

TOWN OF WACHAPREAGUE TOWN COUNCIL MEETING JANUARY 8, 2019

COUNCIL PRESENT: Fred Janci, Mayor; Sandie Puchalski, Vice Mayor;
Robert Bilicki; Robert Williams; David Goauk; Kenneth Swick
COUNCIL ABSENT: Katherine Bilicki
TOWN CLERK: Missy Wallace-Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** – Mayor Janci called to Order the Town Council Meeting at 7:00 p.m. on January 8, 2019, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Mayor Janci opened the floor for Public Comments.
 - Ann Swick displayed her design of a Wachapreague shirt. She offered to order it for anyone interested for \$25 each.
- IV. **Council Meeting**
 - Mayor Janci asked if everyone has reviewed the Regular Monthly Minutes from the December 11, 2018.
 - VM Puchalski made a motion to accept the minutes and R. Bilicki seconded the motion. A vote was taken and all approved.
- V. **Review of Financial Report**

Mayor Janci reported: Fiscal Year 2018-2019:

 - **Town Of Wachapreague-**
 - Town Financials for December 2018 “Profit-Loss vs. Actual” were reviewed. Mayor Janci stated the Town is 50% through the fiscal year.
 - Mayor Janci stated the income is at 66% and expenses are below 50%. Mayor Janci stated everything looks good.
 - R. Bilicki questioned the Tourism Budget and Tourism Expense. Clerk Wessells stated the additional expense budgeted was to taken from the reserve. A discussion ensued. Clerk Wessells will contact Treasurer Mary Jo about this matter.
 - Mayor Janci asked the status of Real Estate Tax collection. Clerk Wessells stated letters have been sent and a Warrant in Debt will be filed on 2 properties owned by Irene Lewin.
 - R. Bilicki asked if a DMV Stop can be applied on the properties delinquent in taxes. Clerk Wessells stated this has been checked on and the answer is no. The DMV Stop can only be used for delinquent personal property taxes or decals.
 - A motion was made to approve the financials except the questioned Tourism Budget Expense of \$9,500. A motion was made by R. Williams and seconded by VM Puchalski. A vote was taken with all approval.

- **Port of Wachapreague-**
 - Port Financials for December 2018 were discussed. Mayor Janci reviewed “Profit-Loss vs. Actual”. The budget is currently at 50% through year.
 - Mayor Janci reminded everyone the bulk of income will be coming in around February to April.
 - A motion was made by R. Bilicki and seconded by K. Swick to accept the Port of Wachapreague Financials for December 2018. A vote was taken and all approved.

VI. Unfinished Business

A. Marina

- VM Puchalski stated dock work began December on south side. The pilings were scraped and the bolts holding the dock support beams were rusting and some broken. This is a hazard to the dock. Also some cross boards needed replacing. A quote was presented for additional repairs needed for \$1,615. Another estimate was presented for the T Dock replacement bolts for \$1,607. VM Puchalski stated the total of \$3,222 is available to be included in the current VPA Grant. These projects need to be done now especially where RP Marine Service has everything in place. RP Marine Service is willing to complete work necessary and can make arrangements to be paid later. A motion was made to approve the 2 invoices totaling \$3,222 by D. Gouak and seconded by R. Williams. A roll call vote was taken with 5 yes, 1 abstain and 1 absent.
- VM Puchalski presented 2 additional estimates for work on the docks that will be included in the 2019 VPA Grant cycle. These will be held until the next grant cycle. Also to be included in that grant is pilling repair, apron/ramp repair and face boards. JES will be contacted for possible concrete repairs. Hydrocrack was suggested to be used.

B. Town Maintenance/Garbage (Repairs)

- D. Gouak presented 3 estimates for tire replacement for the dump truck last month. A vote was taken and approved to purchase tires from Shore Tire. Due to Shore Tire’s inability to replace split rims, a motion was made to purchase tires from Colony Tire for the amount of \$1,444. All approved. D. Gouak stated the current tires are safe to drive.
- D. Goauk stated he wrote a description for the town cleanup. It stated no construction debris and must be household items. Monday February 11, 2019 will be the first Town Pickup Day for 2019 and Clerk Wessells will print up flyers for the town.
- D. Goauk stated helping with the large items, forks for the tractor was suggested to be purchased. D. Goauk provided an estimate for the forks. R. Bilicki made a motion to purchase the forks and R. Williams seconded the motion. A vote was taken and all approved. The cost is \$190.99.
- D. Goauk discussed the flag poles along Main Street and the danger of vehicles hitting them. A discussion ensued as to what is destroying the poles currently. A metal pole was displayed and like by all. It was discussed that K. Bilicki has donated flags to the town and flags are nice to see coming into town. It was decided to purchase 15 wooden poles and table the metal poles until next month’s meeting.
- S. Puchalski stated the mower needs to be purchased. She was asked to get a quote from Fairdale Farms before the purchase. Mayor Janci stated a service contract needs to be purchased with the mower to get rapid repairs.
- D. Gouak stated both rider mowers are in working condition. It was decided to keep both.

C. Powell Park

- VM Puchalski stated the fence has not been completed due to the weather. She stated hopefully it can be completed in February.

- VM Puchalski stated the dugouts and a utility sink needs to be completed.
- VM Puchalski stated the tournament is still being planned for the ball player's wife and son that passed suddenly this fall.
- VM Puchalski stated she also wants to look into replacing a piece of playground equipment. She stated programs and grants may be available. It was decided to bring this item back up next meeting.
- R. Williams stated the cemetery still needs repairs.

D. Town Beautification

- K. Bilicki was not present but left word to discuss flag poles. This items has already been discussed.

E. Streets and Drainage

- R. Williams stated a Planning Commission meeting needs to be scheduled to discuss the storm water plan and review proposal.
- R. Williams stated his responsibility was to develop a plan and it has been done. He stated equipment has been suggested for maintenance of ditches, which has gone nowhere. This issue is directly linked to CRS rating and RAFT resilience. He asked the Council to give direction to proceeding with this issue. The equipment for clearing ditches cost about \$8,000. If funds are unavailable, he suggested a "Stormwater Maintenance Tax" assessed to property owners in the amount of \$4/House/Month to fund this project. Mayor Janci asked if the equipment was purchased would the Town have the man-power to operate this. R. Williams stated this time of year is the best time for the maintenance crew. Mayor Janci stated the maintenance job description needs to be reviewed. A discussion ensued of possibilities including rental equipment. A decision to revisit this topic at the next monthly meeting.

F. Safety and Security

- R. Williams stated nothing new to report.
- Mayor Janci asked if anything being done for Tommy & Sue Colona's house fire. VM Puchalski stated a "Go Fund Me" page has been set up. She suggested collecting through the Town Council and having all checks payable to Tommy Colona. The Town Council agreed.

G. Derelict Properties

- R. Bilicki stated nothing new to report.

H. Tourism

- R. Bilicki stated nothing to report.

H. Zoning Administrator's Report

- Mayor Janci stated nothing to report.

I. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT

- R. Williams stated the next RAFT meeting is January 15th at 7:00pm at VIMS. Sean Fate will discuss the relocation of the fire station and cell tower progress.
- R. Williams referred to the dredge project John Joeckel has been working on. R. Williams asked where this project will be started. Mayor Janci stated this project will be done with many organizations, over a period of time. R. Williams asked if the spoils could be used to build up the Cedar Island. Mayor Janci stated discussions of how to preserve the shoreline. Ideas are ongoing.

- R. Williams stated the RAFT Committee Members are: R. Williams, Sean Fate, and Patricia Bragg. Fred Janci, Ken Swick, Charles Elliott, Alena Elliott, Nick Crews, Steve Joseph and Tomeka Watkinson.

J. Planning Commission

- K. Bilicki was absent but let notes for the Council. Clerk Wessells announced the members of the Wachapreague Planning Commission: Kathy Bilicki, Arlene Joeckel, Steve Joseph, Bill Burton and Tomeka Watkinson.

K. Mosquito Control

- VM Puchalski stated nothing to report.

L. Seaside Park

- R. Williams nothing new concerning the electric installation to the gazebo. R. Bilicki asked for the extension cords loaned for Christmas decorations. Clerk Wessells stated they should be in storage and will try to find them. They are 1-50' orange; 1-100' blue; 1-100' orange.

M. Legal

- Mayor Janci stated nothing new to report.

VII. New Business

- R. Bilicki stated during the minutes, some things are carried over to the next meeting. He suggested having a side column to denote an items as completed or still open. Clerk Wessells will work on this idea.
- R. Williams stated a Schedule of Events should be developed for planning ahead. This would help plan ahead and neighbors involved instead of last minute put together. The Council agreed this would be a good idea.
- VM Puchalski stated there is a chicken problem in Town. A family on Powelton Avenue have chickens running loose. Neighbors have complained of droppings on their yard. According to the Town Ordinances, chickens are allowed but must be kept on own property. A suggestion to contact the owners and explain the situation and what is required.
- R. Williams asked about the sailboat located on Atlantic Avenue. VM Puchalski stated this belongs to the people building the house on Atlantic Avenue. He asked to leave it there until the ground was leveled. VM Puchalski stated she gave permission to do so temporarily. It was suggested to send a letter or call to have moved.

VIII. Announcements

- Clerk Wessells stated she will be having surgery on January 18 at VCU Medical in Richmond. She will be out most of the following week. VM Puchalski will be around to answer any question.

IX. Adjournment

- Motion was made by R. Bilicki and seconded by VM Puchalski to adjourn. All approved.

MAYOR

TOWN CLERK

1/11/18

A MOTION TO APPROVE 2 PROJECTS FOR DOCK WORK
THROUGH THE VPA GRANT IN THE AMOUNT OF **\$3,222.**

Project 1: Support Beams and Bolts totaling \$1,615.
 Project 2: T Dock Repairs totaling \$1,607.
\$3,222

Pursuant to motion made by **Councilman, DAVE GOUAK**, and seconded by **Councilman, ROBERT WILLIAMS**, for a Motion to approve SPENDING \$3,222 TO COMPLETE THE VPA GRANT WORK AT THE PORT OF WACHAPREAGUE MARINA and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of January 8, 2019.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski	X			
Robert Williams	X			
Robert Bilicki	X			
Ken Swick	X			
Dave Gouak	X			
Kathy Bilicki				X
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	1

Duly recorded this _____ day of January 8, 2019.

Town Clerk

**TOWN OF WACHAPREAGUE
TOWN COUNCIL MEETING
March 12, 2019**

COUNCIL PRESENT: Fred Janci, Mayor; Sandie Puchalski, Vice Mayor;
Robert Bilicki; Robert Williams; David Goauk; Katherine Bilicki

COUNCIL ABSENT:

TOWN CLERK: Missy Wallace-Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** – Mayor Janci called to Order the Town Council Meeting at 7:00 p.m. on March 12, 2019, in the Wachapreague Town Hall.

- II. **Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.

- III. **Public Comments** – Mayor Janci opened the floor for Public Comments.
 - VM Puchalski asked for a Moment of Silence for Councilman Ken Swick who recently passed away.
 - Chris Wardius spoke concerning the Tourism Grant offered by Tourism Commission 50th Anniversary “Virginia Is For Lovers”. A \$1500 grant is available to create a tourism spot at Seaside Park. He offered to be part of the project. R. Bilicki stated a project has been started and would work with program. R. Bilicki stated the current project is a heart shape approximately 8’x8’ with rebar and grape vines.

- IV. **Council Meeting**
 - Mayor Janci asked if everyone has reviewed the Regular Monthly Minutes from the January 8, 2019.
 - VM Puchalski made a motion to accept the minutes and R. Williams seconded the motion. A vote was taken and all approved.

- V. **Review of Financial Report**

Mayor Janci reported: Fiscal Year 2018-2019:

 - **Town Of Wachapreague-**
 - Town Financials for February 2019 “Profit-Loss vs. Actual” were reviewed. Mayor Janci stated the Town is 66% through the fiscal year.
 - Mayor Janci stated the income is at 71% and expenses are below 61%. Mayor Janci discussed the entries with the Council.
 - VM Puchalski stated Treasurer Mary Jo requested separating the investments between the Town and Port. Clerk Wessells stated Treasurer Mary Jo forwarded information from a local bank money market which could produce more interest income then currently receiving. Mayor Janci stated clarification needs to be made as to if a municipality qualifies for this promotion. Clerk Wessells will get back with Town Council concerning this information.
 - R. Bilicki asked for an aging summary for outstanding debts. Clerk Wessells presented last month’s financials, which had the summary.
 - A motion was made by R. Bilicki and seconded by VM Puchalski. A vote was taken and all approved.

- **Port of Wachapreague-**
 - Port Financials for February 2019 were discussed. Mayor Janci reviewed “Profit-Loss vs. Actual”. The budget is currently at 66% (8 months) through year.
 - VM Puchalski stated about 85% of the Leases are in and the all should be in by April 1st.
 - A motion was made by R. Bilicki and seconded by R. Williams to accept the Port of Wachapreague Financials for February 2019. A vote was taken and all approved.

VI. Unfinished Business

A. Marina

- VM Puchalski stated VPA work is completed. She has submitted the VPA Grant Request and the Waterway Grant Request for dredging. The decisions are expected around June.
- VM Puchalski stated 85% of the leases have been received.
- The next event is the Flounder Tournament which is April 26th – May 8th. She will start her regular hours on Monday.
- Mayor Janci stated he has spoken with Mike Steelman who will be doing some work with VIMS & Nature Conservancy to build oyster castles. Mike has asked for a location to place 3-4 tractor trailer loads of shells. A discussion ensued concerning possible locations to house the shells temporarily. A suggestion to contact Timmy Killmon or Ed Posavec.
- Mayor Janci stated the spoil site needs escalation before dredging. He suggested contacting Fred Camden.
- A discussion concerning the owners of “Parker Railway”. The owner has approached the Town concerning exchanging the dry spoils for dredged spoils; even swap without paying fees.

B. Town Maintenance/Garbage (Repairs)

- D. Gouak stated new tires were installed on the brush truck. Garbage truck belts broke and was also replaced. He was concerned about cost of repairs. He has fixed the pickup exhaust leak and clutch is wearing out and may need replacing soon.
- D. Gouak stated the gates on the containment area needs welding. It was suggested to contact Chris Johnson- Johnson Welding.

C. Powell Park

- VM Puchalski stated the dugouts are rebuilt. The graveyard fence is repaired.
- VM Puchalski stated the tennis court cracks are being repaired by Richie Puchalski. Some of the materials have been donated by the Puchalski’s. Richie has donated 2 basketball hoops to be installed at the tennis courts.
- VM Puchalski stated a work party is being scheduled to paint the playground equipment and cleanup.
- VM Puchalski stated the Coast Guard would like to do a tournament in May and a benefit for the Matt May family later.

D. Town Beautification

- K. Bilicki present the metal flag poles to the Council. After a discussion, the Council voted to purchase 6 pole. No vote was needed for this purchase. The Council decided to evaluate the placement in the brackets.

E. Streets and Drainage

- R. Williams called and VDOT repaired pothole on Center Avenue.2
- ANEC has replaced blown security lights around town.
- R. Williams discussed ditch drainage problems. He suggested hiring day labors to clear out the ditches, which was approximately ¾ of a mile total.
- R. Williams stated flooding issues on Church Street culvert.
- R. Bilicki suggested to look at heavy equipment at a surplus auction.
- Clerk Wessells stated Supervisor Donald Hart is willing to help try find money to pay workers to clear ditches.
- R. Bilicki asked if flushing main drain could clear some blockages. Mayor Janci suggested repairing wooden culverts and manholes before this is done to avoid collapses.

F. Safety and Security

- R. Williams suggested to send letter concerning the boat parked on Atlantic Avenue. The Council agreed.

G. Derelict Properties

- R. Bilicki stated nothing new to report.

H. Tourism

- R. Bilicki reported the Virginia Tourism and Blake are interested in doing an event (Harborfest) at Seaside Park the 3rd Week of September. Due to the Hospital Ball, they are looking for another date. R. Bilicki stated he feels it will be good for the Town and will not cost the Town any money. C. Wardius stated the idea is to purchase a ticket and food and entertainment will be included. Permission is being sought from Ed Posavec to use the marina for a bandstand location. R. Bilicki stated this event would possible benefit the Wachapreague Inn and Island House Restaurant.
- R. Bilicki stated the Town's Easter Egg Hunt will be on Saturday, April 20, 2019 at 11 pm at Powell Park.
- The Bane bench dedication will be Saturday April 20th also.

H. Zoning Administrator's Report

- Mayor Janci stated nothing to report.

I. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT

- R. Williams stated the next RAFT meeting is March 19th at 7:00pm at VIMS. He stated a meeting was recently held at the Island House concerning the Nature Conservancy plans for the preservation of the coastline.
- R. Williams stated he has concerns for flooding of properties adjacent to the property on south end of Atlantic Avenue. He suggested requesting the owners to place a drainage ditch on the property. K. Bilicki stated the Town of Wachapreague can apply for rezoning of the area to prevent construction on Atlantic Avenue. A discussion ensued concerning flooding along Atlantic Avenue. The Planning Commission will discuss this issue.
- R. Williams stated his efforts to collect letters in favor of the cell tower construction. K. Bilicki suggested placing blank letters at the post office and having people fill in the letters. R. Williams will check to see if this is possible.

J. Planning Commission

- K. Bilicki stated an informal meeting was held yesterday. The following members were suggested: Wachapreague Planning Commission: Kathy Bilicki, Arlene Joeckel, Steve Joseph, MiMi Sedjat, Brenda Russell, Charles Elliott, Alena Elliott and Tomeka Watkinson. These members were approved by the Council and will be elected at the next monthly meeting.
- K. Bilicki stated the plan was to review unfinished business and present it to the Council at the next meeting.

K. Mosquito Control

- VM Puchalski stated nothing to report.

L. Seaside Park

- Mayor Janci stated the Bane family will be dedicating a bench on April 20, 2019. He stated we have enough benches and we could use other things. VM Puchalski suggested dedication stones in the garden. Other things suggested were picnic tables, garden stones or grills.
- Mayor Janci stated mulch is needed. He stated the cost is \$25 per/CY and 20 CY were needed for a total of approximately \$700. VM Puchalski made a motion to approve and K. Bilicki seconded the motion. A Roll Call Vote was taken and all approved.
- Clerk Wessells stated she will contact Accomack County for free mulch.
- R. Williams received a quote for \$1200 to install electric at the gazebo. R. Bilicki stated the events that take place at Seaside Park are Tourism related. R. Bilicki made a motion to approve the amount and pay it out of Tourism Reserve. K. Bilicki seconded the motion. A Roll Call Vote was taken and all approved.

M. Legal

- Mayor Janci stated nothing new to report.

VII. New Business

- Mayor Janci asked for any suggestions for the empty seat on Town Council. VM Puchalski stated Charles Elliott showed interest but needed a couple of days to decide.
- R. Bilicki stated his brother-in-law Stephen Joseph may be interested but wanted the Council's opinion with having another family member on council. He also asking other people around town.
- A Special Meeting/Work Session was suggested to be held Saturday April 6th at 10 am. Clerk Wessells requested to submit any additional expenses prior to the meeting. A decision concerning pay increases need to be made. Mayor Janci stated job descriptions needs to be reviewed. VM Puchalski stated this needs to be reviewed during close session after the Work Session.

VIII. Announcements

- Nothing new to report.

IX. Adjournment

- Motion was made by VM Puchalski and seconded by K. Bilicki to adjourn. All approved.

MAYOR
3/12/19

TOWN CLERK

A MOTION TO APPROVE 20 CY OF MULCH FOR SEASIDE PARK
IN THE AMOUNT OF **\$700** INCLUDING SHIPPING.

Pursuant to motion made by **Councilman, VM Puchalski**, and seconded by **Councilman, K. Bilicki**, for a Motion to approve SPENDING \$700 TO PURCHASE MULCH FOR SEASIDE PARK, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of March 12, 2019.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski	X			
Robert Williams	X			
Robert Bilicki	X			
Dave Gouak	X			
Kathy Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	

Duly recorded this _____ day of March 12, 2019.

Town Clerk

A MOTION TO APPROVE THE INSTALLATION OF
ELECTRICITY TO THE GAZEBO AT SEASIDE PARK
IN THE AMOUNT OF **\$1,200.**

Pursuant to motion made by **Councilman, R. Bilicki**, and seconded by **Councilman, K. Bilicki**, for a Motion to approve SPENDING \$1,200 FOR INSTALLATION OF ELECTRICITY AT GAZEBO IN SEASIDE PARK, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of March 12, 2019.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski	X			
Robert Williams	X			
Robert Bilicki	X			
Dave Gouak	X			
Kathy Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	

Duly recorded this _____ day of March 12, 2019.

Town Clerk

TOWN OF WACHAPREAGUE TOWN COUNCIL MEETING April 9, 2019

COUNCIL PRESENT: Fred Janci, Mayor; Sandie Puchalski, Vice Mayor;
Robert Bilicki; Robert Williams; David Goauk; Katherine Bilicki

COUNCIL ABSENT:

TOWN CLERK: Missy Wallace-Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** – Mayor Janci called to Order the Town Council Meeting at 7:00 p.m. on April 9, 2019, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Mayor Janci opened the floor for Public Comments.
 - Aileen Joeckel asked why the Marina is being dredged so early. She also asked why it was dredged so low last time. VM Puchalski stated the sounding was not done at appropriate time of tide. A. Joeckel asked why the dredging was being done this year. VM Puchalski explained it was being done next year and spoil site renovations. VM Puchalski asked about the problem with the spoil line going through Whileaway Lane. A. Joeckel stated the last dredging went over the ditch instead of through the ditch. This caused damage to the Lewis property. R. Lewis stated the line must go through culvert and the culvert may need replacing.
 - A. Joeckel also questioned the Planning Commissions expirations being the same for each. She stated per the Town Charter, the expiration dates must be staggered. A discussion ensued and the dates were decided.
 - A. Joeckel discussed that there are lots of pregnant cats and no rabbits. VM Puchalski stated to call animal control.
- IV. **Council Meeting**
 - Mayor Janci asked if everyone has reviewed the Regular Monthly Minutes from the March 12, 2019.
 - R. Bilicki made a motion to accept the minutes and VM Puchalski seconded the motion. A vote was taken and all approved.
- V. **Review of Financial Report**

Mayor Janci reported: Fiscal Year 2018-2019:

 - **Town Of Wachapreague-**
 - Town Financials for March 2019 “Profit-Loss vs. Actual” were reviewed. Mayor Janci stated the Town is 75% through the fiscal year.
 - Mayor Janci stated expenses are around 52%. Mayor Janci stated Treasurer Tatum stated finances are doing well.
 - Mayor Janci asked about outstanding balances owed. A discussion ensued. Clerk Wessells stated many have been collected and letter are being sent out to others.
 - A motion was made by R. Bilicki and seconded by VM Puchalski. A vote was taken and all approved.

- **Port of Wachapreague-**
 - Port Financials for March 2019 were discussed. Mayor Janci reviewed “Profit-Loss vs. Actual”. The budget is currently at 75% (9 months) through year.
 - VM Puchalski stated about 85% of the Leases are in and the all should be in by April 1st.
 - R. Bilicki asked about the leases that were under the lease amounts. VM Puchalski stated there were people that have made deposits on the leases. The total is due by June 1st. Other amounts are transient slip rentals.
 - VM Puchalski made a motion and seconded by R. Bilicki to accept the Port of Wachapreague Financials for March 2019. A vote was taken and all approved.

VI. Unfinished Business

A. Marina

- VM Puchalski stated VPA work is completed. She has submitted the VPA Grant Request and the Waterway Grant Request for dredging. The decisions are expected around June.
- VM Puchalski stated her office has been renovated and looking good.
- The bathrooms are open and new toilet seats are installed.

B. Town Maintenance/Garbage (Repairs)

- D. Gouak stated everything is going well. He stated a discussion will be needed during closed session concerning the pay raises.
- D. Gouak stated the gates on the containment area needs welding. It was suggested to contact Chris Johnson- Johnson Welding for a quote.
- D. Gouak stated the trash truck hydrologic tank is currently being held by a 4x4 because the brackets are broke. He will have Johnson’s Welding check this out when they come by.

C. Powell Park

- VM Puchalski stated the Coast Guard had their work day. It was cut short due to having to go out on water.
- VM Puchalski stated sealer has been put on dugouts. The tennis court cracks are about half finished. Richie has donated 2 basketball hoops to be installed at the tennis courts. Kids are now using the area to play tennis, pickle ball and basketball. The Council appreciated the hard work.
- R. Williams stated the progress on the historic graveyard stones. Materials for cleaning the stones and repairing have were ordered. Stones have been reset and 2 others will be done. The Council thanked R. Williams for his hard work.

D. Town Beautification

- K. Bilicki stated she is searching for spring flags.
- K. Bilicki also stated the need to address trash and debris on front porches. She asked about an ordinance for that and offering a cleanup day. Clerk Wessells stated this has been done. A discussion ensued. This problem needs to be addressed with the Planning Commission.
- R. Williams suggested a Town Pride Campaign. This would encourage the property owners to beautify their homes.
- A discussion concerning the derelict properties and what can be done to correct this problem.
- R. Bilicki suggested reviewing ordinances and edit some.
- K. Bilicki will research and review ordinances.

E. Streets and Drainage

- R. Williams called and VDOT repaired pothole on Church Street.
- ANEC has replaced blown security lights around town.
- R. Williams is an administrator on the Wachapreague Facebook page. He has expressed his concerns for speeding on Main Street. A discussion on the issue took place. A suggestion for signs, radar post and patrolling of ACSO or State Police. Clerk Wessells will check into possibilities.

F. Safety and Security

- R. Williams has submitted a work order with VDOT for replacing a drain cover at intersection of High and South. After a year, VDOT has sent people to look at problem.

G. Derelict Properties

- R. Bilicki stated Barnes house has been discussed. He stated Rob Bloxom has been contacted for a demo grant assistance. Clerk Wessells was asked to make contact with Accomack County to clarify procedures. MiMi Sedjat requested the flag on the door be removed prior to demolishing. All agreed.
- A discussion ensued of other properties needing attention. The Old Parker Railway was identified as a hazard. It was also discussed that the owners have requested the spoils from dredging to be accepted in town's spoil site. It was decided to have spoil evaluated for chemicals (lead paint) prior to making a decision.

H. Tourism

- R. Bilicki reported a meeting with Virginia Tourism Commission, Rob Bloxom, Blake and Missy was conducted concerning a Seafood Fest. The Commission decided to move the event from Cape Charles to Wachapreague and designing the event as a "tailgating" festival. It will be a meet and greet and open to public. This will be the second weekend in September. A total of 500 tickets plus tailgating spots sold. It will be located between South Street and Main Street along Atlantic Avenue. The date will be checked 13th or 14th. Clerk Wessells will request tickets for the event to sell. It will be parking for the public same as Oyster Roast. Admission for event will be through gazebo. R. Bilicki stated the benefit of gazebo power for the event.
- R. Bilicki reported the Antique Car Club has requested to have a car show in Wachapreague mid-July. They have requested to use Seaside Park and park show cars in the park.
- The Easter Egg Hunt is scheduled for April 20th. R. Bilicki has stuff 300 eggs for the event. He has requested help for remaining. MiMi Sedjat volunteered her citizens to help. The offer was welcomed. Mayor Janci will have wife make cupcakes.
- Also April 20th, a Bane dedication bench ceremony will be held in Seaside Park.
- R. Williams suggested planning for the 4th of July. Asked to be placed on May's Agenda.

H. Zoning Administrator's Report

- Mayor Janci stated nothing new to report.
- R. Bilicki discussed Parker Railway project and the design. Also discussed was the spoils and spoils site related to possible contaminated soil. Town wants no contaminated materials at the spoil site.

I. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT

- R. Williams stated the last RAFT meeting minutes were sent to everyone. He stated a guest speaker from Matthews County attended explaining their drainage issues. Also discussed was the Bird Act of 1933. The topic discussed Department of Transportation's responsibility of ditch drainage and maintenance.

- Mayor Janci stated per his property survey, VDOT is responsible for the ditches. It was discussed how to proceed with ditch clean up. It was discussed to have attorney draft a “Hold Harmless” form for property owners to sign.
- R. Williams stated he and Tomeka sat down at post office and got 35 signatures in favor of cell phone tower. They will try again next week. Mayor Janci explained how the cell tower process worked.

J. Planning Commission

- K. Bilicki stated she got with Clerk Wessells to schedule a meeting. The majority of the Planning Commission was present. A. Joeckel stated the previous Commission has already presented their suggestions and approved by the attorney. Clerk Wessells explained the suggestions were not accepted. A discussion was held and decided for Saturday at 9 am.
- The following members were voted to the Wachapreague Planning Commission: Kathy Bilicki-ex: 4-22, Arlene Joeckel-ex: 5-21, Steve Joseph-ex: 4-22, MiMi Sedjat-ex: 5-23, Brenda Russell-ex: 4-23, Charles Elliott-ex: 4-24, Alena Elliott-ex: 4-24 and Tomeka Watkinson-ex: 4-21. A motion was approved by K. Bilicki and seconded by R. Williams. A vote was taken and all approved.

K. Mosquito Control

- VM Puchalski stated nothing to report.

L. Seaside Park

- Mayor Janci stated workers have been pulling weeds in Seaside Park.
- Clerk Wessells had town workers get mulch from Painter Convenience center.
- Mayor Janci asked for a date for Spring Clean Up. May 11th from 9-3 was decided. Mayor Janci stated lunch will be provided by him.
- A discussion on the electric installation at the gazebo. The current quote was \$2,500. It was requested to contact Kerry Paul for a quote. A motion was made to approve up to \$2,500 by R. Williams and seconded by VM Puchalski. A roll call vote was taken and all approved.

M. Legal

- Mayor Janci stated nothing new to report.

VII. New Business

- Mayor Janci asked for any interest in the vacant seat. VM Puchalski nominated Peter Peyton as council member. VM Puchalski made a motion and K. Bilicki seconded. A vote was taken and all approved. Clerk Wessells will prepare a letter for the courts.

VIII. Announcements

- Nothing new to report.

IX. Adjournment

- Motion was made by K. Bilicki and seconded by VM Puchalski to adjourn. All approved.

MAYOR
04/09/19

TOWN CLERK

A MOTION TO APPROVE \$2,500 FOR THE INSTALLATION OF ELECTRICITY TO
THE GAZEBO AT SEASIDE PARK.

Pursuant to motion made by **Councilman, R. WILLIAMS**, and seconded by **Councilman, VM PUCHALSKI**, for a Motion to approve SPENDING UP TO \$2,500 FOR THE INSTALLATION OF ELECTRICITY TO THE GAZEBO AT SEASIDE PARK, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of March 12, 2019.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski	X			
Robert Williams	X			
Robert Bilicki	X			
Dave Gouak	X			
Kathy Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	

Duly recorded this _____ day of April, 2019.

Town Clerk

**TOWN OF WACHAPREAGUE
SPECIAL TOWN COUNCIL MEETING
APRIL 29, 2019**

COUNCIL PRESENT: Fred Janci, Mayor; Sandie Puchalski, Vice Mayor;
Robert Bilicki; Robert Williams; David Goauk; Katherine Bilicki
ABSENT: None
TOWN CLERK: Missy Wallace-Wessells

SPECIAL TOWN COUNCIL MEETING – FY 2019/2020 BUDGET

I. *Call to Order*

Mayor Fred Janci called the Special Town Council Meeting to order at 6:00 p.m. Monday, April 29 2019 in the Wachapreague Town Hall for the purpose of preparing a proposed budget for FY 2019/2020 Budget.

II. *Discussion of Proposed FY 2019/2020 Town of Wachapreague Budget*

Mayor Fred Janci began the Special Town Council Meeting. Mayor Janci stated Mary Jo Tatum, Treasurer and Missy Wessells, Clerk prepared a spreadsheet to include the items discussed at the April 9, 2019 meeting.

A. Mayor Janci asked for any additional ideas or projects that will need funding for the upcoming fiscal year for the Town Budget.

- VM Puchalski stated the following things need to be added to the budget for Powell Park for a total of \$2,000:
 - Mulch for the playground
 - Gravel for Concession Stand
 - Finish repairs Tennis Court
- R. Bilicki requested funds for a charcoal grill at Seaside Park. Mayor Janci stated a family would like to donate funds for this item. Clerk Wessells stated the Bane Family has donated a bench and would like to do a grill. Also donated is a picnic table by the Matthews Family.
- K. Bilicki asked about the Reserves and how they play into the budget. Mayor Janci and Treasurer Tatum explained the reserves are designated for a project.
- R. Bilicki questioned repairs need for the gazebo. It was discussed and this would be taken from regular maintenance funds. Also for Seaside Park is the suggestion of installation of electricity to the gazebo. Mayor Janci stated Tourism money can help with any project associated with the benefit of a visitor's stay. It was agreed Tourism Reserve will assist with the electricity installation.
- Other topics discussed are the condition of the Town's vehicles and possible replacement dates.
- Advertising Expenses were discussed as a small expense cut for the next fiscal year.
- The Council looked at Miscellaneous Expenses for possible cuts. Treasurer Tatum stated this line items is responsible for the election expenses as well as other items. It was suggested to leave this figure.

- Other amounts were discussed that were not used last year. Small cuts were discussed to balance the budget.
- Wages were discussed by the Council. Everyone agreed the Town's employees deserved a pay increase.
- R. Williams stated RAFT has just began and the reserve can be started with \$1,000 instead of the \$2,000.
- K. Bilicki asked about the Town Hall Renovation and the amount designated for it. VM Puchalski stated this amount was a total but money was still available for this fiscal year. VM Puchalski suggested purchasing furniture this fiscal year and completing the project during the FY 2019-2020. R. Bilicki suggested he contact his flooring subcontractors to request a donation of carpet for the Town Hall. In return, the Town will give a letter of appreciation for the service and donated amount.
- With everything discussed, the FY 2019-2020 Town of Wachapreague Budget was balanced.
 - The current budget for FY 2019-2020 is \$238,465.
 - A discussion ensued concerning the possibility of increasing Real Estate Taxes by a small amount. Currently the Council has decided to put this on hold for this FY.
 - Also discussed was increasing the Meals Tax. That was also decided to put on hold at this time.

B. Mayor Janci began with discussion of the Port Of Wachapreague Budget.

C. VM Puchalski began discussing, with the Council, the Port's income. She stated previous years, a discussion to increase the slip rental fees. She feels this is a good time. VM Puchalski stated an increase of \$100 per slip will begin with next year's Lease Renewals in April 2020. To make this happen, the Council must agree with this during this FY. The proposed changes are:

Small Slips – Currently \$800	after April 2020 - \$900
Large Slips – Currently \$1,250	after April 2020 - \$1,350

The Town Council all agreed with this increase.

D. VM Puchalski explained all the other expenses and how they are paid including the VPA Grant. This is paid up front and the 75% is refunded after completion. Other expenses were discussed.

III. *Call to Vote*

The Proposed Budget for FY 2019/2020 Town of Wachapreague and The Proposed Budget for FY 2019/2020 Port of Wachapreague were presented and approved by all council members.

IV. *Adjournment*

Mayor Janci closed the meeting with a unanimous agreement.

MAYOR

CLERK

**TOWN OF WACHAPREAGUE
SPECIAL TOWN COUNCIL MEETING
APRIL 9, 2019**

COUNCIL PRESENT: Fred Janci, Mayor; Sandie Puchalski, Vice Mayor;
Robert Bilicki; Robert Williams; David Goauk; Katherine Bilicki
ABSENT: None
TOWN CLERK: Missy Wallace-Wessells

SPECIAL TOWN COUNCIL MEETING – FY 2019/2020 BUDGET

I. *Call to Order*

Mayor Fred Janci called the Special Town Council Meeting to order at 6:00 p.m. Tuesday, April 9 2019 in the Wachapreague Town Hall for the purpose of considering and approving the FY 2019/2020 Budget.

II. *Discussion of Proposed FY 2019/2020 Budget*

Mayor Fred Janci began the Special Town Council Meeting. Mayor Janci stated Mary Jo Tatum, Treasurer and Missy Wessells, Clerk have prepared a packet to begin the discussion.

A. Mayor Janci asked for any ideas or projects that will need funding for the upcoming fiscal year for the Town Budget.

- VM Puchalski stated she would like to do a Town Hall Enhancement. She stated Richie will be donating his time to build a new desk for the Town Council Seating. This desk will be made with wood and an “open U” shape. The design will allow 3 councilmen on each side of the Mayor (center). The Clerk’s desk will be positioned in front of the windows and the Council Seating will be towards the back of the building. Paint has already been donated by VM Puchalski. The only other items would be new flooring, if funding is available. VM Puchalski has asked for a max budget of \$2,500.
- R. Williams requested a RAFT Reserve. Mayor Janci stated a Drainage Reserve has been established and questioned if this would be used for the program. R. Williams stated RAFT Reserve would be established for a future emergency operations center. R. Williams requested \$2,000 to be set aside for a RAFT Reserve.
- R. Bilicki asked if about money available for Seaside Park. Mayor Janci stated a Reserve with about \$3,600 is available for filling and grading the park. A total of an additional \$5,000 was recommended to be budgeted for the completion of the following items at Seaside Park:
 - R. Williams asked for \$2,500 to be budgeted for electric installation to the gazebo.
 - R. Bilicki asked for \$1,000 for the installation of charcoal grill and hot brisket bucket. R. Bilicki asked for labor cost to be included for the installation of pavers. Mayor Janci stated money was available in the current budget for that expense.

- R. Bilicki and R. Williams asked for funding of the brackets and bolts to be replaced on the rafters of the gazebo. It was suggested stainless steel materials to be used and all agreed. VM Puchalski stated Richie would be happy to get materials from his distributors at a discounted price. The Town Council agreed to \$1,500 for the materials and labor.
- Treasurer Mary Jo Tatum stated the Audit Reserve needs to be increased by \$800 to cover the cost. She also stated this will need to be done for the Port also.
- D. Goauk stated a pay increase needs to be discussed for the Maintenance Crew. A discussion ensued and a decision was made to reevaluate their job descriptions and bring this back up at the next Work Session. All agreed.
- D. Goauk brought up issues of the old equipment.
 - He stated a clutch will need replacing in the pickup. A suggestion of \$1,500 was decided for the clutch replacement.
 - Mayor Janci stated \$5,000 should be added to the Truck Reserve again this year. All agreed.
 - VM Puchalski suggested to start looking for a replacement garbage truck. Another suggestion was to try and find one that will not require a CDL to operate.
- Mayor Janci recommended placing an addition \$5,000 to the Drainage Reserve. R. Williams stated the study will cost \$3,500 if approved by the Planning Commission. All agreed to adding to the Reserve.
- Mayor Janci stated \$1,000 was still available for playground equipment at Powell Park. VM Puchalski stated this is still being looked into replacing a couple toys. She suggested an additional \$2,000 be budgeted to cover the cost of repairs to the tables, paint and repairs to the tennis court.
- Mayor Janci stated the Spoil Site has a Reserve for repairs and asked if the Port also has a reserve. It was discussed that the property was owned by the Town and it would be its responsibility only. VM Puchalski stated \$15,000 was planned for the cleanup of the Spoil Site for the dredging. This is a VPA Grant request and the Waterway Grant. The Town will be responsible for 25%.
- Mayor Janci reviewed the Tourism expenses and R. Bilicki stated the current budget is fine. R. Bilicki stated the Virginia Tourism project grant was assisting with the structure planned for Seaside Park.
- Treasurer Tatum stated per the Auditor, the street light expenses need to be itemized separately.

The Following Items Were Discussed To Increase The FY 2019-2020 Budget:

- ❖ Town Building - \$2,500
- ❖ Powell Park - 2,000
- ❖ Payroll - 2,400
 - Vehicle Reserve - \$5,000
 - Seaside Reserve - 5,000
 - Drainage Reserve - 5,000
 - Audit Reserve - 800

- A discussion of increasing the Real Estate Taxes and Meal Tax ensued. Nothing was approved
- R. Williams discussed implementing a tax for each household to finance the Drainage Improvements for the town. R. Bilicki stated his Flood Insurance has decreased due to the CRS Certification done by the Town. Nothing was approved.
- Mayor Janci asked if the Council agreed to the proposed items. All agreed. Treasurer Tatum will put the numbers together and present it to the Council for the next meeting.
- K. Bilicki asked to discuss under Town Beautification the purchase of flags for Main Street. She stated banners are very expensive. A suggestion to continue with the use of flags on poles along Main. The Council agreed to have Spring, American and Fall flags. This will be a miscellaneous expense for Town Beautification.

B. Mayor Janci began with discussion of the Port Of Wachapreague Budget. VM Puchalski explained the following proposals:

- Regular Maintenance is to remain \$4,000
- VPA Grant Request is \$76,000 for Dredging and Repairs.
\$57,000 – Reimbursed and the Port responsibility of \$19,000.
- VM Puchalski stated a possible increase in slip leases may be in the future. Currently small slips \$800 and large slips \$1,250.

III. Adjournment

Mayor Janci closed the meeting with a unanimous agreement.

MAYOR

CLERK

**TOWN OF WACHAPREAGUE
TOWN COUNCIL MEETING
MAY 14, 2019**

COUNCIL PRESENT: Fred Janci, Mayor; Robert Bilicki; Robert Williams; David Goauk; Katherine Bilicki
COUNCIL ABSENT: Sandie Puchalski, Vice Mayor; Peter Peyton
TOWN CLERK: Absent

TOWN COUNCIL MEETING

- I. **Call to Order** – Mayor Janci called to Order the Town Council Meeting at 7:00 p.m. on May 14, 2019, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Mayor Janci opened the floor for Public Comments.
 - Nothing to report.
- IV. **Council Meeting**
 - Mayor Janci asked if everyone has reviewed the Regular Monthly Minutes from the April 9, 2019. R. Bilicki stated on page 3, under Zoning Administrator’s Report, the topic of spoil site was questioned. It was asked to clarify to place contaminated spoils in the Town’s spoil site. The Town has refused to accept contaminated materials. K. Bilicki approved to accept the minutes with the above corrections. R. Bilicki seconded the motion. A vote was taken and all approved.
 - Mayor Janci asked if the minutes for Special April 9, 2019 Budget meeting. R. Bilicki questioned if proposed Budget was posted to the paper. Clerk Wessells was unavailable for the meeting due to a family emergency. The Town Council decided to advertise the Proposed Budget on May 17, 2019 or May 24, 2019. The public hearing will be Friday, May 31, 2019 at 6pm. A motion was made by K. Bilicki and seconded by R. Bilicki. A vote was taken and all approved.
- V. **Review of Financial Report**

Mayor Janci reported: Fiscal Year 2018-2019:

 - **Town Of Wachapreague-**
 - Town Financials for April 2019 “Profit-Loss vs. Actual” were reviewed. Mayor Janci stated the Town is 9 months through year. This is 75% through the fiscal year.
 - D. Gouak stated his difficulty with understanding budget and expenses for Repairs & Maintenance. He is questioning what is charged under Building & Grounds. He stated the tires where charged to the trash truck and should be placed under dump truck. It was suggested to contact Treasurer Tatum to get a break down of all expenses.
 - It was discussed to talk with Treasurer Tatum about reclassifying line items, such as: Refuse-Landfill Fees Only; Vehicles & Equipment-All Trucks, Parts, Repairs, Fuel.
 - R. Bilicki made a motion to accept the financials for Town of Wachapreague and K. Bilicki seconded the motion. A vote was taken and all approved.

- **Port of Wachapreague-**
 - Port Financials for April 2019 were discussed. Mayor Janci reviewed “Profit-Loss vs. Actual”. The budget is currently at 75% (9 months) through year. Mayor Janci stated the Port financials look good.
 - A motion was made by R. Williams and seconded by K. Bilicki to accept the financials for the Port of Wachapreague April 2019. A vote was taken and all approved.

VI. Unfinished Business

A. Marina

- Mayor Janci stated nothing to report.

B. Town Maintenance/Garbage (Repairs)

- D. Gouak stated a gate at Powell Park was broken. He contacted Johnson’s Welding and was told to bring it there and it will be \$150 to repair. Mayor Janci will take it there.
- D. Gouak stated there is a small leak in tire on trash truck. He will check for places to repair the leak.
- D. Gouak stated J.D. has requested the Town to refund the cost of his CDL License Fee in the amount of \$64. He stated it was \$8/year for 8 years. The Council agreed to pay for it.
- D. Gouak stated mower is doing well. R. Williams stated the Powell Park is not being trimmed and look bad. D. Gouak will check on this issue.

C. Powell Park

- R. Williams stated the cemetery is almost completely repaired. He will have the Coast Guard guys help place the last tombstone Saturday.
- R. Williams stated the next project is to plant grass.
- Mayor Janci and the Town Council thanked R. Williams for all the work he and Tomeka have done at the park.

D. Town Beautification

- K. Bilicki stated she is still searching for flags.
- K. Bilicki also stated concerning the trash and debris, section I-6 of the ordinance states all lands and lots to be kept clean... She summarized that all property owners/occupants are required to keep said properties clean, safe and aesthetic. The Planning Commission has requested K. Bilicki get with Clerk Wessells to issue a letter in regards to properties that have appliances, furniture or debris. The Town will offer assistance in removing materials. Mayor Janci explained the Planning Commission cannot take any action without approval from the Town Council. It was also suggested to include abandoned boats. It was agreed to send this back to the Planning Commission and revise the wording.
- A discussion ensued concerning a camper used as housing. The Planning Commission has asked to change the ordinance to reflect be allowed for 7 days per calendar year. This items will be discussed later in the meeting. Mayor Janci stated enforcement must be considered. Mayor Janci stated Clerk Wessells has been working on information to have a police officer. K. Bilicki stated the suggestion for a Town Pride Campaign by R. Williams could be combined with cleaning up properties. This would encourage the property owners to beautify their homes.
- A discussion ensued as to how to enforce ordinances. K. Bilicki stated “Source Well” is a program that offers grants. Accomack County is a part of this program. She was looking at radar signs and there is a possibility to get a grant. She has presented ideas for signs such as: “Slow Down In Our Town”, “Caution..Speeding Penalty Zone”, “Drive Like Your Child Lives Here” and “Caution..Spilled Nails”. The cost is about \$40 for signs. Radars signs cost thousands of dollars.

The less expensive signs run on electric. She will contact ANEC to see if a meter can be placed on pole for radar. She stated the idea of having a Crown Vic car with a dummy sitting out to help deter speeding. She also suggested placing the radar along the area of the speed change coming into town.

- Mayor Janci explained that Clerk Wessells has been working to find out information about the cost of hiring off duty officers. The Town can hire off duty officers and Accomack County will provide the vehicles. All tickets written will be paid to the County. Another option she has been working on is getting a permit from the State of Virginia Police to operate a police department and collect fines. Mayor Janci stated tickets need to be written to enforce citizens to be responsible.
- K. Bilicki stated at the next meeting she will have more information concerning these items and hope Clerk Wessells will have more information to share. This topic will be brought back to the next agenda.

E. Streets and Drainage

- R. Williams stated the notes from the meeting with VDOT are in the packet. He stated that is all he has to report this month. R. Williams stated he will be meeting with Chris Isdell, VDOT to discuss the streets.

F. Safety and Security

- R. Williams stated he has 1 street light out. Mayor Janci stated how much better LED lights are compared to the old lights.

G. Derelict Properties

- K. Bilicki stated Clerk Wessells has been working with the VDH on this matter.
- R. Bilicki stated the Mariner property on Brooklyn Avenue has been sold to Steve Joseph and it will be renovated.
- Mayor Janci stated the Town can demo the properties after everything is done legally and place a lien on the property. Once the property is sold, the Town can recoup their expenses.
- R. Williams stated the property across from the Barnes property has lost a sale due to the derelict property.
- D. Gouak questioned the mobile home removed from West Street. A discussion ensued as to the restriction of mobile home within the Town of Wachapreague, except for ones already established.

H. Tourism

- R. Bilicki reported on his contact with Jim Baugh, President of Mermaid Bay Productions and owner of Jim Baugh Outdoor TV. R. Bilicki explained the attempt to have Mr. Baugh to come and do a fishing report about Wachapreague, for the past year. Due to the lack of catches, R. Bilicki came up with the idea of having Mr. Baugh come in for \$900 for a day of filming and a day of editing not to exceed 3 days. The idea is to have the features already produced around town. The features that will be sourced in-house are: "Flounder Fishing from *Monroe* with Jack & Doris Norman", "Cedar Island with Meriwether Payne", astrophotography and aerial from the Milky Way. The things he would be keying on is water activities and stars. Eco tours have grown in popularity. R. Bilicki suggested using up to \$2700 from Tourism Reserves to put together a film to be used for promoting tourism. Jim Baugh will also air on his programs. This could also be attached to the Facebook page. R. Bilicki made a motion to approve. D. Gouak seconded the motion. A Roll Call Vote was taken and approved with 4 yes and 1 abstain (Mayor).
- It was suggested to bring the planning for the 4th of July on June's Agenda. A discussion ensued concerning how to promote events better to citizens.

H. Zoning Administrator's Report

- Mayor Janci stated nothing new to report.

I. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT

- R. Williams stated the last RAFT meeting minutes are in the packets. He stated there was nothing else to report.

J. Planning Commission

- K. Bilicki stated this topic has already been discussed.

K. Mosquito Control

- VM Puchalski stated nothing to report.

L. Seaside Park

- Mayor Janci announced Darryl Matthews has donated a picnic table to Seaside Park. Mayor Janci stated the freight cost was being covered by the Town. A motion by K. Bilicki and seconded by R. Bilicki to pay the freight for the table. A vote was taken and all approved. The Bane family has stated plans to donate money to purchase a charcoal grill also.
- K. Bilicki asked about the electric installation. It was discussed that it was approved and waiting to get a quote from Kerry Paul. The Town Council decided to move forward with Wood's Electric for the quote of \$2400.

M. Legal

- Mayor Janci stated nothing new to report.

VII. New Business

- Nothing new to report.

VIII. Announcements

- Nothing new to report.

IX. Adjournment

- Motion was made by R. Williams and seconded by R. Bilicki to adjourn. All approved.

MAYOR
05/14/19

TOWN CLERK

TOWN OF WACHAPREAGUE

PUBLIC HEARING CONCERNING FY 2019-2020 TOWN & PORT BUDGETS MAY 31, 2019

COUNCIL PRESENT: Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Peter Peyton; Robert Bilicki;
Robert Williams; David Goauk; Katherine Bilicki

COUNCIL ABSENT:

TOWN CLERK: Missy Wallace-Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** – Mayor Janci called to Order the Public Hearing at 6:00 p.m. on May 31, 2019, in the Wachapreague Town Hall.
- II. **Proposed FY 2019-2020 Town Budget**
 - **Open To Public Comment** – There were no citizens in attendance.
- III. **Proposed FY 2019-2020 Port Budget**
 - **Open To Public Comment** – There were no citizens in attendance.

Mayor Janci stated the sole purpose of this Public Hearing was to give the citizens of Wachapreague a chance to express their opinion of the Proposed FY 2019-2020 Town and Port Budget. Mayor Janci noted the time of 6:20pm stating the Public Hearing has been open since the posted time of 6:00 pm.

Due to there being no attendance, the Proposed Budget will be brought back up at the June 11, 2019 meeting for approval.

It was also noted that all members of the Town Council were in attendance.

IV. **Adjournment**

- Motion was made by S. Puchalski, Vice Mayor and seconded by P. Peyton to adjourn. All approved.

MAYOR
05/31/19

TOWN CLERK

TOWN OF WACHAPREAGUE TOWN COUNCIL MEETING JUNE 11, 2019

COUNCIL PRESENT: Sandie Puchalski, Vice Mayor; Robert Bilicki; Robert Williams;
Katherine Bilicki; Peter Peyton
COUNCIL ABSENT: Fred Janci, Mayor; David Goauk
TOWN CLERK: Missy Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** – VM Puchalski called to Order the Town Council Meeting at 7:00 p.m. on June 11, 2019, in the Wachapreague Town Hall.

- II. **Pledge of Allegiance** – VM Puchalski lead the Council in the Pledge of Allegiance.

- III. **Public Comments** – VM Puchalski opened the floor for Public Comments.
 - Aileen Joeckel asked about the application concerning the parking spaces for the old Parker Railway located on Atlantic Avenue. A discussion ensued and realized the new proposed plans for the property has not been received by the Town. John Joeckel has sent a letter opposing the plans and has requested the Town take an opposing stand for filling marsh to build additional parking spaces. The Town Council stated nothing has been received and the revised plans have not been approved. The Council asked Clerk Wessells to contact the developer and request updated information.
 - Aileen Joeckel asked what the status of the parking space behind the Town Hall. It was discussed about reassigning Town property for personal use. A. Joeckel stated all property transactions need to be brought before the Planning Commission. Vice Mayor Puchalski stated nothing has been approved for the use of that property. Councilman R. Bilicki made a statement that Robert and Judy Bilicki made a contribution of painting the Town Hall without reimbursement in the amount of \$5,200.
 - Margo Digan wanted to thank everyone for all they have done for the Town. She wants to question how decisions are made as to modifications of property. She is referring to the work being done at the Tennis Courts. She stated basketball hoops were installed and are beautiful but they have been bringing outsiders to use. She lives next to the courts and the language and behavior being used is unacceptable. A discussion ensued concerning how things are decided. A. Joeckel stated these modifications need to be brought to the Planning Commission for approval. VM Puchalski stated this will be the process from here forward. She stated these hoops were placed with the best interest of the children in the neighborhood. M. Digan suggested removing 1 hoop. VM Puchalski suggested locking the court and having keys available for resident use. A. Joeckel stated a public hearing needs to be conducted prior to modifications. K. Bilicki stated a public hearing with advance notices placed in the post office, website and Facebook. Everyone agreed.

- IV. **Council Meeting**
 - V.M. Puchalski asked if everyone has reviewed the Budget Work Session Minutes from the April 29, 2019. K. Bilicki made a motion to accept and R. Bilicki seconded the motion. A vote was taken and all approved.

- V.M. Puchalski asked if everyone has reviewed the Regular Monthly Meeting Minutes from the May 14, 2019. R. Williams made a motion to approve and R. Bilicki seconded the motion. A vote was taken and all approved.
- V.M. Puchalski asked if everyone has reviewed the Public Hearing Minutes from the May 31, 2019. A motion was made by K. Bilicki to approve the minutes and P. Peyton second the motion. A vote was taken and all approved.

V. Review of Financial Report

V.M. Puchalski reviewed the financials with the Town Council.

- **Town Of Wachapreague-**
VM Puchalski asked if there are any questions or concerns with the financials for the Town of Wachapreague ending May 31, 2019. A motion was made by K. Bilicki to approve the Town financials and R. Williams seconded the motion. A vote was taken and all approved.
- **Port of Wachapreague-**
VM Puchalski asked if there are any questions or concerns with the financials for the Port of Wachapreague ending May 31, 2019. A motion was made by R. Bilicki and seconded by K. Bilicki to approve the Port financials. A vote was taken and all approved.

Town Of Wachapreague- VM Puchalski asked if anyone has any questions or changes to discuss concerning the Proposed Budget Town Of Wachapreague FY 2019-2020. A motion was made by K. Bilicki to approve the Proposed Budget for FY 2019-2020 to begin July 1, 2019. R. Williams seconded the motion. A Roll Call Vote was taken with 5 yes and 2 absent.

Port Of Wachapreague- VM Puchalski asked if anyone has any questions or changes to discuss concerning the Proposed Budget Port Of Wachapreague FY 2019-2020. A motion was made by K. Bilicki to approve the Proposed Budget for FY 2019-2020 to begin July 1, 2019. P. Peyton seconded the motion. A Roll Call Vote was taken with 5 yes and 2 absent.

V.M. Puchalski noted on the agenda was “Money Market Investment”. It was decided to carry this over to next month’s agenda due to all the Council was not present. All agreed.

V.M. Puchalski stated a donation has annually been made to the Wachapreague Volunteer Fire Company by the Town for \$1,000. Treasurer Tatum has stated it has been budgeted but needs to be approved. K. Bilicki made a motion to approve the donation of \$1,000 to the WVFC and R. Bilicki seconded the motion. A Roll Call Vote was taken with 5 yes and 2 absent.

VI. Unfinished Business

A. Marina

- Vice Mayor Puchalski stated the security camera was installed facing the Marina fenced area.
- VM Puchalski has requested to install a security light at the Marina. This will not be a large expense.
- VM Puchalski also stated she was approached by Blake Johnson concerning the “pump station” agreement. It is required to have a working pump station at the marina. The Port of Wachapreague currently has one but not a high quality. It was previously agreed to refer everyone to Blake’s station and if it needs repairs, the Town will split the cost. If that situation presents, the cost will be \$2,000 - \$2,500.

B. Town Maintenance/Garbage (Repairs)

- D. Gouak was absent but let a note. He would like to thank Fred and Richie for helping with the gate at Powell Park. Also the garbage truck passed inspection.

C. Powell Park

- VM Puchalski stated the Coast Guard Ball Tournament was a success and raised \$70 for the park upkeep.
- R. Williams stated the cemetery stones have been repaired and weeds killed. He will be putting Turf Builder down in the fall. He wanted to thank the Coast Guard for their lifting help.
- P. Peyton asked if the cemetery is under perpetual care. He stated a person has interest in donating money to maintain it. VM Puchalski stated the Town is responsible for the care.
- VM Puchalski stated the large ditch, running the south side of Town is blocked and overgrown. She stated Richie is looking at renting a backhoe in the fall to clean it out.
- It was discussed that a “Better Grade” of mulch needs to be purchased for Powell Park playground. R. Williams volunteered to put down “Eliminator” granular to get rid of ticks and weeds prior to putting mulch down.

D. Town Beautification

- VM Puchalski spoke with someone about designing a Town Flag. Her idea is to have a mermaid holding a flounder. Everyone agreed this is a good idea. K. Bilicki stated this would be great to put on shirts and yard flags to sell.
- Clerk Wessells stated a family is interested in donating a dedication bench at the Marina. She will follow up with.

E. Streets and Drainage

- R. Williams stated 2 pot holes on South Street and Atlantic Avenue have been repaired. Also some street lights have been replaced.
- R. Williams stated he will be setting up a meeting with VDOT Chris Isdell concerning the ditches.
- R. Williams also commented on a contact with a sweeper company in Laurel, DE. He will be getting quotes for cleaning out culverts. This will be brought back up at next month.

F. Safety and Security

- Clerk Wessells stated she has been working on ideas to assist with slowing down vehicles.

G. Derelict Properties

- R. Bilicki stated the issues with “Barnes” property. A discussion ensued and Clerk Wessells will continue working on this issue.
- R. Bilicki stated another property at 6 Brooklyn Avenue has been bought by Steve Joseph. He will begin restoration very soon.
- The Council discussed the Fisherman’ Lodge and Marina and the condition of the property. This issue will be brought back up next month.

H. Tourism

- R. Bilicki asked if we have received the application and fee for the Antique Car Show. It has not been received yet per Clerk Wessells. A form needs to be sent and signed.
- R. Bilicki reported on his contact with Jim Baugh, President of Mermaid Bay Productions and owner of Jim Baugh Outdoor TV. R. Bilicki stated the production team will be editing and should have a draft by July 4th.

- Clerk Wessells questioned the Chamber of Commerce “Tailgating” Event will be September 13, 2019. R. Bilicki stated Robie Marsh will be contacted to finalize the information.
- R. Williams stated the 4th of July is approaching and decisions need to be made. He requested meeting Saturday, June 22nd at 10am.

H. Zoning Administrator’s Report

- Mayor Janci stated nothing new to report.

I. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT

- R. Williams stated nothing new to report.

J. Planning Commission

- K. Bilicki stated there are several ordinances that need to be adopted or changed:
 - **Zoning Ordinance 3.2.4** ...staying in an RV in a private property for more 7 days per calendar year. Due to the wording, this needed to go back to the Planning Commission for wording corrections.
 - Ordinance 11-60 from 26-10: Correction needs to be 11 to II (meaning #2 roman). A motion was made by K. Bilicki and seconded by R. Bilicki. A vote was taken and all approved. (Typo Correction)
 - #11 under “Zoning Guideline” Section E 11-3... Typo should read “Public...15-2”. A motion was made by R. Bilicki and seconded by P. Peyton to accept the change. A vote was taken and all approved.
 - III-2.2.A effective 5/6/03; Section F; #2 “...accessory (change of to or) or storage structure. A motion was made by K. Bilicki and seconded by VM Puchalski. A vote was taken and all approved.
 - All agree to remove John Joeckel in Section 6-10 page 2 and replace with Town Treasurer. Section 3, remove John Joeckel and replace with Town Treasurer. Section 4 remove John Joeckel and replace with Town Treasurer. A motion was made by K. Bilicki and seconded by R. Williams. A vote was taken and all approved.
- K. Bilicki stated the Planning Commission has agreed to take on one task at a time beginning with “Town Appearance”. The commission will divide up garbage, vegetation and dangerous. She explained each category: garbage-large and small trash to clean up properties; Vegetation-overgrowth and maintenance; Dangerous-fuel tanks or other. Each commission person will develop their own list. Once a list is developed, a town meeting will be held. K. Bilicki stated this is a positive move to improve the appearance and town pride.

K. Mosquito Control

- VM Puchalski stated nothing to report.

L. Seaside Park

- Mayor Janci announced Darryl Matthews has donated a picnic table to Seaside Park. It will be delivered to F. Janci’s shop.
- R. Williams stated the power has been installed in the gazebo. R. Williams made a motion to approve \$2475 for this installation. R. Bilicki seconded the motion. A roll call vote was taken with 5 yes and 2 absent.

M. Legal

- Clerk Wessells still working on law enforcement information for Town. She also stated signs are still being looked into.
- Clerk Wessells stated Ann Swick has sent a letter requesting an “Overlook Platform” be installed on Atlantic Avenue near the bird watching area. K. Bilicki will do the letter.
- R. Williams suggested a training session about the ordinances. The new council members need help with understanding them. Everyone agreed this will be a good idea.

VII. New Business

- VM Puchalski stated due to members being absent, a special meeting-Closed Session needs to be held to discuss wages. The council decided on June 24, 2019 at 5:00pm.
- R. Bilicki explained a new job opportunity will make it difficult to attend the regular meeting beginning August. After speaking with Mayor Jani, it was suggest to ask the Town Council if there will be any objection to changing the monthly meetings to the 2nd Thursday of each month. Everyone agreed with making this change. It will be posted to advise the public of the change.

VIII. Announcements

- Nothing new to report.

IX. Adjournment

- Motion was made by VM Puchalski and seconded by R. Williams to adjourn. All approved.

MAYOR
06/11/19

TOWN CLERK

MOTION TO APPROVE THE PROPOSED BUDGET FOR THE TOWN OF
WACHAPREAGUE FISCAL YEAR 2019-2020.

Pursuant to motion made by **Councilman, KATHERINE BILICKI**, and seconded by **Councilman, ROBERT WILLIAMS**, for a Motion to approve THE PROPOSED BUDGET FOR THE TOWN OF WACHAPEAGUE FISCAL YEAR 2019-2020, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of JUNE 11, 2019.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski	X			
Robert Williams	X			
Robert Bilicki	X			
Peter Peyton	X			
Dave Gouak				X
Kathy Bilicki	X			
Mayor Fred Janci (voting only in case of tie)				X
Vote Totals	5	0	0	2

Duly recorded this 11th day of June 2019.

Town Clerk

MOTION TO APPROVE THE PROPOSED BUDGET FOR PORT OF
WACHAPREAGUE FISCAL YEAR 2019-2020.

Pursuant to motion made by **Councilman, KATHERINE BILICKI**, and seconded by **Councilman, PETER PEYTON**, for a Motion to approve THE PROPOSED BUDGET FOR THE PORT OF WACHAPEAGUE FISCAL YEAR 2019-2020, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of JUNE 11, 2019.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski	X			
Robert Williams	X			
Robert Bilicki	X			
Peter Peyton	X			
Dave Gouak				X
Kathy Bilicki	X			
Mayor Fred Janci (voting only in case of tie)				X
Vote Totals	5	0	0	2

Duly recorded this 11th day of June 2019.

Town Clerk

MOTION TO APPROVE A DONATION OF \$1,000 TO THE
WACHAPREAGUE VOLUNTEER FIRE COMPANY. THIS DONATION IS AN ANNUAL
DONATION GIVEN YEARLY FOR THEIR ASSISTANCE TO THE TOWN
THROUGHOUT THE YEAR.

Pursuant to motion made by **Councilman, KATHERINE BILICKI**, and seconded by **Councilman, ROBERT BILICKI**, for a Motion to approve A DONATION OF \$1,000 TO THE WACHAPREAGUE VOLUNTEER FIRE COMPANY, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of JUNE 11, 2019.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski	X			
Robert Williams	X			
Robert Bilicki	X			
Peter Peyton	X			
Dave Gouak				X
Kathy Bilicki	X			
Mayor Fred Janci (voting only in case of tie)				X
Vote Totals	5	0	0	2

Duly recorded this 11th day of June 2019.

Town Clerk

**MOTION TO APPROVE THE \$2475 FOR INSTALLATION OF
ELECTRICITY IN GAZEBO AT SEASIDE PARK.**

Pursuant to motion made by **Councilman, ROBERT WILLIAMS**, and seconded by **Councilman, ROBERT BILICKI**, for a Motion to approve MOTION TO APPROVE THE \$2475 FOR INSTALLATION OF ELECTRICITY IN GAZEBO AT SEASIDE PARK, and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of JUNE 11, 2019.

Name of Official	For	Against	Abstaining	Absent
VM S. Puchalski	X			
Robert Williams	X			
Robert Bilicki	X			
Peter Peyton	X			
Dave Gouak				X
Kathy Bilicki	X			
Mayor Fred Janci (voting only in case of tie)				X
Vote Totals	5	0	0	2

Duly recorded this 11th day of June 2019.

Town Clerk

**TOWN OF WACHAPREAGUE
TOWN COUNCIL MEETING
JULY 9, 2019**

COUNCIL PRESENT: Sandie Puchalski, Vice Mayor; Robert Bilicki; Robert Williams;
Peter Peyton; David Goauk
COUNCIL ABSENT: Fred Janci, Mayor; Katherine Bilicki
TOWN CLERK: Missy Wallace-Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** – VM Puchalski called to Order the Town Council Meeting at 7:00 p.m. on July 9, 2019, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** – VM Puchalski lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – VM Puchalski opened the floor for Public Comments.
Nothing to report.
- IV. **Council Meeting**
 - V.M. Puchalski asked if everyone has reviewed the minutes from June 11, 2019. R. Bilicki made a motion to accept the minutes and P. Peyton seconded the motion. A vote was taken and all approved.
- V. **Review of Financial Report**

V.M. Puchalski reviewed the financials with the Town Council.

 - **Incomplete Financials for FY 2018-2019** –
VM Puchalski asked if there were any questions concerning the incomplete financials. She stated the Completed Financials will not be available until around October 2019. All agreed to continue them until they have been completed.
 - **Town Of Wachapreague-**
VM Puchalski asked if there are any questions or concerns with the financials for the Town of Wachapreague ending June 30, 2019. A motion was made by D. Gouak to approve the Town financials and R. Bilicki seconded the motion. A vote was taken and all approved.
 - **Port of Wachapreague-**
VM Puchalski asked if there are any questions or concerns with the financials for the Port of Wachapreague ending June 30, 2019. A motion was made by D. Gouak and seconded by R. Williams to approve the Port financials. A vote was taken and all approved.

V.M. Puchalski noted on the agenda was “Money Market Investment”. It was decided to carry this over to next month’s agenda due to all the Council was not present. All agreed.
- VI. **Unfinished Business**
 - A. **Marina**
 - Vice Mayor Puchalski stated everything was going good and the new VPA Projects will begin soon.
 - VM Puchalski also stated there was good income in the past couple weeks.

B. Town Maintenance/Garbage (Repairs)

- D. Gouak state the brush truck's radiator had a hole in it. They will be getting a new one and installing it. He stated all the vehicles are in poor condition. He listed all the issues with the vehicles including the clutch on the trash truck.
- VM Puchalski stated to look into grants to purchase equipment or vehicles.
- D. Gouak stated new job description have been revised and will be discussed with the maintenance crew.

C. Powell Park

- VM Puchalski had nothing new to report.
- R. Williams stated Powell Park still needed mulch around playground . It was suggested to talk with Justin Paul about getting mulch. P. Peyton suggested 3" thick would be ideal.
- P. Peyton stated a donation was received from Ms. Kellam in the amount of \$500 and was requested to be used strictly for perpetual care of the historic cemetery. A new line item will be added to the financials by M. Tatum for these items.
- P. Peyton has given a donation for Town Beautification in the amount of \$250. The council thanked him for this.

D. Town Beautification

- K. Bilicki was not present.
- VM Puchalski stated nothing new to report concerning the town flag idea.

E. Streets and Drainage

- R. Williams stated Richie was interested in clearing out the south ditch.
- R. Williams stated he is setting up a meeting with Chris Isdell with VDOT concerning the culverts and street conditions. R. Williams will be requesting VDOT's assistance in these repairs.
- P. Peyton has son in law with a spider. It was suggested to contact him for help.
- 2 pot holes on South Street and Atlantic Avenue have been repaired. Also some street lights have been replaced.
- R. Williams stated he will be setting up a meeting with VDOT Chris Isdell concerning the ditches. He continued to discuss the engineering firm and possible grants needed to repair issues found.
- Clerk Wessells stated Supervisor Donald Hart was contacted and has requested a letter from the Town requesting funds to assist with repairs to the drainage ditches. It was discussed hiring people to clean out ditches in the town. It was discussed to contact ACSO for assistance in cleaning out ditches. It was decided this was not an option. It was agreed to start working towards plans to get this done.
- It was suggested to get a map of the streets. Clerk Wessells stated she will contact ES911 Center for a copy.
- R. Williams also commented on a proposal with a sweeper company in Laurel, DE. He will be getting quotes for cleaning out culverts. This will be brought back up at next month.

F. Safety and Security

- The council thanked Clerk Wessells for getting the radar sign set up on Main Street. It slowed down a lot of speeders coming into town. It was discussed other locations the sign would benefit within the Town.
- Clerk Wessells will be looking into purchasing a solar powered sign to use in the Town.

G. Derelict Properties

- VM Puchalski asked the status of the “Barnes” property. Clerk Wessells stated a certified letter was sent to the sister in Delaware. She responded stating she has no interest in the property. She sent a notarized letter to the Town. A discussion ensued and Clerk Wessells will continue working on this issue.
- The Council discussed the Fisherman’ Lodge and Marina and the condition of the property. It was decided to start sending letters. This issue will be brought back up next month.
- The Button house on the corner of Church and Powelton Avenue was discussed.
- The Council discussed other properties that may need to be addressed. This topic will be continued.
- VM Puchalski reported complaints concerning the smell of the septic from the Island House and Wachapreague Inn. This will be looked into.

H. Tourism

- R. Bilicki reported the Painting Event completed its 6th year and had 18 artist participating. Artist from Atlanta and Canada participated. He also reported the motel was sold out, the event made \$3300 and the Island House did \$1200 in food. He calculated 2% of that was roughly 156.00 in taxes made for the Town of Wachapreague.
- R. Bilicki reported on the progress of the promotional film with Jim Baugh, President of Mermaid Bay Productions and owner of Jim Baugh Outdoor TV. He believes this will be an asset to the Town and promote tourism.
- R. Bilicki reported on the possibility of a vehicle charging station being located in Wachapreague. He has been discussing this possibility with contractors and a survey will be conducted August 2nd. He will be reporting on this next month.
- R. Bilicki stated an antique car show will be held on July 20th.
- R. Bilicki stated the Chamber of Commerce Tailgating Event will be September 13th. He and Clerk Wessells have requested to sell the tickets for the event. It is expected to be 500 tickets and a sold out event. An explanation of the event was discussed and will be brought back at the next monthly meeting.

I. Zoning Administrator’s Report

- Mayor Janci stated nothing new to report.

J. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT

- R. Williams stated the next RAFT meeting will be August 6th at VIMS at 7pm. On August 14th from 10-2 all towns will have a RAFT presentation for the public. Each town will do a 10 minute presentation.
- Clerk Wessells explained to the Council that a Hazard Mitigation member needs to be designated. P. Peyton volunteer to fill that seat. The Council thanked him for accepting that task.

K. Planning Commission

- K. Bilicki was not present. Nothing new to report.

L. Mosquito Control

- VM Puchalski stated nothing to report.

M. Seaside Park

- VM Puchalski stated the 4th of July was not very well attended. She stated the fireworks were a reason. R. Williams stated the lack of free food was the reason. Clerk Wessells stated she could not get enough help to prepare the food. She had lots of events but nobody wanted to cook.
- VM Puchalski suggested the fireworks was the lack of people at the annual carnival. She stated the fire company will support the fireworks as long as it is done properly. She will be looking more into this for next year.

N. Legal

Nothing new to report.

VII. New Business

Nothing new to report.

VIII. Announcements

- R. Bilicki stated he has a new grandson.

IX. Motion To Go Into Closed Session

X. Motion To Reconvene

XI. Adjournment

- Motion was made by R. Williams and seconded by P. Peyton to adjourn. All approved.

MAYOR
07/09/19

TOWN CLERK

TOWN OF WACHAPREAGUE TOWN COUNCIL MEETING August 8, 2019

COUNCIL PRESENT: Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Robert Bilicki; Robert Williams; Peter Peyton; David Goauk; Katherine Bilicki
COUNCIL ABSENT: None
TOWN CLERK: Missy Wallace-Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** – VM Puchalski called to Order the Town Council Meeting at 7:00 p.m. on August 8, 2019, in the Wachapreague Town Hall.

- II. **Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.

- III. **Public Comments** – Mayor Janci opened the floor for Public Comments.
 - Aileen Joeckel questioned if anything was received by Front Row Properties concerning the modifications proposed. Clerk Wessells stated nothing new has been requested. Mayor Janci stated what has been approved is only a conceptual plan.
 - A. Joeckel also discussed the parking space behind Town Hall and if a contract has been approved for use by the Bilicki rental. A discussion ensued and concluded there is no change to the town owned property. Any changes to the town will be presented to the Planning Commission and approved by the citizens.
 - Mayor Janci introduced Wachapreague resident Vera Vdravkovich. She has a background in the procedures of funding in regards to higher education institutions. She suggested due to VIMS growth in our town and lack of tax revenue, to approach and associated institutions requesting their assistance. She suggested discussing with Dr. Snyder locally and Dr. Wells in Gloucester, Virginia ideas for inclusion of Wachapreague with VIMS in projects. Ms. Vdravkovich suggested asking for assistance to attract people to our area, such as eco tours, small nature museum, etc. and become more interactive. Other council members spoke of how open they are to show people around when approached. R. Williams stated VIMS conference room is the location for RAFT meetings. R. Bilicki stated a possible restriction on growth may also need to be reviewed. A. Joeckel suggested a visitor’s center is needed for guest to come and visit. It was decided to approach VIMS about becoming more interactive with the Town of Wachapreague and begin working towards projects. V. Vdravkovich agreed to assist with this.
 - A. Joeckel stated grants are available for museums and tour guides through Virginia Tourism. R. Bilicki stated Allen (owner of store across from hall) has offered to allow a vignette to display the history of the town for visitors. Citizens have donated items to display. Mayor Janci suggested discussing the idea of a place for people to visit within the VIMS property and include the town’s history.

- IV. **Council Meeting**
 - Mayor Janci asked if everyone has reviewed the minutes from July 6, 2019. R. Williams stated one correction needed to be made: Powell Park-correction of mulch for cemetery needs to state park. After the correction a motion was made by R. Bilicki and seconded by VM Puchalski to accept the minutes. A vote was taken and all approved.

V. **Review of Financial Report**

Mayor Janci reviewed the financials with the Town Council.

- **Incomplete Financials for FY 2018-2019** – Mayor Janci stated these financials are looking good and nice end to the year in both Town and Port. They will be continued until the final is completed.
- **Town Of Wachapreague-**
Mayor Janci asked if there are any questions or concerns with the financials for the Town of Wachapreague ending July 31, 2019. The budget is currently at 8.5% through the year. A discussion concerning the garbage truck and expenses were discussed. A motion was made by K. Bilicki to approve the Town financials and VM Puchalski seconded the motion. A vote was taken and all approved.
- **Port of Wachapreague-**
Mayor Janci asked if there are any questions or concerns with the financials for the Port of Wachapreague ending July 31, 2019. A motion was made by K. Bilicki and seconded by D. Gouak to approve the Port financials. A vote was taken and all approved.
- **Money Market-**
Mayor Janci noted on the agenda was “Money Market Investment”. Treasurer MJ Tatum was called and put on speaker to discuss this topic with the council. Treasurer Tatum explained the positive return on the investments. She stated the money will be available immediately if needed. She suggested Shore United Bank which has a 2% interest rate on investments. After a lengthy discussion, the council decided to move forward with the investment. A motion was made by K. Bilicki and seconded by P. Peyton to invest in the money market account with Shore United Bank and allow Treasure MJ Tatum to use her discretion on the amount of money to invest from the Town’s and Port’s checking account. A roll call vote was taken with 6 yes and 1 abstain.

VI. **Unfinished Business**

A. Marina

- Vice Mayor Puchalski stated everything was going well.
- VM Puchalski stated the dredging route was being evaluated for upcoming dredging of the marina. The area of the Lewis property’s culvert was being examined for repairs as well as Church Street. Mayor Janci will be speaking with a contractor about the spoil site leveling and driveway.

B. Town Maintenance/Garbage (Repairs)

- D. Gouak state maintenance crew signed the new job descriptions. The only complaint was that both was needed when taking brush to landfill because branches get stuck. This was approved.
- D. Gouak thanked Richie Puchalski for his help with replacing the radiator in the bush truck and belts on the grass cutters.
- He stated the clutch on trash truck was adjustable and saved lots of money. The vehicles are old and suggested looking into replacement. A discussion concerning the problems with vehicles. It was discussed that grants are available for equipment. The council will look into options and arrange a trip to evaluate possible replacements. VM Puchalski suggested bring this topic back up next month. All agreed.
- A suggestion was discussed to limit the quantity of garbage due to the condition of the equipment.
- Mayor Janci stated limbs were thrown on town’s spoil site and blocked driveway.
- The Council discussed the property owned by Nature Conservancy and mowed by the town. A. Joeckel clarified the town uses the property in exchange for maintenance.

- A discussion regarding the replacement of the garbage truck. A discussion concerning the purchase or contracting the collection. It was discussed the benefits of collections of garbage for the town. It was discussed ways to locate another truck.
- D. Gouak stated the brush truck is in poor condition as well.
- VM Puchalski stated grants are available and this should be something the town looks into applying for. Mayor Janci stated research on website auctions have reasonable vehicles that may be worth checking into. VM Puchalski stated by next meeting, everyone should have ideas for the purchase of a truck. Mayor Janci stated \$15,000 is currently in the reserve.

C. Powell Park

- VM Puchalski stated another CG event is scheduled for Wednesday September 18, 2019 with 4-5 stations participating.
- VM Puchalski spoke with Justin Paul about buying mulch for Powell Park playground. It's about 10 yards and will cost around \$400.
- VM Puchalski made a motion to purchase mulch from Justin. P. Peyton seconded the motion. A vote was taken and all approved.

D. Town Beautification

- K. Bilicki was not present.

E. Streets and Drainage

- R. Williams reported on the meeting with VDOT and Chris Isdell. A discussion about the condition of culverts and roads needing repaving. Mr. Isdell will get back to R. Williams to see what can be done. VDOT does have a truck with suction and a power washer for cleaning under the roads and ditches. R. Williams would like to repair culverts located at High & South St., Church St., Lee, St., and Brooklyn Ave. Once these are done, he would like to get back with engineering firm for continue the grant process.
- Mayor Janci spoke about the request to Supervisor Donald Hart for assistance with ditch work. Clerk Wessells has sent a letter requesting funds. Supervisor Hart has requested a breakdown of how the money will be spent. A discussion ensued concerning how best to utilize the funds to address the worst areas.
- K. Bilicki asked if there was a single area that the town could ask Accomack County to assistance with clearing. It was agreed the "south "ditch was the major area. It was discussed that the issue was Accomack County was requiring a "Permanent Easement". The property owners would not approve a "permanent" but would agree to a temporary. It was agreed this would cause an issue. It will be looked into further. P. Peyton volunteered to go to Accomack County Board of Supervisors to have a meeting. Mayor Janci volunteered to go with.
- A discussion of all the drainage issues ensued. It was suggested obtaining a map of the drain lines and ditches to help understand what is needed.

F. Safety and Security

- Nothing new to report.
- Clerk Wessells presented an estimate for a solar powered speed limit sign. This was asked to be brought up at the next meeting.

G. Derelict Properties

- Nothing new to report.
- Clerk Wessells stated no news on the "Barnes" Property.
- The Council discussed several properties and letters to be sent.

H. Tourism

- R. Bilicki reported ESCC Shore Surf and Turf event will be September 13, 2019 at Seaside Park from 12-3 Tailgate setup; 4-8 event open. The Island House will host the after party for the event. R. Bilicki will contact Robie Marsh concerning extra security due to alcohol consumption. A discussion concerning ticket sales for the town residents. The Chamber is offering town residents \$30 tickets where the event is being hosted by Wachapreague.
- The Crab Cake Cook Off will be Saturday September 21, 2019. R. Bilicki stated a special commercial Crazy Crab Cake event is being planned. The event was discussed and details were decided. R. Bilicki will finalize the details and advertise. A conversation ensued concerning the event.
- On September 21, 2019 is the Town Wide Yard Sale and VIMS Marine Day.
- R. Bilicki announced the award of a grant for the Go Green Electric Charging Station. He would like to put station across from fire house along Seaside Park. He will be contacting the WVFC for input on location.
- R. Bilicki stated a request for a kayak launching station be looked into. Due to the increase in ecotourism, many people are enjoying them. A discussion about ramp launching and the pros and cons were discussed. R. Bilicki will look into the options and report back.
- R. Bilicki stated Friday October 16 at 10am at VIMS, construction plans the proposed Hampton Roads Sanitation District sewage line. The proposed lines will start in Nassawadox running north on Lankford Highway to Accomac then end at Onancock. The plan is to include any towns wishing to join and will place line down Wachapreague Road 3 miles. The town and businesses will need to fund the remaining area. Accomack County will have a planning meeting at the Onley Town Center on August 14th 4-6pm. VIMS has requested to have a meeting within the town prior to the meeting on August 14th. R. Bilicki will make contact to set this meeting up and contact the others. Several council members will plan to attend as well as citizens. The council agreed there are many questions needing answers before making any decisions. This topic will remain on the agenda for several months.

I. Zoning Administrator's Report

- Mayor Janci stated nothing new to report.

J. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT

- R. Williams stated the RAFT meeting was August 6th at VIMS at 7pm. On August 14th from 10-2 all towns will have a RAFT presentation for the public. Each town will do a 10 minute presentation. R. Williams has found a small town, Duck, which is similar to ours to compare resources.
- Clerk Wessells stated the CRS recertification has been completed. She stated extra work has gone into reducing the flood insurance rates.

K. Planning Commission

- K. Bilicki stated the planning commission is working on procedures to improve the appearance of the town. Clerk Wessells stated letters have been issued to properties that need attention.
- K. Bilicki requested clarification of the parking spot behind town hall.

L. Mosquito Control

- VM Puchalski stated nothing to report.

M. Seaside Park

- R. Bilicki explained the location proposed for the Tesla Charging Station. This will be continued.

N. Legal

- Nothing new to report.

VII. New Business

- Nothing new to report.

VIII. Announcements

- Nothing new to report.

IX. Adjournment

- Motion was made by K. Bilicki and seconded by VM Puchalski to adjourn. All approved.

MAYOR
08/08/19

TOWN CLERK

TOWN OF WACHAPREAGUE TOWN COUNCIL MEETING September 12, 2019

COUNCIL PRESENT: Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Robert Bilicki; Robert Williams; Peter Peyton; David Goauk; Katherine Bilicki
COUNCIL ABSENT: None
TOWN CLERK: Missy Wallace-Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** – Mayor Fred Janci called to Order the Town Council Meeting at 7:00 p.m. on September 12, 2019, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Mayor Janci opened the floor for Public Comments.
 - Ann Swick spoke about the interest in town with bocce Ball. She has requested permission to construct a bocce court at Seaside Park. Pictures were presented to Council of Cape Charles’s bocce court. A. Swick has spoken to Nikki Wardius at the Wachapreague Inn about keeping the balls for checking out. She was good with the idea.
 - A. Swick has also suggested setting an area up for disc golf at Seaside Park. She added that most people who play carry the equipment in their vehicles. A description of the game was discussed. More information will be gathered and brought back to the Council.
 - Randy Powell requested information concerning the septic system project and the Town’s plans. K. Bilicki stated she and Fred attended the meeting held in Onley. The Hampton Roads Sanitation District was offering to front the cost up to 3 miles toward the town of Wachapreague. A meeting with VIMS prior to the HRSD meeting was conducted and VIMS was very interested in this project due to the expansion of its complex with plans to construct a wastewater treatment facility. She stated the residents would not be affected by this project, strictly commercial properties. In the future, the residents may have the opportunity to connect to the line. A date of 2023 was projected for this project. Mayor Janci stated the citizens will not pay for this project. This will be on the commercial owners including VIMS. This project is in the information gathering stage. Before any decisions for the Town of Wachapreague, public hearings will need to be conducted. A discussion continued and final comment was by Mr. Powell requesting to keep the citizens informed on this matter.
 - Chris Wardius spoke representing the Wachapreague Inn. He presented plans and drawings for recreating the Old Wachapreague Hotel erection on the current property of Wachapreague Inn. The plans included 62 rooms, conference room, wedding venue and spa. He continued explaining the contacts made concerning the project including Senator Lewis, Delegate Bloxom, and the Accomack-Northampton Planning Commission. The ANPD suggested conducting a Feasibility Study. They also stated applying for a USDA Rural Business Development Grant. C. Wardius stated the plans for the septic system and storm water plan needed to be included with this grant application. The grant would include \$15,000 for Feasibility Study, \$3,500 Engineer Study for storm water drainage, \$5,000 USDA Development Grant and \$20,000 similar study plan. C. Wardius asked the Town to join him in applying for this Feasibility Study and pay \$2,500 each towards the grant writing application. A discussion ensued. R. Bilicki made a motion to use \$2,500 from the Tourism Reserve to

participate in this project and P. Peyton seconded the motion. A roll call vote was taken with 6 yes and 1 abstain.

- R. Powell asked R. Bilicki if he should vote on funding of this study due to working on project and if this is a conflict. R. Bilicki stated the Deputy Director of Accomack County has been asked. The response was due to the close connection of the area, it is not uncommon for a business owner to be involved with projects that overlap. R. Powell asked R. Bilicki to abstain from involvement in this project and allow C. Wardius to be the direct contact for this project. R. Bilicki stated his concern will be noted.

IV. Council Meeting

- Mayor Janci asked if everyone has reviewed the minutes from August 8, 2019. A motion was made by VM Puchalski to accept the minutes. A vote was taken and all approved.

V. Review of Financial Report

Mayor Janci reviewed the financials with the Town Council.

- **Incomplete Financials for FY 2018-2019** – Clerk Wessells explained the FY 2018-2019 is still being completed. The final information should be available on the October 2019 meeting.
- **Town Of Wachapreague-** Mayor Janci reviewed the financials for August. Mayor Janci stated the town is 2 months into the year and everything is looking good. Mayor Janci asked if contact has been made concerning the outstanding taxes. Clerk Wessells stated some money has been collected and not posted. The others have letters sent.
- **Port of Wachapreague-** Mayor Janci asked if there are any questions or concerns with the financials for the Port of Wachapreague ending August 30, 2019. A motion was made by K. Bilicki and seconded by VM Puchalski to approve the financials for the Town and Port. A vote was taken and all approved.
- **Money Market-** Clerk Wessells reported interest has already been gained in the short period of activity.

VI. Unfinished Business

A. Marina

- Vice Mayor Puchalski stated everything was going well and minor work needs to be done. She stated some baseboards need replacing and applying water-sealer on dock boards.
- VM Puchalski stated the dredging project is underway with planning. She stated estimates are being accepted for the spoil site work.
- VM Puchalski stated a mock oil spill was being conducted tomorrow with the USCG which involves many stations, organizations and first responders. Due to the weather, this has been put on hold for a couple weeks. She will be informed when the next date will be.
- VM Puchalski stated everything has been good for the year.

B. Town Maintenance/Garbage (Repairs)

- D. Gouak state the brush truck failed inspection. D. Gouak stated several things needed repairs. Most were done with the help of R. Puchalski. D. Gouak stated the manifold needed replacing and was at Colonna's.
- D. Gouak stated with the help of R. Puchalski looking for a replacement for the brush and pickup truck with a dump body. Also adding a chipper was discussed to make mulch with brush. R. Puchalski volunteered to do the chipping for the town. Discussion ensued concerning the process of replacing a vehicle.

- A motion was made by K. Bilicki and seconded by R. Williams to approve up to \$7,000 to replace brush and pickup trucks with one truck with dump body. VM Puchalski, R. Puchalski and D. Gouak will in in charge of this task. A roll call vote was taken with 6 yes and 1 abstain.
- D. Gouak stated a meeting with the maintenance crew and VM Puchalski was had and things went well.

C. Powell Park

- VM Puchalski stated another USCG event is planned for a flag football game.
- VM Puchalski stated she will try to get a USCG volunteer crew together to trim up around the park and along the south ditch.
- VM Puchalski stated mulch was delivered but needed to be spread by the maintenance crew.
- R. Bilicki thanked VM Puchalski and R. Puchalski for the work at the park. He stated his grandchildren had a great time. R. Williams was thanked for all his work with the cemetery repairs.

D. Town Beautification

- K. Bilicki was not present.

E. Streets and Drainage

- R. Williams reported on the meeting with VDOT and Chris Isdell. They went around town and discussed areas of concerns. Mr. Isdell called back yesterday and stated culvert boxes and drains were place on the schedule to be done. R. Williams stated some culverts will need replacing including the one at High and South Street. He stated some culvert covers need replacing. A discussion of the areas of concerns were discussed. VM Puchalski stated Johnson’s Welding may be able to make some. Mayor Janci may have some culverts.

F. Safety and Security

- Clerk Wessells revisited an estimate for a solar powered speed limit sign. K. Bilicki had some ideas she will forward. A discussion of possible stop signs on Main Street ensued. Other ideas were discussed such as rumble strips and speed bumps. Mayor Janci stated to talk with Supervisor Donald Hart concerning funding for this matter. It was decided to request assistance for the ditched first. This matter will be continued next month.

G. Derelict Properties

- Clerk Wessells stated the concern over the “Barnes” property by a resident. This person was planning to clear the property themselves and take possession. It was explained this could not happen this way.
- Mayor Janci stated the property on Brooklyn was sold and work will begin soon.
- The Council discussed several properties and letters to be sent.
- R. Williams stated the campground managers were told to secure the trailers which are not permanent. Mayor Janci stated there should not be any permanent campers. A conversation of enforcement ensued.
- The Council discussed issues with overgrowth of several properties. R. Bilicki asked the status of the Planning Commission on ordinance compliances.

H. Tourism

- R. Bilicki reported on the status of the Tesla Charging Station. He has spoken with Chief Sean Fate of the WVFC and the location was determined to be on the south side of the parking lot along Seaside Park on High Street. R. Bilicki is getting an estimate for trenching of the electric line.

- R. Bilicki clarified the process of payment for the Tesla Charging Station. It was explained the driver will pay for electricity by credit card to the account set up by the Town. It was asked if Tesla receives payment and R. Bilicki stated it was a gift to the Town.
- R. Bilicki reported on the advertising with Jim Baugh's media company. The final shoot will be tomorrow. Promotion of the Milky Way event April - June should be stated now.
- R. Bilicki reported the ESCC Shore Surf and Turf will be held tomorrow. He expressed concern with trash and the after-party. Also the Crab Cake Cook-off will be tomorrow afternoon. This will be for noncommercial due to the conflict of events this year.
- R. Bilicki reported on the September 21, 2019 Town Wide Yard Sale and VIMS Marine Day. The yard sale map was discussed.

I. Zoning Administrator's Report

- Mayor Janci stated nothing new to report.

J. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT

- R. Williams stated over a hundred signed letters in support of the cell phone tower has been turned in to Supervisor Hart. He thanks Amanda at the Wachapreague Inn for her assistance.
- R. Williams reported 4 street lights were turned in for repair with ANEC. These will be replace with led bulbs that will save electricity.

K. Planning Commission

- K. Bilicki stated the Planning Commission did not meet Monday but changes are being made to correct wording.

L. Mosquito Control

- VM Puchalski stated nothing to report.

M. Seaside Park

- Mayor Janci stated work was done to weed the park.

N. Legal

- Nothing new to report.

VII. New Business

- Nothing new to report.

VIII. Announcements

- Clerk Wessells has asked for a volunteer to make the annual Christmas Ornament for the Governor's Tree in Richmond. R. Williams volunteered Tomeka to make it again this year.

IX. Adjournment

- Motion was made by VM Puchalski and seconded by K. Bilicki to adjourn. All approved.

MAYOR
09/12/19

TOWN CLERK

MOTION TO APPROVE THE AMOUNT OF \$2,500 TOWARDS APPLYING FOR THE ACCOMACK COUNTY FEASIBILITY STUDY. THIS WILL BE DEDUCTED FROM THE TOURISM RESERVE. THIS GRANT APPLICATION WILL BE JOINT WITH THE TOWN OF WACHAPREAGUE AND THE WACHAPREAGUE INN.

Pursuant to motion made by **Councilman, R. BILICKI**, and seconded by **Councilman, P. PEYTON**, for a Motion to approve spending \$2,500 to participate in a Feasibility Study in conjunction with the Wachapreague Inn and the Council having voted upon the motion, as recorded below, and approved at the Town Council Meeting of SEPTEMBER 12, 2019.

Name of Official	For	Against	Abstaining	Absent
VM Sandi Puchalski	X			
K. Bilicki	X			
P. Peyton	X			
D. Gouak	X			
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	6	0	1	0

Duly recorded this _____ day of SEPTEMBER 2019.

Town Clerk

**TOWN OF WACHAPREAGUE
TOWN COUNCIL MEETING
October 10, 2019**

COUNCIL PRESENT: Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Robert Bilicki; Robert Williams; Peter Peyton; David Goauk; Katherine Bilicki
COUNCIL ABSENT: None
TOWN CLERK: Missy Wallace-Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** – Mayor Fred Janci called to Order the Town Council Meeting at 7:00 p.m. on Thursday, October 10, 2019, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Mayor Janci opened the floor for Public Comments.
- Ann Swick spoke regarding the Bocce Ball court. She presented estimates on the construction cost and possible location. She presented pictures of layout ideas for the Council to visualize. Materials and ideas were discussed. A discussion ensued concerning the maintenance and the possibility of locating it at Powell Park. Mayor Janci asked this to be carried to the next meeting. K. Bilicki will address this with the Planning Commission.
 - Margo Digan requested permission to plant bulbs around town. It was suggested to plan some in the memorial garden and Wachapreague Sign. All agreed.
 - Randy Powell asked per the FOIA for the audio of last month’s meeting. Clerk Wessells was unable to provide that due to computer security. Mayor Janci stated R. Powell was welcome to come in and listen to the recording anytime during the office hours.
- IV. **Council Meeting**
- Mayor Janci asked if everyone has reviewed the minutes from September 12, 2019. A motion was made by D. Gouak to accept the minutes and seconded by K. Bilicki. A vote was taken and all approved.
- V. **Review of Financial Report**
- Mayor Janci reviewed the financials with the Town Council.
- **Incomplete Financials for FY 2018-2019** – Clerk Wessells explained the FY 2018-2019 explained the final per Treasurer Tatum. A motion was made by K. Bilicki and seconded by VM Puchalski to accept the Town’s End of Year. A vote was taken and all approved. A motion was made by P. Peyton and seconded by R. Williams to accept the Port End of Year. A vote was taken and all approved.
 - **Town Of Wachapreague-** Mayor Janci reviewed the financials for September. Mayor Janci stated the town is 25% through the year and everything is looking good. Mayor Janci noted some expenses that are slightly high. Clerk Wessells explained income and expenses will balance as the year continues due to the due dates. Mayor Janci asked for any questions or concerns. A motion was made by VM Puchalski and seconded by R. Williams to accept the financials for the Town. A vote was taken and all approved.

Port of Wachapreague-

Mayor Janci asked if there are any questions or concerns with the financials for the Port of Wachapreague. A motion was made by VM Puchalski and seconded by D. Gouak to accept the financials for the Port. A vote was taken and all approved.

VI. Unfinished Business

A. Marina

- Vice Mayor Puchalski stated restrooms are closed for repairs. Seals have broken and will need replacing. She is waiting for an estimate from Mike Lewis.
- Wailer board is being replaced on the dock due to someone hitting the dock.
- The last unpaid tenant has been contacted for slip rental balance.
- Work has been started and 2/3 completed for the settling pond.

B. Town Maintenance/Garbage (Repairs)

- D. Gouak discussed moving the garbage pickup days for Christmas and New Year's will be on Thursday December 26th and January 2nd. It will be posted and advertised for the residents.
- The brush truck failed inspection. D. Gouak stated several things needed repairs. Colona's stated they are unable to repair.
 - D. Gouak provide another option for the replacement of the brush truck. One has been found and the asking price is \$10,500 and the old brush truck. VM Puchalski stated research has been done to add the dump body. The truck is a 2003 Ford 550 diesel. Other items were discussed that should be done to make ready for use. The total cost complete, ready to be used would not exceed \$14,000. The work can be done immediately when parts are delivered. A discussion ensued and the Council examined the vehicle. It was noted the history of this vehicle is noted and well maintained. It was discussed the current truck has been in service for over 30 years. It was also discussed the use if the garbage truck breaks for a temporary situation.
 - A motion was made by K. Bilicki and seconded by R. Williams to purchase the truck and all additional parts added not to exceed \$14,000. A Roll Call vote was taken with 6 yes and 1 abstain. This motion will amend the motion made last month to spend \$7,000.

C. Powell Park

- VM Puchalski stated October 24th at 9:00am the USCG have a flag football game. Everyone is invited.
- VM Puchalski stated the park is being used more and appreciates all the work everyone has put into it.

D. Town Beautification

- K. Bilicki stated a committee has been established. She will have a meeting by next month and will have some ideas for the holidays.
- R. Williams discussed the Town Sign needing work including the flower box. A discussion concerning possible ideas for improvement. Clerk Wessells stated Lydia Brooks was taking interest in the flower box but was unsure if she was still available for task. K. Bilicki will get in touch with her.

E. Streets and Drainage

- R. Williams stated a letter was issued to Supervisor Donald Hart for assistance in the ditch clearing. Locations for attention were discussed. Another letter will be sent to Fred for review.

F. Safety and Security

- R. Williams asked to post flyers for Halloween and to ask for deputy presence on that night. Clerk Wessells stated notices have been posted in PO and ES Post.
- R. Williams presented a solar power radar speed sign. The cost was \$4,500 which included mounting on trailer to make mobile. A discussion ensued and topic will be continued until next month.
- It was discussed a street sign installed that was incorrect. It is located on Brooklyn Avenue but states Brooklyn Street. R. Williams will contact the county to correct this matter.

G. Derelict Properties

- The “Barnes” property was discussed and owner is moving forward to transfer ownership.
- The “Button” property was discussed and Clerk Wessells will send another letter concerning the overgrowth of property.
- R. Bilicki stated Jessie Vodvarka has made progress on landscaping of the property. He would like to contact the owners to discuss other items.
- R. Williams stated a concern of old fuel tanks near water. This will be looked into also.

H. Tourism

- R. Bilicki reported on the 9th Annual Crab Cake Cook off. He hopes to make it commercial next year. Overall the event went very well. This cover dish event has spread to neighboring towns. He is also working with Blake Johnson on rules and regulations for the commercial event.
- R. Williams stated a Christmas Committee has been established. The Santa Coming to Town will be held the 1st Saturday in December.
- R. Bilicki discussed the HRSD pipeline and the offering to pay for the installation of the first 3 miles down Wachapreague Road. He made note the remaining distance is 4.3 miles to Main Street and Atlantic Avenue and 4.7 miles to VIMS.
- Clerk Wessells was asked to post on Facebook the next forum will be October 24th at ESCC from 5-7pm.
- Mayor Janci stated the Council needs to advise HRSD of the direction the Town of Wachapreague wants to proceed. This will be done during a public hearing when the time comes. Currently the Council is discussing with the town’s attorney the option to agree to proceed with the idea but in no way agree to participate in the project until a public hearing is conducted to allow the residents the chance to discuss the project. Currently, the only options are for the commercial district to connect and pay all expenses associated with this improvement. The residential homes will not be affected by the project.
- R. Bilicki stated a trip has been rescheduled again for the Paramore Island trip. It was discussed if this trip must be cancelled, maybe have a drone recording of the area.
- R. Bilicki reported on Jim Baugh’s filming. The final shoot will be during the bike event.

I. Zoning Administrator’s Report

- Mayor Janci stated nothing new to report.

J. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT

- R. Williams stated nothing new to report.
- P. Peyton stated being contacted by Shannon Alexander about Risk Mitigation. He is interested in attending classes and online training to learn more about this job. R. Williams appreciated the help with taking over this duty. Mayor Janci stated training improves the Town’s CRS Certification which lowers the flood insurance premiums.

K. Planning Commission

- K. Bilicki stated a meeting was not had this month. A meeting will be scheduled before next month.

M. Seaside Park

- Mayor Janci had nothing new to report.
- D. Gouak asked about the purpose of this park. He asked if it was a memorial park. VM Puchalski stated when this was purchased by the town, it was agreed with Nature Conservancy that no permanent structures would be constructed on this property. It was to be used for the public to enjoy, weddings, outings, etc.

N. Legal

- Nothing new to report.

VII. New Business

- Nothing new to report.

VIII. Announcements

- Nothing new to report

IX. Adjournment

- Motion was made by VM Puchalski and seconded by P. Peyton to adjourn. All approved.

MAYOR
10/10/19

TOWN CLERK

MOTION TO PURCHASE THE 2003 FORD F550 TO REPLACE THE CURRENT BRUSH TRUCK FOR A TOTAL OF \$10,500 AND OLD TRUCK. ALSO TO PURCHASE AND INSTALL ALL IMPROVEMENTS NEEDED TO MAKE NEW TRUCK READY FOR USE AS A DUMP BRUSH TRUCK NOT TO EXCEED \$14,000. (Improvements to include: steps, dump kit, batteries and other parts needed to make road ready).

Pursuant to motion made by **Councilman, K. BILICKI**, and seconded by **Councilman, R. WILLIAMS**, for a Motion to approve spending up to \$14,000 for the purchase and replacement of the current brush truck. The Town Council of Wachapreague voted upon the motion, as recorded below, and approved at the Town Council Meeting of OCTOBER 10, 2019.

Name of Official	For	Against	Abstaining	Absent
VM Sandi Puchalski	X			
K. Bilicki	X			
P. Peyton	X			
D. Gouak	X			
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	6	0	1	0

Duly recorded this _____ day of OCTOBER 2019.

Town Clerk

**TOWN OF WACHAPREAGUE
TOWN COUNCIL MEETING
November 14, 2019**

COUNCIL PRESENT: Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Robert Williams;
Peter Peyton; David Goauk; Katherine Bilicki
COUNCIL ABSENT: Robert Bilicki
TOWN CLERK: Missy Wallace-Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** – Mayor Fred Janci called to Order the Town Council Meeting at 7:00 p.m. on Thursday, November 14, 2019, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Mayor Janci welcomed everyone and opened the floor for Public Comments.
 - M. Digan asked when to present the Bocce Court information. It was decided to move this to Tourism.
 - A. Joeckel stated the Planning Commission was asked to take HRSD study for the Town. She stated after speaking to Rick Morrison would be happy to present information at a meeting. Mayor Janci stated the Council will need to vote to join the District. A. Joeckel stated they will provide more information concerning the details.
- IV. **Council Meeting**
 - Mayor Janci asked if everyone has reviewed the minutes from October 10, 2019 meeting. A motion was made by R. Williams to accept the minutes and seconded by VM Puchalski. A vote was taken and all approved.
- V. **Review of Financial Report**

Mayor Janci reviewed the financials with the Town Council.

Town Of Wachapreague-

Mayor Janci reviewed the financials through October 2019 Budget vs. Actual Report. Mayor Janci stated the town is 33% through the fiscal year. Mayor Janci noted some expenses that are slightly high but overall the Town’s financials are doing well. Mayor Janci asked for any questions or concerns. A motion was made by R. Williams and seconded by D. Gouak to accept the financials for the Town. A vote was taken and all approved.

Port of Wachapreague-

The Council reviewed the Budget vs. Actual Report. Mayor Janci reminded the Council the income usually comes later in the fiscal year. Mayor Janci asked if there are any questions or concerns with the financials for the Port of Wachapreague. Mayor Janci stated the spoil site renovation was completed but that expense has not been paid yet. A motion was made by VM Puchalski and seconded by R. Williams to accept the financials for the Port. A vote was taken and all approved.

Money Market-

Clerk Wessells explained to the Council the money market account which was established at Shore United Bank interest rate has dropped. Another bank has a better interest rate. Treasurer Tatum has requested approval from the Wachapreague Town Council to manage the money market investments at her discretion to benefit the best interest of the Town. This will allow Treasurer Tatum the ability to move funds to other accounts in order to help the Town make extra interest income. Treasurer Tatum would inform the Council members of any changes monthly. Treasurer Tatum will not have check writing privileges, so all transactions will require two (2) authorized signatures. Clerk Wessells explained due to the TC meetings are monthly, it sometimes become a time sensitive promotion. Clerk Wessells reported the best interest rate is currently at Atlantic Union Bank. VM Puchalski stated this would be in the best interest of the Town. A motion was made to allow Treasurer Tatum authority to manage funds between banks for the purpose of making the most interest income for the Town. She will require two (2) authorized signatures and will report transactions monthly to the Town Council. This motion was made by P. Peyton and K. Bilicki seconded the motion. A Roll Call Vote was taken with 5 yes, 1 abstain and 1 absent.

VI. Unfinished Business

A. Marina

- Vice Mayor Puchalski reported both toilets were replaced. Mike Lewis with Lewis Plumbing will do the repairs. The cost is \$1,000.00 to include parts and labor. K. Bilicki made a motion to pay this bill and P. Peyton seconded the motion. A Roll Call vote was taken with 5 yes, 1 absent and 1 abstain.
- VM Puchalski reported the wailer boards and minor repairs at the dock were repaired.
- VM Puchalski stated during the soil site work, an observation box, deck and walkway needed repairing. She reported on 2 estimates, RP Marine Service \$1864.95 and Wardius Contracting \$2202. After the decision on the work, the council approved the lowest amount. VM Puchalski stated VPA funds will be available to pay for this. K. Bilicki made a motion to approved RP Marine Service to complete the work at the spoil site and R. Williams seconded the motion. A Roll Call vote was taken with 4 yes, 2 abstain and 1 absent.
- VM Puchalski stated letters will be sent soon for the 2020 dredging project. This year will need less removal than previously. She will contact the commercial properties to inquire about their permits.

B. Town Maintenance/Garbage (Repairs)

- D. Gouak discussed the progress on the new dump truck. He stated the welding should be completed by next week and R. Puchalski will finish work to make operational. Clerk Wessells stated she needs registration to have county permit issued for landfill. D. Gouak stated they maintenance crew will catch up on town brush.
- Mayor Janci asked D. Gouak to do walk around with crew prior to truck put in service and make note of any damage.
- D. Gouak stated the trash truck needs 2 tires. He suggested recap tires. He will bring back prices at next meeting. Mayor Janci will also get estimate for tires. K. Bilicki asked if this should wait until next month. After a discussion, a motion was made by VM Puchalski to approve up to \$500 for 2 tires and R. Williams seconded the motion. A vote was taken and all approved.

C. Powell Park

- VM Puchalski stated the restrooms have been winterized, water shut off and pump removed due to issues last year.
- VM Puchalski thanked R. Williams for all the work done at the cemetery and tombstones.

D. Seaside Park

- Mayor Janci reported on weeding done.
- Mayor Janci reported on the request from the Chamber of Commerce to use Seaside Park again next year for the Surf and Turf event. The council agreed to pass this on to R. Bilicki. The general consensus was very pleased with the event. It was suggested to have maps of vendors next year.

E. Town Beautification

- K. Bilicki requested permission to purchase Thanksgiving flags.
- K. Bilicki stated the Town Sign looked fabulous. She thanked Margo Digan for the work done and R. Puchalski for the mulch. K. Bilicki offered led lights for sign.
- R. Williams stated a committee has been formed for the Christmas decorating at the gazebo. K. Bilicki asked to get together to discuss ideas. The Tree Lighting and Santa coming to town is scheduled for December 7th. K. Bilicki asked to state decorating week after Thanksgiving.

F. Tourism

- R. Bilicki was absent.
- K. Bilicki reported on the sign in Painter. Clerk Wessells reported per Treasurer Tatum the sign's contract expires January 2020. She requested to terminate the contract. Council will reach out to C. Wardius to discuss options.
- The Kellar sign was discussed. A general discussion on the signs ensued. Clerk Wessells stated R. Bilicki requested keeping the sign, per email.
- R. Williams requested to give this topic back to R. Bilicki to research.
- Suggestions on the proposed bocce court were discussed. Mayor Janci reported on possible locations of south side Seaside Park, corner of Atlantic Avenue. K. Bilicki stated a location needs to be determined and brought back at December's meeting for approval.

G. Derelict Properties

- R. Bilicki was absent.
- A discussion concerning the "Barnes" property ensued. Clerk Wessells reported on email previously sent from town attorney including steps to raze/demo property. The neighbor is interested in purchasing the property. If unable to resolve with neighbor, Mayor Janci suggested contacting town's attorney to move forward legally.

H. Safety and Security

- R. Williams reported on solar speed sign and trailer. R. Williams stated to watch budget and purchase near end of fiscal year. K. Bilicki suggested making item a budget item and plan to install before Memorial Day.
- Mayor Janci reported to R. Williams street sign on Brooklyn Avenue and Custis Street needs changing. The sign currently says Brooklyn Street.

I. HRSD

- Mayor Janci reported on the HRSD (Hampton Roads Sewer District) and the information shared at the meetings. He presented a request to adopt a resolution to join the district. This will in no way require the Town of Wachapreague to install a sewage line in the town. This action will allow Wachapreague to opportunity to utilize the infrastructure, if needed/wanted in the future.
- The Town Council requested to move the HRSD topic as item "A" on the agenda beginning January 2020.

- P. Peyton motioned to accept the resolution for the Town of Wachapreague to opt into the HRSD program. This will not require the Town of Wachapreague to install line in town. R. Williams seconded the motion. A vote was taken and passed with 4 yes, 1 no, 1 absent and 1 abstain.

J. Zoning Administrator’s Report

- Mayor Janci reported the rejection of a permit and will forward to Zoning Board of Appeals. The property is located on the intersection of West Street and Mears Street.

K. Streets and Drainage

- R. Williams requested the maintenance crew to begin cleaning out town ditches during the fall and winter season. He presented a map of all problem areas. Mayor Janci suggested using a “Work Order” system to proceed. R. Williams asked Clerk Wessells to prepare these orders for the crew.

L. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT

- R. Williams stated nothing new to report.

M. Planning Commission

- K. Bilicki stated a meeting was not had this month. A meeting will be scheduled before next month.
- Mayor Janci stated the council would like a report from the Planning Commission concerning the topic of HRSD. K. Bilicki stated information is lacking concerning the future prospect of the program. More information will be gathered as time proceeds.

N. Executive Closed Session

- A motion by K. Bilicki to go into closed session and seconded by D. Gouak.

O. Reconvened Open Session

- A motion to reopen meeting was made by K. Bilicki and seconded by VM Puchalski.

N. Legal

- Nothing new to report.

VII. New Business

- VM Puchalski requested the annual Christmas Dinner for the Town Council be held at Art Studio. The date selected was Sunday, December 15th at 5pm. R. Bilicki will be notified.

VIII. Announcements

- Jim Bell introduced himself as a new resident of Wachapreague. He would like to become an active part of the town. He is willing to participate on any committees needed.

IX. Adjournment

- Motion was made by K. Bilicki and seconded by VM Puchalski to adjourn. All approved.

MAYOR
11/14/19

TOWN CLERK

MOTION TO AUTHORIZE TREASURER MARY JO TATUM TO MANAGE MONEY MARKET FUNDS BETWEEN BANKS FOR THE PURPOSE OF MAKING THE MOST INTEREST INCOME FOR THE TOWN OF WACHAPREAGUE. THERE WILL BE TWO (2) AUTHORIZED SIGNATURES REQUIRED TO PROCESS TRANSFERS. TREASURER WILL REPORT STATUS MONTHLY TO THE TOWN COUNCIL.

Pursuant to motion made by **Councilman, P. Peyton**, and seconded by **Councilman, K. BILICKI**, for a Motion to approve Treasurer Tatum authority to move investment funds between money markets for the purpose of benefiting the Town of Wachapreague interest income. The Town Council of Wachapreague voted upon the motion, as recorded below, and approved at the Town Council Meeting of NOVEMBER 14, 2019.

Name of Official	For	Against	Abstaining	Absent
VM Sandi Puchalski	X			
K. Bilicki	X			
P. Peyton	X			
D. Gouak	X			
Robert Williams	X			
Robert Bilicki				X
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	1

Duly recorded this _____ day of NOVEMBER 2019.

Town Clerk

MOTION TO AUTHORIZE THE PAYMENT OF \$1,000 TO LEWIS PLUMBING FOR THE REPAIRS AT TOWN MARINA RESTROOMS.

Pursuant to motion made by **Councilman, K. Bilicki**, and seconded by **Councilman, P. Peyton**, for a Motion to pay Lewis Plumbing \$1,000 for the repairs to include parts and labor at the Port of Wachapreague Marina restrooms.

Name of Official	For	Against	Abstaining	Absent
VM Sandi Puchalski	X			
K. Bilicki	X			
P. Peyton	X			
D. Gouak	X			
Robert Williams	X			
Robert Bilicki				X
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	5	0	1	1

Duly recorded this _____ day of NOVEMBER 2019.

Town Clerk

MOTION TO AUTHORIZE HIRE RP MARINE SERVICE TO PERFORM THE WORK
NEEDED AT THE SPOIL SITE OBSERVATION DECK PER THE ESTIMATE IN THE
AMOUNT OF \$1864.95.

Pursuant to motion made by **Councilman, K. Bilicki**, and seconded by **Councilman, R. Williams**, for a Motion to approve RP Marine Service to repair the observation box, deck and walkway at the Wachapreague dredging spoil site.

Name of Official	For	Against	Abstaining	Absent
VM Sandi Puchalski			X	
K. Bilicki	X			
P. Peyton	X			
D. Gouak	X			
Robert Williams	X			
Robert Bilicki				X
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	4	0	2	1

Duly recorded this _____ day of NOVEMBER 2019.

Town Clerk

**TOWN OF WACHAPREAGUE
TOWN COUNCIL MEETING
December 12, 2019**

COUNCIL PRESENT: Fred Janci, Mayor; Sandie Puchalski, Vice Mayor; Robert Williams;
Peter Peyton; David Goauk; Katherine Bilicki; Robert Bilicki
COUNCIL ABSENT: None
TOWN CLERK: Missy Wallace-Wessells

TOWN COUNCIL MEETING

- I. **Call to Order** – Mayor Fred Janci called to Order the Town Council Meeting at 7:00 p.m. on Thursday, December 12, 2019, in the Wachapreague Town Hall.
- II. **Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.
- III. **Public Comments** – Mayor Janci welcomed everyone and opened the floor for Public Comments.
 - R. Puchalski spoke on the issue with gun control and asked the Town Council to make the Town of Wachapreague 2nd Amendment Sanctuary. A petition of the citizens (full-time, part-time, work and business owners) have signed in support of their rights. Many residents attended the meeting in support of requesting a resolution to protect the right of gun owners. R. Puchalski suggested a similar resolution to Exmore and Northampton County, Virginia. Mayor Janci stated the Constitution protects our right to bear arms. A discussion ensued concerning the bill currently being considered in the State of Virginia. A discussion of the legal responsibilities of the Town ensued. Justin Paul stated this resolution would send a message to the higher powers of government supporting the citizen’s right to purchase and possess firearms. E. Walraven stated the council was elected to be the voice of the residents they represent and the citizens have spoken to the support of this matter.
 - ❖ P. Peyton made a motion to adopt the proposed resolution to support the 2nd Amendment rights to purchase and possess guns for law abiding citizens of the Town of Wachapreague according to the State of Virginia and the United States Constitution. R. Williams seconded the motion. A roll call vote was taken with 6 yes and 1 abstain.
 - R. Bilicki presented a preview of the video ad produced by Mermaid Media Bay Productions. R. Bilicki asked for feedback on the presentation and suggestions for improvements. He was thanked for all his hard work with tourism. This ad would promote tourism through Facebook, town’s website, Virginia Tourism Commission and any other avenue to encourage tourism to Wachapreague. The ad was viewed and recommendations were made. R. Bilicki will forward the suggestions to Jim Baugh.
 - R. Bilicki stated an application to the International Dark Sky Association has been filed. Wachapreague is being evaluated as a Class 1 on the Bortles Scale as a star gazing spot.
 - B. Johnson with Island House Restaurant suggested updating the Painter sign due to the deterioration of the picture.

IV. Council Meeting

Mayor Janci asked if everyone has reviewed the minutes from November 14, 2019 meeting.

- R. Bilicki questioned the bocce court location on the agenda and suggested to move this item to Seaside Park. All agreed.
- A motion was made by VM Puchalski and seconded by R. Williams. A vote was taken and all approved.

V. Review of Financial Report

Mayor Janci reviewed the financials with the Town Council.

Town Of Wachapreague-

The Council has reviewed the financials previously by email. There were no questions or concerns. A motion was made by R. Bilicki and seconded by R. Williams to accept the Town of Wachapreague financials as presented. A vote was taken and all approved.

Port of Wachapreague-

The Council has reviewed the financials previously by email. There were no questions or concerns. A motion was made by R. Bilicki and seconded by R. Williams to accept the Port of Wachapreague financials as presented. A vote was taken and all approved.

VI. Unfinished Business

A. HRSD

- Mayor Janci stated the resolution approved last month to join the district has been forwarded to Accomack County.
- P. Peyton questioned the next steps. Mayor Janci stated they will need to go through the courts for approval. The affected businesses need to be contacted to express their opinions. B. Johnson was asked his opinion and he was in favor of the expansion.
- C. Wardius of the Wachapreague Inn stated a meeting was planned with the grant writers with ANPD concerning the feasibility study for the upgrade of the Wachapreague Inn. The grant will be finished mid-January and submitted next session in February. R. Williams discussed the proposal to hire an engineering firm to evaluate the main drain line for the town. This will be included in the study.

B. Marina

- VM Puchalski reported everything is on schedule. The spoil site work and dock work has been completed.
- VM Puchalski stated sounding will need to be done and then get ready for the dredging sometime between February and March. Letters will be sent out in the next couple weeks.

C. Town Maintenance/Garbage (Repairs)

- D. Gouak stated 2 new tires have been purchased and installed on the trash truck. The cost was \$300 and they were retreads.
- D. Gouak discussed the progress on the new dump truck. He stated the process took a little more time to get prepared.
- D. Gouak reported the maintenance crew has started working on the drainage ditches.
- Mayor Janci suggested getting the decal for the doors with "Little City by the Sea" "Town of Wachapreague." VM Puchalski will look into this and present prices at the next meeting.

D. Powell Park

- VM Puchalski reported nothing new to discuss.
- R. Williams stated the 3rd layer of seed has been put down and grass is coming up. The Council thanked R. Williams for all his work.

E. Seaside Park

- R. Williams reported on the issue of the powerline being damaged during the Chamber of Commerce Surf and Turf event. It appeared that a tent stake pierced the electric line and broke connection. Big Wood Electric was contacted and was able to get partial service. The Chamber will repair if the damage was due to the event. A suggestion to mark the line was discussed.
- R. Williams made a motion to have Big Woods repair the line and forward the bill to Robie at the Chamber of Commerce. R. Bilicki seconded the motion. A vote was taken and all approved.
- Mayor Janci suggested making a notation on the permit and diagram of the buried line for future events.
- The Council discussed installing a bocce court near Atlantic Avenue, SE corner near driveway. The location was discussed. The Council decided to put the item on next month's agenda and reevaluate the location.

F. Town Beautification

- K. Bilicki thanked Margo Digan for decorating the Welcome sign. K. Bilicki purchased lights for the sign and requested reimbursement for the batteries.

G. Tourism

- R. Bilicki reported a meeting was scheduled for tomorrow and will report next month.

H. Derelict Properties

- Nothing to report.

I. Safety and Security

- R. Williams stated a concern of a fox near South & Bayview. It was suggested to contact animal control when seen.
- R. Williams was notified of a signs that need replacing.

J. Zoning Administrator's Report

- Mayor Janci reported receiving a couple inquires. Nothing new to report.

K. Streets and Drainage

- R. Williams thanked J.D. and John on the work done cleaning drainage ditches.
- R. Williams presented a quote to purchase a leaf vacuum and extra-long hose. The machine is currently on sale and the total cost would be \$2500. He explained the machine and functions to the council and asked to have the money taken from the reserve.
- A motion was made by R. Williams to purchase the leaf vacuum for \$2500 and K. Bilicki seconded the motion. A roll call vote was taken with 6 yes and 1 abstain. Motion passed.
- R. Williams reported on bricks thrown into the south drainage ditch and cause issues. It was suggested to place signs up to give incentives to reduce flood insurance.
- R. Williams stated the next ditches to be cleaned is on Lee Street.

L. Floodplain Administrator/CRS Coordinator/ A-NPDC/RAFT

- R. Williams stated everything has been discussed.

M. Planning Commission

- K. Bilicki stated A. Joeckel has not been available for meetings due to family issues. She will contact others on the commission to head the commission temporarily.
- Mayor Janci requested the commission's input on the HRSD.
- Mayor Janci also stated a new 5 year plan for the town is due and needs to be prepared.
- Clerk Wessells was asked to prepare a list of committees with names, emails and expirations. It was requested to also include responsibilities.

N. Legal

- Nothing new to report.

VII. New Business

- R. Bilicki presented an update to the zoning map for the Town of Wachapreague. The purpose is to define areas within the town. After a discussion of the idea, it was decided to move this item to next month's agenda then forward to the town's attorney.

VIII. Adjournment

- Motion was made by VM Puchalski and seconded by R. Bilicki to adjourn. All approved.

MAYOR
12/12/19

TOWN CLERK

MOTION TO ADOPT A RESOLUTION TO SUPPORT THE
 2ND AMENDMENT RIGHTS TO PURCHASE AND POSSESS GUN
 FOR LAW ABIDING CITIZENS OF THE TOWN OF WACHAPREAGUE
 ACCORDING TO THE STATE OF VIRGINIA AND
 66678i-p0= ` 1UNITED STATES CONSTITUTION.

Pursuant to motion made by **Councilman, P. Peyton**, and seconded by **Councilman, R. Williams**, for a Motion to adopt a motion to approve a resolution to support the 2nd Amendment rights to purchase and possess guns for law abiding citizens of the Town of Wachapreague in accordance to the State of Virginia and the United States Constitution.

Name of Official	For	Against	Abstaining	Absent
VM Sandi Puchalski	X			
K. Bilicki	X			
P. Peyton	X			
D. Gouak	X			
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	6	0	1	0

Duly recorded this _____ day of DECEMBER 2019.

Town Clerk

MOTION TO AUTHORIZE THE PURCHASE OF A DR LEAF VACUUM AND EXTRA-LONG HOSE FOR THE AMOUNT OF \$2500. THE MONEY WILL BE DEDUCTED FROM THE STREETS AND DRAINAGE RESERVE.

Pursuant to motion made by **Councilman, R. Williams**, and seconded by **Councilman, K. Bilicki**, for a Motion to approve RP Marine Service to repair the observation box, deck and walkway at the Wachapreague dredging spoil site.

Name of Official	For	Against	Abstaining	Absent
VM Sandi Puchalski	X			
K. Bilicki	X			
P. Peyton	X			
D. Gouak	X			
Robert Williams	X			
Robert Bilicki	X			
Mayor Fred Janci (voting only in case of tie)			X	
Vote Totals	6	0	1	0

Duly recorded this _____ day of DECEMBER 2019.

Town Clerk