copies are the final financials for FY 2019-2020.

- Clerk Wessells explained the Town was \$8000 to the good this year and \$10,000 for depreciation. This shows an income of \$18,000 for the FY 2019-2020. A motion was made by Councilman R. Williams and seconded by VM Puchalski to approve the FY 2019-2020 Town financials. A vote was taken and all approved.
- Mayor Janci reviewed the FY 2019-2020 Port financials with the council. A motion was made by Councilman R. Bilicki and seconded by Councilman G. Schagelin to approve. A vote was taken and all approved.

Mayor Janci asked if everyone had a chance to review the Town Financials for October 2020. Clerk Wessells informed the council Treasurer Mary Jo Tatum included copies of expenses related to Town Beautification which were applied under Tourism in the budget finances.

- A discussion ensued concerning the correct expenditure category. VM Puchalski stated she approved the expenses to be applied under Tourism. After a discussion it was decided to change move the expenditures to Town Maintenance.
- A discussion ensued concerning approving expenses and allocating where the funds will be taken from in the budget.
- Also discussed were the outstanding balances. Councilman R. Bilicki questioned the VIMS balance. This balance was for 2 building permits and addressed to Wachapreague VIMS. R. Bilicki will get copies of these invoices and delivery to correct department. A motion was made by VM Puchalski and seconded by Councilman R. Bilicki to accept the Town of Wachapreague Financials for October 2020. A vote was taken and all approved.

The Port of Wachapreague Financials for October 2020 were discussed. VM Puchalski explained the current status of transient rentals. A motion was made by Councilman G. Schagelin and seconded by Councilman R. Williams to approve the financials. A vote was taken and all approved.

## VI. Unfinished Business

### A. HRSD

- Councilman R. Bilicki reported on meeting tomorrow to discuss the HRSD. Councilman R. Bilicki stated the VIMS Executive Branch members: Mark Gravin, Joe Martinez, and Dr. Wells are interested in the outcome of the Feasibility Study.

### B. Marina

- VM Puchalski present 2 estimates for the VPA Grant dock work and ladders. The work must be done during low tide.
  - Wardius Contracting - \$8600
  - RP Marine Service - \$7745

After a discussion, a motion was made by Councilman G. Schagelin and seconded by Councilman M. Digan. A Roll Call vote was taken with 5 yes.

- VM Puchalski explained the situation of the sailboat located at the T Dock. Owner damaged motor trying to get boat to recently purchase home at Henry's Point.
- VM Puchalski is looking into repairing the cracks in ramp.

### C. Town Maintenance/Garbage (Repairs)

- Councilman G. Schagelin reported still helping the Town of Parksley during garbage day. It has been 6 weeks but should be back operational soon. They have helped with fuel.
- Councilman G. Schagelin along with Mayor Janci have been looking at replacement tire for the garbage truck. It was discussed to change rims to make it easier to maintain. Mayor Janci found rims

for \$45 each rim (used) and recap tires for \$188 each. Councilman G. Schagelin made a motion to purchase tires and rims for garbage truck not to exceed \$1500. Councilman R. Bilicki seconded the motion. A roll call vote was taken with 5 yes.

- Councilman G. Schagelin discussed replacing the town pickup. He questioned what is available in the budget. It was discussed that the brush truck was to be used in its place.
- Councilman G. Schagelin asked if the Doggie Poo canisters were ordered. Clerk Wessells stated they should be here next week. It was also discussed checking the Stations and being changed. The maintenance guys will be reminded.

#### **D. Powell Park**

VM Puchalski stated nothing new to report.

#### **E. Seaside Park**

- Councilman M. Digan reported work done at Seaside Park. She asked brush to be picked up.
- Clerk Wessells stated there was no money in budget for landfill fees. She suggested requesting the brush to be recycled and mulched at Grainsville Transfer Station. The town can use the mulch at the parks.
- Councilman G. Schagelin stated moving the brush around is a waste of time. He will also contact Greg Duncan at Accomack Public Works to request mulching the brush.
- Mayor Janci requested the grass to be blown away from the gazebo to prevent overgrowth along rose bushes.
- Councilman M. Digan commented the walkway is looking better. A discussion whether the maintenance crew had a weed-eater to trim walkway. It was stated they did.
- It was also discussed spending and amounts over \$250 must be approved by the council.

#### **F. Town Beautification**

- Councilman M. Digan discussed the flower beds in front of Town Hall. She requested stone to be purchased last month. Clerk Wessells stated rock can be gotten when the location to place it is determined. The maintenance crew will have Councilman M. Digan meet them Monday morning at Town Hall.

#### **G. Tourism**

- Councilman R. Bilicki discussed Christmas Tree Lighting Event. It was decided to not have a gathering.
- Clerk Wessells suggested doing a town decorating contest and awarding certificates. Clerk Wessells volunteered to head it up. Councilman R. Williams volunteered to put info on Facebook. The contest will be judged around the 19<sup>th</sup> of December.
- Councilman R. Williams agreed to decorate the gazebo and tree at Seaside Park.

#### **H. Derelict Properties**

- Councilman R. Bilicki wanted to thank Steve Joseph for removing the railway.
- Councilman R. Bilicki suggested Alan Stevens clean up building and corner store. He also suggested using the building for a business. Since Mr. Stevens has raised and beautified the building. Councilman R. Bilicki suggested recognizing Alan Stevens and Stephen Joseph with award of appreciation for Beautifying Wachapreague. VM Puchalski made a motion and Councilman G. Schagelin seconded the motion to present a certificate of appreciation to both men at next month's meeting. A vote was taken and all approved.
- Councilman R. Bilicki discussed derelict properties. He presented list and progress of properties.
  - Gazelle – Another letter be sent; concern with porch and roof

- Birdnest/Carr Property – building inspector will be back next week to check progress.
- Barnes – Up for auction; Attorney Elliott will have for sale.
- Button – Owner has made contact after letter; interested in selling
- Bragg - House on Main Street needs to be added to list. Send certified letter.
- Normand – Church Street- Checking to see if county permit has expired. Councilman R. Bilicki suggested post a bond for unfinished projects. Mayor Janci will contact.
- Vodvarka Campground –FEMA rep. Angela Davis stated needs to comply with JD Trailer could affect flood insurance. He reported 8 trailer unable to move/have not moved in 180 days. Councilman R. Bilicki stated he has exhausted all resources provided by the ordinances. VM Puchalski asked if town has contacted Attorney David Rowan. It was determined to have attorney lead the town as to what to do next. It was questioned if legally able to pull business licenses if not compliant with ordinances.
  - Councilman R. Williams informed the council about FEMA training enrolled in later this month. He stated many of the questions may be answered during this training.

### ***I. Safety and Security***

- Councilman R. Williams reported street lights replaced.
- Councilman R. Williams requested installing a Stop Sign at intersection of Park Avenue and South Street. VDOT requires a resolution to be approved by town council and signed by the mayor. A motion was made by Councilman R. Williams and seconded by Councilman G. Schagelin. A vote was taken and all approved.
- A discussion ensued concerning speed bumps, strips or crosswalks around town.

### ***J. Zoning Administrator's Report***

- Mayor Janci asked if the Honeycutt family has contacted the Town Hall concerning rental located on High Street. They were told to request a zoning application and invited to attend our town council meeting.
- Clerk Wessells asked about permits outstanding.
  - Hodgson – Mayor Janci reported owners still working with county to request previous regulations.
  - West Street – Mayor Janci will meet with to discuss setbacks.

### ***K. Streets and Drainage***

- Councilman R. Williams discussed VDOT will be repairing the pipe and road located near intersection of South Street and Atlantic Avenue.
- Councilman R. Williams stated December is ditch maintenance month. He discussed the Drainage Plan with Councilman G. Schagelin.

### ***L. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT***

- Clerk Wessells gave report on progress of verification for CRS. She stated paperwork will be turned in tomorrow. She explained the requirements are strict and lots of work.

### ***M. Planning Commission***

- Councilman M. Digan the Planning Commission has not met recently. She stated the next meeting is scheduled on the 18<sup>th</sup> at VIMS. They are working on 5 year plan for the town. Councilman M. Digan stated problems with getting Planning Commission together.

### ***N. Historic District***

Requested to move to January 2021.

**O. CARE Grant**

- Clerk Wessells reminded the Town Council the grant funds will be available through December 31<sup>st</sup>. She informed the council of the requirements for CARE Grants awarded to businesses within a town.
- The funds can be granted to any business for anything to help keep the business operational. There are 20 business licenses issued in Wachapreague. Previously the understanding was to provide receipts for everything. This was directly related for the Town’s funds.
- There is under \$40,000 total awarded to the town. Clerk Wessells will mail letters to all the businesses with a due date of December 9, 2020. The Council will review the applications during the meeting on the 10<sup>th</sup>.
- A discussion as to the amount collected through the Town Wide Fundraiser for the Wachapreague Volunteer Fire Company.

**P. New Council Member**

VM Puchalski made a motion to approve Stephen Joseph as the new member of the Wachapreague Town Council. Councilman G. Schagelin seconded the motion. A vote was taken and all approved.

**VII. Executive Closed Session**

Councilman M. Digan made a motion to go into Closed Session for the sole purpose of discussion of Christmas Bonuses to Town Employees. VM Puchalski seconded the motion. A vote was taken and all approved.

**VII. Reconvene Open Session**

Councilman G. Schagelin made a motion to go into Reconvene Open Session. Councilman R. Bilicki seconded the motion. A vote was taken and all approved.

**New Business**

- Councilman G. Schagelin requested an opening of prayer following the Pledge. This will be discussed next month.
- Councilman R. Bilicki discussed the VIMS Project. He stated the noise ordinance are restricted after 12am to 7am. It was decided to move this to Tuesday Ordinance reviews.
- Councilman R. Bilicki also wanted to discuss the Haul Route for VIMS would be down Main Street due to the weight restrictions. This was moved to next month’s meeting.

**VIII. Announcements**

Nothing new to announce.

**IX. Adjournment**

- Motion was made by VM Puchalski and seconded by Councilman M. Digan to adjourn. All approved.

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MAYOR  
11/12/2020

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TOWN CLERK

**A MOTION TO APPROVE  
RP MARINE SERVICE FOR THE WORK ON THE  
TOWN MARINA DOCKS  
IN THE AMOUNT OF \$7745.**

Pursuant to motion made by **Councilman, G. Schagelin**, and seconded by **Councilman, M. Digan**, for a Motion to approve RP Marine Service for repairs on the Town of Wachapreague Marina in the amount of \$7745, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of November 12, 2019.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski	X			
Robert Williams	X			
Robert Bilicki	X			
Glen Schagelin	X			
Margo Digan	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	0

Duly recorded this \_\_\_\_\_ day of November, 2020.

\_\_\_\_\_  
Town Clerk

**A MOTION TO APPROVE  
THE PURCHASE OF NEW TIRES AND RIMS  
FOR THE TRASH TRUCK NOT TO EXCEED \$1500.**

Pursuant to motion made by **Councilman, G. Schagelin**, and seconded by **Councilman, R. Bilicki**, for a Motion to approve up to \$1500 TO REPLACE TIRES AND RIMS ON THE TRASH TRUCK, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of November 12, 2019.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski	X			
Robert Williams	X			
Robert Bilicki	X			
Glen Schagelin	X			
Margo Digan	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	0

Duly recorded this \_\_\_\_\_ day of November, 2020.

\_\_\_\_\_  
Town Clerk

**TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
December 10, 2020**

**COUNCIL PRESENT:** Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Robert Williams;  
Robert Bilicki; Glenn Schagelin; Margo Digan; Stephen Joseph  
**COUNCIL ABSENT:** None  
**TOWN CLERK:** Missy Wallace-Wessells

**TOWN COUNCIL MEETING**

- I. **Call to Order** – Mayor Janci called to Order the Town Council Meeting at 7:00 p.m. on Thursday, December 10, 2020, in the Wachapreague Vol. Fire House in Wachapreague, VA.
- II. **Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Mayor Janci welcomed everyone and opened the floor for Public Comments.
  - Gene Gibson spoke in regards to the letter he sent to all the council members concerning the noise issue from a waterfront business.
    - It has previously been discussed, any issue there is no Town Ordinance, the Town of Wachapreague will follow Accomack County’s followed by the State of Virginia.
    - Mr. Gibson had issue with the noise from Lilliston’s Seafood over the last several years. Mediation has been attempted and the property owner has complied per Accomack County Ordinance. Mr. Gibson feels the compliance has not corrected the issue. Mr. Gibson is requesting the Town Council to create a “noise ordinance” within the town.
    - R. Bilicki responded in support of Mr. Gibson. He has made contact with the county and Onancock for information of their noise ordinance levels. VM Puchalski explained the follow the county since town has nothing on record. She stated the fishhouse was working well below allowable volume day and evening.
    - A discussion ensued concerning this issue. Mayor Janci stated this topic needs to be brought up as an agenda item next month. Mr. Gibson stated he may not be available for the next couple meetings. G. Schagelin suggested forwarding the minutes to him.
- IV. **Council Meeting**

Mayor Janci asked if the minutes for November 12, 2020 were reviewed.

  - Councilman R. Bilicki requested a correction under HRSD; the name is Brabham.

A motion to accept minutes was made by R. Williams and seconded by Councilman VM Puchalski. A vote was taken and all approved.
- V. **Review of Financial Report**

Mayor Janci asked if everyone had a chance to review the Town Financials for November 2020.

  - Mayor Janci reviewed Profit and Loss vs. Actual. He stated we are 43% through the fiscal year.

- It was discussed the Professional Fees were at 91% for year. He advised most expenses are from legal questions with the town attorney. He advised to keep this in mind.
- G. Schagelin questioned who nothing was budgeted for landfill expense for brush. Mayor Janci explained due to the COVID, the budget was cut to prepare for loss of revenue. VM Puchalski will discuss ways to fund for tipping fees at the landfill.  
A motion was made by VM Puchalski and seconded by Councilman G. Schagelin to accept the Town of Wachapreague Financials for October 2020. A vote was taken and all approved.

The Port of Wachapreague Financials for November 2020 were discussed.

- Mayor Janci explained most of the income for marina come in around April. VM Puchalski stated transient rentals have done very well this year. Mayor Janci stated this is up 110% in just 43% of fiscal year.
- VM Puchalski stated the one outstanding balance has been taken care of.

A motion was made by Councilman G. Schagelin and seconded by Councilman R. Williams to approve the financials. A vote was taken and all approved.

Councilman M. Digan questioned all the names on the outstanding balances. She was informed these are taxes bills that just went out. The due date is December 5<sup>th</sup>.

## **VI. Unfinished Business**

### ***A. Prayer***

Councilman G. Schagelin requested to open each meeting with a prayer. He stated during these times we need Gods hand on us. VM Puchalski requested a prayer for our former mayor who have recently passed. They include: Roy Wallace and Wyllie Thornton. A discussion ensued concerning religion. It was decided everyone has the opportunity to lead. Councilman R. Bilicki stated his concern between church and state and will abstain from voting. A motion was made by Councilman G. Schagelin and seconded by VM Puchalski to adopt prayer at the beginning of each meeting. A vote was taken and approved.

### ***B. HRSD***

- Councilman R. Bilicki reported 2 more documents need signing for the USDA concerning demographics.
- A discussion ensued concerning documents needed a signature by the mayor. They will be done after the meeting.
- Councilman R. Bilicki stated VIMS is interested in the feasibility study results. He stated financing is being pursued for the Town of Wachapreague. Senator Robert Bloxom has been working on this project.
- Mayor Janci stated the ground breaking is expected earlier than expected. The plans are possibly reversing progression and beginning north moving south.
- Councilman R. Williams asked if a memorandum of intent could be obtained from businesses in town. Councilman R. Bilicki stated there are plans for these and hope to have first part of 2021.

### ***C. Marina***

- VM Puchalski stated dock work is almost completed.
- VM Puchalski presented a demo ordinance concerning "NO Wake" zone. She requested the council to review the wording. She reviewed findings of previous ordinances. She suggested updating ordinance but needs to look up more before making changes. This will be forwarding to the Ordinance Review Committee.

#### **D. Town Maintenance/Garbage (Repairs)**

- Councilman G. Schagelin discussed issue with no funds available for brush pickup.
- He spoke with Accomack County about recycling brush for mulch. He was told commercial plates will be charged dumping fees.
- He was concern with moving brush multiple times. Mayor Janci stated property needs to be maintained to have area to burn brush. It was discussed mulching brush by town and reuse for property.
- Councilman G. Schagelin suggested searching for another pickup truck. The current one is in very poor condition. A discussion ensued concerning possible solutions. It was stated Steve Joseph may sell his truck to town. Councilman R. Bilicki made a motion to table the purchase of another pick up until closer to end of fiscal year and Councilman M. Digan seconded. A vote was taken and all approved.
- Councilman G. Schagelin stated tires on the trash truck are being changed this week.
- Councilman G. Schagelin asked about the doggie waste baskets ordered. A discussion ensued and Clerk Wessells stated the request was for 2 new baskets and 1 complete station.
- Councilman M. Digan recognized the Maintenance crew for the bed rocks at Town Hall.
- Councilman M. Digan questioned the picnic table at Town Hall. Also discussed was the mosaic tile bench needs attention.
- Mayor Janci thanked all the work done for cleaning up Town Hall.

#### **E. Powell Park**

VM Puchalski stated nothing new to report.

#### **F. Seaside Park**

- Councilman R. Williams reported icicle lights needed replacing. During the storm, the Christmas tree broke and was fixed.
- Mayor Janci thanked everyone who decorated Seaside Park.
- Councilman R. Bilicki asked about the brackets on the gazebo. Councilman R. Williams stated due to the bolts have rusted and Tim Killmon was going to work on it. He suggested changing everything to steel to last longer. Clerk Wessells was asked to look up company to purchase materials.

#### **G. Town Beautification**

Clerk Wessells stated Allen Stevens did not want to be recognized for anything he did to his property. Also, Steve Joseph was not going to be present. Councilman M. Digan questioned this award. It was explained the work completed was beyond expected to beautify the town.

#### **H. Tourism**

Councilman R. Bilicki stated nothing new to report.

#### **I. Derelict Properties**

Councilman R. Bilicki reported a letter was received from the attorney of Joe Vodvarka that the trailer will be removed by the end of the year.

#### **J. Safety and Security**

- Councilman R. Williams reported stop sign replaced Custis and Brooklyn Avenue.
- Councilman R. Williams reported 4 street lights have been replaced.
- Councilman R. Williams requested installing a Stop Sign at intersection of Park Avenue and South Street. Clerk Wessells will get that done.

- Councilman R. Williams also reported the governor has mandated a gathering of 10 people or less. Mayor Janci stated this will need to be enforced.
- Clerk Wessells reported a short was found in the Christmas lights hung by the fire company. She called ANEC to report the problem and they were out to fix the next day.

**K. Zoning Administrator's Report**

- Mayor Janci stated the property located on Pearl Street permit will be rejected due to the lot size. They will need to submit request to the Board of Zone Appeals. Clerk Wessells needs to send letter stating set back and minimum lot size.

**L. Streets and Drainage**

- Councilman R. Williams discussed VDOT has stated the repair on pipe and road located near intersection of South Street and Atlantic Avenue.
- Councilman R. Bilicki stated the area near intersection of Main and Pearl floods and has large pot hole. Councilman R. Williams stated this item is still on list of problems. He also stated the drain is still needing to be finished.

**M. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT**

- Councilman R. Williams reported attending a meeting for the ES Hazardous Mitigation with Shannon Alexander and Planning Commission. He will be the contact for the town. He explained things discussed including highest tidal surge (1749 was 15') and spoils being reused to build up marsh. Shannon Alexander asked him to be on the Waterway Committee. VM Puchalski stated Army Corp of Engineers were asked about the spoils and was told definitely not. Councilman R. Williams stated this was prior to the development of these committees and needs to be revisited.
- A discussion continued concerning possible projects. He also discussed the need for grants.
- Councilman R. Williams gave report on progress of verification for CRS.

**N. Planning Commission**

Councilman M. Digan the Planning Commission will not meet until January.

**O. Historic District**

Requested to move to January 2021.

**P. CARE Grant**

- Clerk Wessells informed the council of 11 business grant application. She reviewed applications.
- The Wachapreague Inn gave a full breakdown of expenses due to the pandemic.
- There have been 10 meetings at the Wachapreague Fire House.
- She reviewed previous decision for spending funds. She explained what has been spent and what is remaining. She reminded the funds are available until December 30, 2020.
- It was agreed to proforma funds to the Wachapreague Volunteer Fire Company for rent of the banquet hall until June 2021. This was used to conduct meetings.
- The council decided to purchase a projector, screen and things needed for virtual meetings. It was also agreed to purchase additional cleaning supplies for the town.
- A motion was made to purchase items needed for virtual meetings, cleaning supplies, the direct expense Wachapreague Inn presented and \$2,100 to each business who applied. The motion was made by Councilman G. Schagelin and seconded by Councilman R. Williams. A Roll Call vote was conducted with 4 yes and 2 abstain.

**VII. New Business**

Nothing new to report

**VIII. Announcements**

Councilman R. Williams announced his son was just promoted in the US Air Force to Chief Master Segreant

**IX. Adjournment**

- Motion was made by Councilman R. Williams and seconded by Councilman G. Schagelin to adjourn. All approved.

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MAYOR  
12/10/2020

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TOWN CLERK

**A MOTION TO APPROVE FUNDS FROM THE CARES GRANT TO BE SPENT ON THE  
 FOLLOWING THINGS:  
 ITEMS REQUIRED TO CONDUCT VIRTUAL MEETINGS  
 (PROJECTOR, SCREEN, ZOOM, HARDWARE),  
 DIRECT EXPENSES INCURRED DUE TO PANDEMIC FROM WACHAPREAGUE INN,  
 \$2100 TO EACH BUSINESS SUBMITTING AN APPLICATION FOR A BUSINESS'  
 AFFECTED BY PANDEMIC,  
 AND EXTRA CLEANING SUPPLIES FOR THE TOWN.**

Pursuant to motion made by **Councilman, G. Schagelin**, and seconded by **Councilman, R. Williams**, for a Motion to approve spending the following funds from the CARES Grant: *ITEMS REQUIRED TO CONDUCT VIRTUAL MEETINGS (PROJECTOR, SCREEN, ZOOM, HARDWARE), DIRECT EXPENSES INCURRED DUE TO PANDEMIC FROM WACHAPREAGUE INN, \$2100 TO EACH BUSINESS SUBMITTING AN APPLICATION FOR A BUSINESS' AFFECTED BY PANDEMIC, AND EXTRA CLEANING SUPPLIES FOR THE TOWN*, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of December 10, 2020.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski			X	
Robert Williams	X			
Robert Bilicki	X			
Glen Schagelin	X			
Margo Digan	X			
Stephen Joseph				X
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	0

Duly recorded this \_\_\_\_\_ day of December, 2020.

\_\_\_\_\_  
Town Clerk