

**PER AGREEMENT OF COUNCIL NO MEETING WAS HELD DECEMBER, 2014**

TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
JANUARY 13, 2015

PRESENT: Fred Janci, Mayor, Bonnie Munn, Vice Mayor, Stuart Bell, Aileen Joeckel, John Joeckel  
and Susie Atkinson  
ABSENT: Sandi Wood  
TOWN CLERK: Lynn Weeks

**TOWN COUNCIL MEETING**

- I. **Public Comments** – Steve and Barbie Jones introduced themselves as soon to be full time residents of the Town of Wachapreague. Reverend Jones is the Pastor of the Shore Presbyterian Church in Painter.
- II. **Call to Order**  
Mayor Janci called to Order the Town Council Meeting at 7:05 p.m. on January 13, 2015 in the Wachapreague Town Hall.
- III. **Pledge of Allegiance**  
Mayor Janci led the Council in the Pledge of Allegiance.
- IV. **Approval of Minutes** –  
Bonnie Munn made a Motion to Approve the Minutes of the November 11, 2014 Town Council Meeting and Stuart Bell seconded the motion. There being no further discussion, the Minutes of the November 11, 2014 meeting were voted upon and passed unanimously.
- V. **Review of Financial Report** – John Joeckel reported receipt of the Year End Fiscal 2014 report from Mary Jo Tatum on January 12<sup>th</sup>, which he will forward to everyone. He noted an improvement this year.

**TOWN OF WACHAPREAGUE**

- Total Income is approximately \$4,500 more this year.
- Net Income is 36% ahead of last year or \$8,000, even with taking into account the \$19,000 Fire Program Fund monies received but not yet disbursed.
- Current Assets are up by \$44,000; \$204,000 versus \$160,000 last year.
- Total Liability and Equity is about the same or \$43,000.

**PORT OF WACHAPREAGUE**

- Total Assets are down \$15,000 this year from last year, as the marina maintenance had not begun until April, 2014.
- Net Income is a negative \$18,000 versus \$11,000 last year by \$6,500.
- The Net Income versus the FY 2015 Budget is considerably down but should improve with the upcoming income from the Town Marina slip rentals.

**CUSTOMER BALANCE SHEET**

- The total owed the Town of Wachapreague as of December 31, 2014 is \$8,400. \$6,300 of which is for delinquent real estate taxes and \$1,275 for delinquent auto tags. This will be addressed further by Mayor Janci.

Aileen Joeckel made a Motion to accept the December 2014 Financials and Bonnie Munn seconded the motion. There being no further discussion, the Financials were voted upon and passed unanimously.

**Old Business**

**A. Marina** – Mr. Joeckel reported:

- The Marina roof has been replaced by Wardius Constructing, Inc. in the amount of \$2,500, per approval of council. Mr. Wardius had advised Mr. Joeckel that due to a miscalculation of materials required the Town was charged \$150 less. Mr. Joeckel will be preparing a letter to VPA to request the 75% reimbursement.
- The VPA Grant request for the year 2015 is due by March 1<sup>st</sup>. Sandie Puchalski has been gathering information and approximate costs for future repairs needed at the Marina that Mr. Joeckel will be reviewing and presenting to the council at the February meeting.

**B. Town Maintenance/Garbage** – Bonnie Munn reported:

- The Town brush truck needed a new carburetor which took some time to locate for a cost of \$1,113.00 plus labor cost \$1,675.00. A tune up was also done.
- Ms. Munn presented a request by J.D. Bradshaw to have Atlantic Tractor service the John Deere 2520 tractor which was not done last year.

Stuart Bell made a Motion to approve the annual service on the 2520 John Deere tractor in the amount of \$500 which was seconded by Susie Atkinson. The motion was voted upon and passed unanimously with the Roll Call Vote attached hereto these Minutes.

- Kerry Paul approached Mayor Janci about the power feed on the pole across from the Burham's home on Main Street that is used for the Christmas lights. Mr. Paul indicated the feed is not in code and has offered to replace the fuser panel. It was also indicated a call to ANEC to turn off the switch is required. Ms. Weeks will contact ANEC. To date no estimate has been given.
- The subject of changing the Christmas lights along Main Street was discussed. Susie Atkinson advised the snowflakes that the Town of Onley has up are at a cost of \$700-\$800 each. Ms. Atkinson mentioned in years past the Council put up wreaths in the center of the string of lights with red bows all of which were purchased at Walmart. The Council will consider this for next Christmas and Ms. Weeks will place it on the September Agenda.

**C. Powell Memorial Town Park** – Bonnie Munn discussed:

- A meeting she had with Wayne Burton of the Accomack County Parks and Recreation. He advised the water pressure at the Park is really bad and believes the water pump to be over 30 years old. Ms. Munn believes they may be inclined to split any costs incurred with the Town. The possibility of hot water at the Park was discussed but Ms. Munn did not feel it would be necessary. Mayor Janci inquired as to any estimates presented and was advised none were given.
- It was also presented by Mr. Burton that a new refrigerator was needed and Ms. Munn will put up inquiries at the Post Office for any donation of one or will try Habitate for Humanity in Exmore.
- One of the bathroom doors is rusted and may need to be repaired or replaced.
- Susie Atkinson inquired into the broken swings at the park and was advised Mr. Burton was going to look into playground equipment at the old Accomack County School for possible replacements.
- Mayor Janci asked if the 3 bay sink had been installed and Ms. Munn indicated it had along with the new counter top. However, upon a recent inspection the counter top has begun to buckle.

**D. Town Hall Beautification/Maintenance** – Ms. Munn had nothing new to report.

- E. Streets and Drainage** – Stuart Bell reported driving through Mappsville where sidewalks are maintained and also in the Town of Accomac where work is being performed. Mr. Bell contacted Chris Isdell of VDOT about this and was advised by him that people could fall and get hurt. After a discussion with Mr. Isdell on this matter he requested he come to the February 10, 2015 Town Council Meeting where the citizens of Wachapreague could attend and ask

questions. Mr. Bell is also going to request Donald Hart with the County Board of Supervisors to also attend. Ms. Weeks is to prepare a Notice and place it in the Post Office, the General Store and Town Kiosk.

**F. Safety & Security** – Stuart Bell addressed the issue of residents who have overgrown bushes that stick out into the road. He would like these residents to trim them back, if appropriate at this time of the year.

**G. 911 System – Status**

- Lynn Weeks has mailed letters to all out of town property owners on Pearl, Bayview, High and West and received a 90% response to date.
- Ms. Weeks advised council Maggie Brennan has called to inquire on the status of this process and was brought up to date.

**H. Seaside Park –**

- Mayor Janci advised he has been given permission to use the Fire Company pole to place a security camera on to oversee Seaside Park.
- John Joeckel is still in the process of gathering quotes on two live feed cameras, one for over the Motel and the other on the Fire Company pole. Mr. Joeckel indicates he will have more to present at the February meeting.
- Mayor Janci mentioned the nice time had by all at the Town Christmas Tree Lighting and Caroling Event.
- Susie Atkinson mentioned the nice affair hosted by the Joeckel's, as well as the homemade jelly made by Cathy Janci. Both were much appreciated by all.

**I. Delinquent Real Estate Taxes** – Mayor Janci reported

- The majority of the monies owed are for the 2014 Real Estate Taxes. The prior year taxes for Juliana Riahi and Raydean Lipscomb were forwarded to David Rowan. To date Mr. Rowan has received half of the outstanding amount from Vlalukin (Riahi) and is expected to receive the remainder soon. The 2014 taxes are still outstanding and the Town will pursue on their own at this time. Ms. Lipscomb's brother, Buddy Barnes has paid some money toward these delinquent taxes. Mayor Janci will speak with Wayne Taylor, Sr. who has made some attempts to pay.
- John Joeckel discussed the DMV Stops that have been instituted in Chincoteague and other Towns. A request was made to Ms. Weeks to check with the Town Attorney to see if an Ordinance would be required to put this into effect. A request was also made to check with the Town of Chincoteague as to their additional charges. Ms. Weeks will check and advise.

**J. Planning Commission** – Aileen Joeckel advised due to holidays and being away on business for one week she has nothing to report as there had been no meetings.

**K. FEMA –**

- Mayor Janci confirmed with council receipt of the "Proposed" Amendment to the Town of Wachapreague Floodplain Ordinance which had been provided some weeks earlier. The proposed Amendment was also provided to Charlie Banks, Floodplain Program Engineer with the Virginia Department of Conservation & Recreation (DCR) for his review and input. Mr. Banks responded with some changes which were incorporated. One issue to be addressed is the freeboard which means the lowest structural member has to be at least one foot above the flood level but could go as high as 3 feet. As the Town is a member of the CRS this is an important issue.

- After review of the proposed changes by Charlie Banks, Mr. Joeckel questioned the September 9, 1982 date set forth as a guideline for existing construction, new construction, post-FIRM structures and pre-FIRM structures. Mayor Janci referenced any alterations of any kind to a structure in any floodplain area to an amount less than 50% of its market value has to conform to the appropriate provisions of this ordinance.
  - According to John Joeckel the Planning Commission shall first review the Proposed Amendment to the Floodplain Ordinance, then will present it to Council and, if approved, a public hearing must be held. Mr. Joeckel questioned what other Town's are doing, whether they are going by the State Model or are they developing one specific to their location.
  - Stuart Bell works with the Town Clerk of Saxis, Mary Ann Miller and requested Lynn Weeks contact her as to their development of the amended Floodplain Ordinance.
- L. Virginia Hazard Mitigation Committee** – John Joeckel advised the VHMC has to be renewed every 5 years which is a FEMA requirement and has to tie into the Floodplain Management and Town Comprehensive Plan. Mr. Joeckel is on the Steering Committee along with other local Town governments and stakeholders. Wachapreague has its own section but the bulk will be countywide which will impact most of the Towns. This will include hazards such as coastal flooding, erosion, sea level rise and salt water intrusion. The Town will need to be prepared and address some kind of mitigation planning. Mr. Joeckel's main priorities are coastal flooding and erosion with the continuing loss of Cedar Island and the sea level rise. Mr. Joeckel believes sea level rise is caused by the land sinking due to the using up of our groundwater for drinking, irrigation, industry and stores. Mr. Joeckel advises the way the Hazard Mitigation Plan is written now nothing is linked together in an interrelated way, everything is separate.
- Susie Atkinson and Stuart Bell thanked Mr. Joeckel for his briefing on this matter.
  - Mr. Joeckel went on to say there will no longer be a hard copy of this Plan and that it will need to be linked into the Town website.
- M. Tourism/Business and Tourism Advisory Board** – Aileen Joeckel advised that
- Mona Cossitt of Full Circle Designs, was originally planning on attending this meeting but was not placed on the Agenda. The estimated time of completion of the Website is the end of February, 2015. Ms. Joeckel is to send via email the proposed website and requests council make notes of any changes they feel would be beneficial.
  - Ms. Joeckel spoke with Lynn Conte of Eastern Shore Tourism who advised we have one free listing which will be under the Town not the Marina.
  - The Ad in the Essentials brochure was discussed and agreed upon to be sure we are not forgotten.
  - There have been no meetings of the Tourism Board but will resume in February.
  - Bonnie Munn discussed what a wonderful job J.D. Bradshaw is doing on the Town's Facebook site where every week or so he promotes local businesses and current happenings.
  - Aileen Joeckel has been in the Daytrippers store where Tameka Watkinson has been promoting and selling merchandise. Carrie Jacobsen will be a featured artist and Tameka will be making jewelry.
- N. Board of Zoning Appeals Appointments** – Aileen Joeckel mentioned the possibility of Tameka Watkinson and her husband, Jay and Jamie Aigner and possibly Steve and Barbara Jones, who will become residents by early February, 2015. Ms. Joeckel to continue her search for volunteers.

- O. Town Ordinances** – John Joeckel is going through them and making a list, which he inadvertently left home. Some ordinances date back to the '70's. He has found an ordinance which gives the Mayor and/or his designee the authority to give out traffic and illegal parking tickets. Mr. Joeckel recalls council in the past indicating this was not legal. He believes some ordinances should be revisited. He noted all ordinances have been duly executed and felt the most appropriate ones had the Roll Call Vote incorporated along with the signature of the Mayor. In February Mr. Joeckel will present his notes on the various ordinances.
- P. Official Town of Wachapreague T-shirts and Hats** – Sandie Wood was going to speak with a family member and provide the Town with whether or not T-shirts and possibly hats with only the Town of Wachapreague on them could be done for a fairly reasonable amount. Lynn Weeks is to email her to see whether this is a possibility or not.

**VI. New Business** – Mayor Janci discussed upcoming issues

- 1. Mosquito Control Contract – Renewal coming up in April, 2015. At this time there is on one on council who has been given this responsibility.
- 2. Sale of Auto Tags/Decals – Sales begin March 15<sup>th</sup> through April 15<sup>th</sup> before penalties are applied. Discussed were Town Hall hours with Bonnie Munn, Aileen Joeckel and Stuart and Joanne Bell volunteering to cover Saturday's from 9:00 a.m. to 12:00 p.m. Residents must pay for all outstanding Town taxes before they may purchase their auto tag/decals or business license.
- 3. O’Nancock St. Patrick’s Day Parade – Mayor Janci asked if there was interest in the Town participating again this year. Bonnie Munn, Aileen Joeckel and Stuart Bell all volunteered and requested some changes be made. Ms. Joeckel suggested a rainbow with a pot of gold as part of the theme. This will be addressed at the February meeting.
- 4. Governor’s Volunteerism Award for 2015 – Mayor Janci discussed recent notice of this award and Bonnie Munn, as well as all council, felt Vernon and Cathy Bell should be recognized and nominated for all they do for the Town.

**VII. Announcements** – None

**VIII. Adjournment** – Susie Atkinson made a motion to adjourn the meeting and Stuart Bell seconded the motion. The motion was voted upon and passed unanimously. The meeting was adjourned at 8:25 p.m.

CBW  
1-13-15

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MAYOR

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TOWN CLERK

TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
FEBRUARY 10, 2015

PRESENT: Fred Janci, Mayor, Bonnie Munn, Vice Mayor, Susie Atkinson, Stuart Bell, Aileen Joeckel, John Joeckel and Sandi Wood

TOWN CLERK: Lynn Weeks

**TOWN COUNCIL MEETING**

- I. **Public Comments** – Stuart Bell, councilman responsible for Streets and Drainage in the Town of Wachapreague has discussed the condition of the sidewalks along Main Street with Chris Isdell of VDOT on numerous occasions. Mr. Bell has witnessed repairs being made to sidewalks in a number of different Towns and feels Wachapreague should be among them. As such, Mr. Bell requested Chris Isdell of VDOT and Supervisor Donald Hart of the Accomack County Board of Supervisors for the Pungoteague District attend this meeting. Town residents were notified to come and discuss any issues or concerns they may have.
- Chris Isdell, Residency Administrator for the Virginia Department of Transportation on the Eastern Shore spoke about the work that is being done on sidewalks is maintenance only and is mandated by the American Disabilities Act (ADA) for ramp access. VDOT has to prioritize projects especially with reference to safety and funding availability.
  - Mr. Isdell advised it is recorded VDOT owns a 30' Right of Way out to Atlantic Avenue and 15' from the center of the road, in the Town of Wachapreague. He has been researching VDOT's archives for verification of ownership and hopes to have a definitive answer with the next couple of months. Mr. Isdell notes the sidewalks appear to be continuous and uniform indicating they were all done at once.
  - Mr. Isdell acknowledged how proactive Mr. Bell has been in pursuing sidewalk repairs and confirmed that the VDOT contractor will be making some repairs along the sidewalk by early summer near the Wachapreague Inn.
  - Supervisor Hart recalls the sidewalks along Main Street being repaired by VDOT, possibly in the late '80's or early '90's. He has requested Mr. Isdell also check VDOT's service records.
  - Supervisor Hart is in agreement the sidewalks along Main Street are deteriorating and has offered to look into any help the County of Accomack could give once the areas outside of VDOT's right of way are determined. He requested the VDOT Contractor give two estimates, one for VDOT and the other for the County, which was agreed to.
  - John Eshleman of 41 Main Street spoke of the collection of water around the sidewalk, driveway entrance and at times up to 5" of water under his house with no major storm. He asked if between VDOT and the County a drain could be run under the road. Mr. Isdell said when this occurs Mr. Eshelman needs to advise VDOT so that they can assess it, as that would be part of VDOT's responsibility. Also experiencing this issue is Bill Burnham.
  - Aileen Joeckel brought up discussions the Planning Commission has had where they feel all drains in the Town need to be assessed for possible repair or replacement.
  - Mr. Isdell indicated a Study would be needed which would include the amount of time and expense associated with such a project. Upon completion of the Study the Town could request a grant from VDOT.
  - Supervisor Hart stated the Town will need to identify the work required.
  - Aileen Joeckel asked Mr. Isdell if he had any information on a Bike Path Plan that the Accomack-Northampton Planning District Commission has been reviewing and, although he could not speak for them, he mentioned hearing the length of SR 180 through the Town was possible.

- Susie Atkinson brought up speed control along Main Street and the possibility of putting in rumble strips. Mr. Isdell mentioned the noise factor which would affect the residents in nearby homes. The most effective speed reducer is enforcement. Another vehicle to slow people down would be the radar trailer. A call requesting it be set up is all that is necessary. VDOT also notifies law enforcement when they get a request for the radar trailer.
- Bill Burnham has offered his driveway for placement of the radar trailer. He lives at 26 Main Street.
- Supervisor Hart thanked Chris Isdell for his role in obtaining the traffic light at the corner of SR 180 and Route 13. Council and residents all were in agreement.
- Supervisor Hart was not sure if there were any monies left in the Wachapreague drainage fund but if someone could check on that and let him know he is willing to help in any way he can.
- Supervisor Hart also discussed the proposed convenience center site where bids have been received but were too high. This center will be similar to Tasley's and will be manned. The site is at the crossing of Routes 600 and 180.
- John Joeckel addressed Supervisor Hart about the importance fishing and boating have on the economy in the Town of Wachapreague. He mentioned presentations he made in August 2013 before the Transportation Commission on what was needed to get dredging by both counties, and in September 2013 before Accomack County Board of Supervisors. He also advised meeting with the Northampton County Board of Supervisors on this same matter.
- Mr. Joeckel met with Senator Lewis and explained the situation and what other localities were doing in Virginia regarding the water access authority. Senator Lewis has proceeded to develop legislation on the water access. In January 2014 the Accomack County Board of Supervisors passed a resolution supporting Senator Lewis' legislation by the General Assembly. However, to date nothing has happened.
- On January 21, 2015 a meeting was held with the Eastern Shore Waterways Partnership, Coast Guard, and Army Corp of Engineers, along with Supervisor Thornton. When asked on the status of Senator Lewis' legislation Supervisor Thornton indicated they will be getting to it. Mr. Joeckel pointed out it has been 8 to 10 months since this legislation was passed.
- Mr. Joeckel is requesting implementation of a bi-county committee for the entire Eastern Shore, with the help of the Accomack County Board of Supervisors and other agencies, to coordinate with the Commonwealth of Virginia to have an engineering study performed.
- Discussed was the loss of one mile of Cedar Island which does not include the thinning of the whole length of the Island. Mr. Joeckel has been working with the Army Corp of Engineers to tie in the dredging of the Wachapreague Inlet to use the materials from the dredge to do remediation work to the Island.
- Supervisor Hart was furnished with a copy of the Minutes of the January 21<sup>st</sup> meeting and requested all additional information on this subject be submitted to him.
- Supervisor Hart commended John Joeckel for all of his hard work.
- Mayor Janci thanked Supervisor Hart for his assistance in maintaining the polling place here in the Town of Wachapreague.
- The Mayor and Council all thanked Supervisor Hart for his attendance and support of the Town.

## **II. Call to Order**

Mayor Janci called to Order the Town Council Meeting at 8:10 p.m. on February 10, 2015 in the Wachapreague Town Hall.

## **III. Pledge of Allegiance**

Mayor Janci led the Council in the Pledge of Allegiance.

## **IV. Approval of Minutes –**

Aileen Joeckel made a Motion to Approve the Minutes of the January 13, 2015 Town Council Meeting and Bonnie Munn seconded the motion. There being no further discussion, the Minutes of the January 13, 2014 meeting were voted upon and passed unanimously.

**V. Review of Financial Report** – John Joeckel reported:

**PORT OF WACHAPREAGUE**

- The VPA reimbursement for the Marina roof once submitted will be an additional \$2,000 with assets showing \$84,000 this year versus \$97,000 last year. This is due to the dredging and electrical work performed.
- Net Income is down by \$4,000 this year versus last.

**TOWN OF WACHAPREAGUE**

- Net cash assets is \$182,000 this year versus \$160,000 last year.
- Net Income for the Town is up 22-1/2% this year versus last.
- The Town is owed approximately \$6,300 in outstanding taxes and vehicle decals.

Susie Atkinson made a Motion to accept the January 2015 Financials and Stuart Bell seconded the motion. There being no further discussion, the Financials were voted upon and passed unanimously.

**Old Business**

**A. Streets and Drainage** – See Also Public Comments – Stuart Bell advised Chris Isdell of a pot hole by Finney and Main that is getting larger. Mr. Isdell is to look into this.

**B. Delinquent Town Taxes** –

- Mayor Janci advised the Town is in receipt of additional payments of outstanding real estate taxes and auto tag/decals.
- Mayor Janci was advised by David Rowan no Ordinance is needed to institute the DMV Stops.

Stuart Bell made a Motion to approve the Town take the necessary steps to institute the DMV Stops program where delinquent auto tag/decals purchases by property owners will be stopped from renewing their driver licenses until all outstanding taxes are paid, which was seconded by Bonnie Munn. The motion was voted upon and passed unanimously with the Roll Call Vote attached hereto these Minutes.

**C. FEMA** – Mayor Janci confirmed a copy of the proposed Ordinance No. I-2A has been furnished to all council and all members of the Planning Commission which was highlighted to show verbatim the language in existence on the March 16, 2009 Ordinance. Mayor Janci indicated that although a vote could not be taken at this time all questions and discussions were welcome. It was confirmed David Rowan has reviewed the proposed Ordinance. A request will be made to Mr. Rowan for a letter of acknowledgement.

- John Joeckel suggested in the Ordinance on Page 4, under Designation of the Floodplain Administrator “The Zoning Administrator is hereby appointed to administer and implement these regulations and is referred to herein also as the Floodplain Administrator. The Floodplain Administrator may:” and it goes on to detail the Administrator’s duties. Mr. Joeckel suggests revising this Ordinance to include the CRS Coordinator and duties, guidelines of which Mr. Joeckel furnished to council.
- Mr. Joeckel went on to state that Wachapreague’s rating is 804, average 1210 and the highest 1710. With elevating the Town’s rating there would be the possibility of flood insurance reductions.
- Mayor Janci discussed the Timeline required for the Public Hearing and Joint Planning Commission and Town Council Meeting which must be advertised twice in the newspaper with at least five days before the actual meeting can be held. Postings on the website, in the Post Office and on Facebook must also be done.
- Mayor Janci is in receipt of a registered letter from FEMA reminding the Town of the May 18, 2015 deadline and their acknowledgement of receipt of our proposed ordinance. In response to requests at the January 13<sup>th</sup> Meeting inquiring into the other Town’s and their use of the State Model, Mayor

Janci advised the majority of them are following it with the exception of Chincoteague who have made changes regarding freeboard.

- Mayor Janci indicated a vote could be taken immediately after the Public Hearing but will verify this with David Rowan.
- Aileen Joeckel addressed the wording agreed to by the Planning Commission of all violations to be remedied within 120 days, which has been added to the ordinance. With reference to Mr. Joeckel's suggestion of including the CRS Coordinator under the Designation of the Floodplain Administrator, no vote was taken.

**D. Mosquito Control Contract – Designation of Council**

- Bonnie Munn made a Motion to appoint Susie Atkinson as the responsible council member and she accepted.
- Susie Atkinson will get in contact with Bill Dornenburg of Erlich to discuss the Town wanting not only dunks but oil, as well. Ms. Atkinson and Mayor Janci would like to meet with Erlich's technician when he is scheduled to come to Town to coordinate the best locations for this service.
- Ms. Weeks is to email Susie Atkinson with all pertinent information for contacting Erlich.

**E. O'Nancock St. Patrick's Day Parade –** Mayor Janci confirmed council's interest in participating again this year. The Mayor is in receipt of the Entry Form that needs to be completed. Council discussed and decided the theme would be "End of the Rainbow" with a pot of gold. A meeting at Mayor Janci's house was scheduled for Sunday at 1:00 p.m. Aileen Joeckel suggested emailing town residents so that they attend the parade. Bonnie Munn has offered to place a Notice in the Post Office for volunteers.

**VII. New Business –** None

**VIII. Announcements –** None

**IX. Adjournment –** Susie Atkinson made a motion to adjourn the meeting and Bonnie Munn seconded the motion. The motion was voted upon and passed unanimously. The meeting was adjourned at 8:40 p.m.

CBW  
2-10-15

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MAYOR

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TOWN CLERK

TOWN OF WACHAPREAGUE  
JOINT PUBLIC HEARING WITH  
TOWN COUNCIL AND TOWN PLANNING COMMISSION &  
TOWN COUNCIL MEETING  
MARCH 17, 2015

COUNCIL PRESENT: Fred Janci, Mayor, Bonnie Munn, Vice Mayor, Stuart Bell, Aileen Joeckel, John Joeckel and Sandi Wood  
COUNCIL ABSENT: Susie Atkinson  
TOWN CLERK: Lynn Weeks  
PLANNING COMMISSION PRESENT: Robert Hodgson, Z.R. Lewis and Aileen Joeckel  
PLANNING COMMISSION ABSENT: David Van de Graff and Jackie Zang

**JOINT PUBLIC HEARING**

Mayor Janci addressed the Public, the Planning Commission and Town Council as to the purpose of this meeting and the need to update the Floodplain Ordinance in accordance with FEMA's new requirements. FEMA has a new map which establishes Floodplain Districts for the Town of Wachapreague. This map will become effective May 18, 2015. The Floodplain Ordinance has to do with the administration of and compliance with specific guidelines for construction in keeping with the rules and regulations set forth by FEMA. There were no public comments.

**PLANNING COMMISSION**

Robert Hodgson advised on January 28, 2015 the Planning Commission, consisting of 5 members, agreed to submit the Floodplain Ordinance with more specificity under Section 1.7 – Penalty for Violations and change the wording in paragraph 3 to . . . “and all such persons shall be required to correct or remedy such violations within 120 days from violation.”

Aileen Joeckel, who agreed at the time, has since attended a meeting at VIMS where the CRS (Community Rating System) specialist spoke. Ms. Joeckel was advised, to get discounts on flood insurance the Town would have to qualify by making changes to the Ordinance such as listing the CRS Coordinator and their responsibilities and making the freeboard 3', instead of 1'.

Mr. Hodgson agrees these are very important points and looks to the Town Council for their discussion and consideration. He did mention being advised on flood insurance that your Bank is the determining factor and it is up to you and your Bank.

John Joeckel advised he is on the Hazard Mitigation Planning Steering Committee for Accomack-Northampton County. This committee is working on the CRS Plan and Mr. Joeckel presented a memo from the A-NPDC where the Federal Government, by Executive Order, in dealing with Federal properties, quoted “It appears that this resiliency standard would apply to federal disaster or mitigation funding if the funds are to be spent building or rebuilding within a floodplain, and could potentially impose higher standards than called for in local ordinances – for example, a three-foot freeboard requirement for structures where federal funding is used to replace, substantially repair, or rehabilitate a substantially damaged structure.” This would be applicable should someone sustain substantial damage from flooding and obtain federal funding for repairs.

Mr. Hodgson and the Planning Commission will defer to the Town Council to make any changes as to the CRS Coordinator and the freeboard requirements voted upon at this meeting. Mr. Hodgson made a Motion to approve the Floodplain Ordinance and Z.R. Lewis, Sr. seconded the Motion. Aileen Joeckel was in agreement and the Ordinance was passed by the Planning Commission.

## **TOWN COUNCIL MEETING**

**I. Public Comments – None**

**II. Call to Order**

Mayor Janci called to Order the Town Council Meeting at 7:25 p.m. on March 17, 2015 in the Wachapreague Town Hall.

**III. Pledge of Allegiance**

Mayor Janci led the Council in the Pledge of Allegiance.

**IV. Approval of Minutes –**

Stuart Bell made a Motion to Approve the Minutes of the February 10, 2015 Town Council Meeting and Bonnie Munn seconded the motion. There being no further discussion, the Minutes of the February 10, 2015 meeting were voted upon and passed unanimously.

**V. Review of Financial Report – John Joeckel reported:**

### **TOWN OF WACHAPREAGUE**

- Net cash assets is \$180,500 versus \$153,500 last year, an increase of \$27,000.
- A decision still needs to be made on what would be the best option for investment of the Town and Marina monies. VML is having a dinner at the Island House on April 30<sup>th</sup> which Mr. Joeckel feels would be a good opportunity for council to get better information from VML on their investment programs. As such Mr. Joeckel feels council and Town clerk should attend this dinner, at \$35 per person and the Town pay for it. All council were in agreement and Lynn Weeks will inform VML.
- Net Income this year, subtracting the Fire Program pass through, is \$74,000 versus \$70,000 last year.
- Expenses are less this year \$50,000 versus \$54,000 last year.

### **PORT OF WACHAPREAGUE**

- Total current assets are \$107,000 versus \$117,000 last year. This is mostly due to the VPA Grant reimbursements and marina repairs.
- Gross profits are \$37,500 versus \$26,000 last year.
- Total expenses are \$31,000 versus \$18,000 last year, again due to marina repairs.
- Net Income is \$6,200 this year versus \$8,000 last year.

Bonnie Munn made a Motion to accept the February 2015 Financials and Aileen Joeckel seconded the motion. There being no further discussion, the Financials were voted upon and passed unanimously.

- Mayor Janci reported on delinquent town taxes that Lynn Weeks is doing a good job in collections. The Customer Balance Sheet for the period ending February 28, 2015 reported \$5,700 outstanding, but since then there have been additional payments made bringing this number down below \$4,600.
- John Joeckel asked about any DMV stops being implemented and was advised there are now only 3 people still owing.

**VI. Old Business**

**A. MARINA – John Joeckel advised**

- There is \$7,500 remaining from the VPA Grant that Mr. Joeckel would like to utilize in having 4 LED lights on the floating dock replaced, replacement of the freshwater outlets, that have deteriorated, plus adding an additional faucet at the fish cleaning station. The Town would be

spending \$931. He would like the council to vote on approving spending \$950 for these repairs. It was noted repairs next year should be minimal.

- Mr. Joeckel advises they are escrowing \$5,000 every year until the next dredge comes up so that there will be \$15,000 on hold to cover the Town's expenditures.
- Mr. Joeckel has requested a VPA Grant for FY 2016 in the amount of \$10,000 for any minor repairs that may be needed.
- Aileen Joeckel wanted to know if repairs could be made to the "Look out Station" on the boardwalk as the Marina is part of the Artisan Trail and will have a sign designating it so. It was suggested Ms. Joeckel work with the Harbor Master on obtaining estimates and an estimated time when repairs could be completed. All work has to be done by June 30<sup>th</sup>.

Stuart Bell made a Motion to approve spending \$950 of the Town's money on the replacement of 4 LED lights on the floating dock, replacement of the deteriorated freshwater outlets plus an additional faucet at the fish cleaning station which was seconded by Bonnie Munn. There being no further discussion, the Motion was voted upon and passed unanimously. The Roll Call Vote is attached hereto these Minutes.

**B. Mosquito Control Contract** – Susie Atkinson was absent but had advised Lynn Weeks she spoke with Bill Dornenburg of Erlich. The first visit by Erlich's technician will be Friday, April 10<sup>th</sup>. Ms. Atkinson is to meet the technician at Town Hall to map out locations for the dunks. Thereafter the technician will be here the 2<sup>nd</sup> and 4<sup>th</sup> Friday of each month. Mr. Dornenburg advised oils would not be necessary for every application. The invoice for the seasonal service, with a 5% discount if paid by April 30<sup>th</sup> is \$3,094.15.

Aileen Joeckel made a Motion to approve J.C. Ehrlich Co., Inc. for larvicide dunk service for mosquito control in the amount of \$3,094.15 which was seconded by Bonnie Munn. The motion was voted upon and passed unanimously with the Roll Call Vote attached hereto these Minutes.

**C. Tourism/Business and Tourism Advisory Board** – Aileen Joeckel requested the proposed website be up on the Town computer for all to see and make comments.

- The Town logo is in a very dark blue and in a small block near the top of the page, in the center. The color, size and location is to be changed and suggested not to be on all pages.
- Ms. Joeckel pointed out the links that can be accessed for the Tourism Site, Town Businesses, Charter Boats, etc. for ease of navigation.
- Ms. Joeckel is in the process of gathering pertinent information to be put up on the website.
- The Town of Wachapreague has been awarded \$10,000 for Tourism which will be utilized to cover the costs incurred.

#### **FEMA**

- Mayor Janci stated he was initially opposed to making the freeboard 3', feeling it was too restrictive. In speaking with Charlie Banks, Floodplain Program Engineer of DCR and Tom Brockenbraugh, GIS Coordinator with the Accomack County Department of Planning, Mayor Janci advised of a loophole on substantial improvements based on a per permit basis. It appears a project could be broken down into sections where when one permit is completed and it closes another permit can be requested, thus keeping the cost under 50% of the market value. Mayor Janci also advised this is the way the other Towns are handling it and it is okay with Mr. Banks and Mr. Brockenbraugh.
- Mayor Janci discussed the CRS Coordinator position. The Town is meeting their obligation by having a designated CRS Coordinator, however, the concern would be the lack of flexibility if made a part of the Ordinance. Having someone commit to being the Zoning Administrator, Floodplain Administrator and CRS Coordinator may not be so easy down the road.
- John Joeckel feels that with the change of councils there may not be the same emphasis on the importance of this position as there would be if incorporated into the Ordinance. It is felt the Floodplain Administrator and CRS Coordinator are interrelated.

- It was established that the Zoning Administrator will no longer be the designated Floodplain Administrator. The Floodplain Administrator shall perform a dual role as both Floodplain Administrator and CRS Coordinator with reappointment by each new council and will be responsible to administer and implement the Floodplain Ordinance and CRS program.
- Changes to the State Model Floodplain Ordinance are:
  - (1) Section 1.7, paragraph 3 - . . .; and all such persons shall be required to correct or remedy such violations within 120 days from the date of violation.
  - (2) Section 2.1 Designation of the Floodplain Administrator & CRS Coordinator. The Floodplain Administrator shall have a dual role as both Floodplain Administrator and CRS Coordinator. The Floodplain Administrator/CRS Coordinator is subject to reappointment with each new term of council and is hereby responsible to administer and implement these regulations.
  - (3) Section 2.3 – Duties and Responsibilities of the CRS Coordinator. The duties and responsibilities of the CRS Coordinator are outlined thereafter (see page 7).
  - (4) Freeboard is to be 3' and is so noted on pages 11 (3. 3<sup>rd</sup> paragraph), 12 (6. (1)), 16 (A & B) and 23 (Q).
  - (5) Glossary – MM, page 26 with the addition of . . . on a permit by permit basis.

Sandi Wood made a Motion to approve the Town of Wachapreague Ordinance No. I-2A – An Ordinance amending Ordinance No. I-1 and I-2, the Zoning Ordinance of the Town of Wachapreague, Virginia by establishing Floodplain Districts, by requiring the issuance of permits for development, and by providing factors and conditions for variances to the terms of the ordinances, incorporating changes 1-5 addressed above and Bonnie Munn seconded the Motion. There being no further discussion the Motion was voted upon and passed unanimously.

John Joeckel thanked the Planning Commission and Mayor Janci for their time and efforts in this difficult process. All council were in agreement.

## **VII. NEW BUSINESS**

Bonnie Munn discussed the upcoming Saturday hours for decal/tag sales. Sandi Wood and Barbie Jones are to cover March 23<sup>rd</sup>, Stuart and Joann Bell - March 30<sup>th</sup>, Lynn Weeks - April 4<sup>th</sup>, and Bonnie Munn - April 11<sup>th</sup> with Mayor Janci providing access to Town Hall.

Mayor Janci discussed the upcoming 4<sup>th</sup> of July Celebration at Seaside Park and his conversation with the Accomack County Health Department. The Town will no longer be able to request citizens bring with them foods that need to be kept cold. The Town will supply the hot dogs, hamburgers, etc. and will handle these items in accordance with the Health Department requirements. Also discussed was church groups, fire departments and the like that are 501-C-3 non-profit organizations. It was suggested a non-profit organization be formed called “Friends of Wachapreague”. Through the “Friends of Wachapreague” Town events could be held. Sandi Wood will look into this and report her findings at the next Town Council Meeting.

## **VII. Announcements –**

Bonnie Munn discussed what a wonderful parade the O’Nancock St. Patrick’s Day Parade was and that the Town won 1<sup>st</sup> Place in the Best Float category. A special thank you was given to Mayor Janci and his wife Cathy for the use of their home and expertise in the organization and completion of the float. Mayor Janci thanked all of the volunteers, Bonnie Munn, Aileen Joeckel, Barbie Jones, Mimi Sedjat, Lynn Weeks and Stuart Bell for helping to make it all happen.

Mayor Janci discussed the upcoming Easter Egg Hunt which the Town is planning for Saturday, April 4<sup>th</sup> at 11:00 a.m. at the Powell Memorial Park. The Easter Bunny will be there. Sandi Wood and Susie Atkinson are assigned to purchase and fill Easter eggs. Cathy Janci will make the cupcakes and cookies. Bonnie Munn mentioned chips and dip that had been provided at last year's Easter Egg Hunt.

**VIII. Adjournment** – Bonnie Munn made a motion to adjourn the meeting and seconded the motion. The motion was voted upon and passed unanimously. The meeting was adjourned at 8:25 p.m.

CBW  
3-17-15

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MAYOR

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TOWN CLERK

TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
APRIL 14, 2015

PRESENT: Bonnie Munn, Vice Mayor, Stuart Bell, Aileen Joeckel, John Joeckel, Susie Atkinson and Sandi Wood  
ABSENT: Fred Janci, Mayor  
TOWN CLERK: Lynn Weeks

**TOWN COUNCIL MEETING**

**I. Public Comments – None**

**II. Call to Order**

Vice Mayor Munn called to Order the Town Council Meeting at 7:00 p.m. on April 14, 2015 in the Wachapreague Town Hall.

**III. Pledge of Allegiance**

Vice Mayor Munn led the Council in the Pledge of Allegiance.

**IV. Approval of Minutes –**

Sandi Wood made a Motion to Approve the Minutes of the March 17, 2015 Joint Public Hearing with Town Council and Town Planning Commission and Town Council Meeting and Aileen Joeckel seconded the motion. There being no further discussion, the Minutes of the March 17, 2015 meeting were voted upon and passed unanimously.

**V. Review of Financial Report – John Joeckel reported**

**TOWN OF WACHAPREAGUE**

- Total Assets are \$171,000 versus \$154,500 last year.
- Total combined assets for the Marina and Town is \$275,000 versus \$267,000, up by 3% or \$8,000.
- Net Income is up 6-1/2% over last year or \$5,000.
- Expenses are up 8.8% over last year.
- Payroll is up nearly 5%, 3% more when you take into consideration the 2% bonus.
- Outstanding Town taxes are \$3,300 as of March 31, 2015. Bonnie Munn advised additional payments have been made through this date bringing the balance down to \$2,570 or \$720 less.
- Per a request by Mr. Joeckel on outstanding auto tag/decals Lynn Weeks advised John Carr and Elizabeth Shrieves are the only two remaining. Paperwork is almost completed on the DMV Stops and once authorization of council is given Ms. Weeks will put into effect the DMV Stop.

**PORT OF WACHAPREAGUE**

- Total Assets of \$107,000.
- Profits of \$38,000 this year versus \$30,000 last year with expenses of \$32,000 due to \$11,000 in marina repairs.
- Net Income is \$6,000 versus \$7,000 last year, or down by \$700.
- Payroll is down by 9%.

Suzie Atkinson made a Motion to accept the March 2015 Financials and Sandi Wood seconded the motion. There being no further discussion, the Financials were voted upon and passed unanimously.

**Old Business**

**A. Marina – Mr. Joeckel reported:**

- Electrical and plumbing repairs that were approved at the March 17<sup>th</sup> Town Council Meeting are underway.

- Additional repairs that were to be considered in FY 2016 but are requested to be considered now, due to the Marina being a part of the Artisan Trial, are (1) repairing the floating dock for approximately \$1,100; Marina Office walkway, stairs and hand rails (which have deteriorated) for approximately \$1,400. There is remaining \$2,600 of the VPA grant of which the Town would be responsible for \$625.
- Power washing is also being considered although Mr. Joeckel feels this would be a normal maintenance item and thus may not be something VPA would consider for reimbursement. It could be an additional \$200 to \$300 if they do not.
- Stuart Bell asked what estimates were received and was advised RP Marine.
- Susie Atkinson asked if there was more than one estimate provided and was advised no.
- Ms. Joeckel indicated the Harbor Master would be responsible to secure more than one estimate but there was the issue of the June 30<sup>th</sup> deadline for completion and payment of the work or lose the remaining grant funds.
- It was asked who prepared the repairs list and whether the work must be done now to which Ms. Joeckel advised meeting with the Harbor Master, assessing the Marina and Marina Office to ascertain the repairs needed. A safety issue was also addressed.
- Mr. Joeckel reported requesting only a \$10,000 VPA Grant for FY 2016 thus the urgency in addressing these repairs now.

John Joeckel made a Motion for approval for the Town expenditure of \$625 for repairs to the floating dock by RP Marine which was seconded by Aileen Joeckel. A vote was taken with Sandi Wood for and Susie Atkinson and Stuart Bell Against. The Motion passed and the Roll Call Vote is attached hereto.

- Aileen Joeckel went on to discuss the need for two new signs, "Harbor Masters Office" which needs to be replaced due to its deterioration and a "Welcome to Port of Wachapreague" which it was felt would look nice. They would be made of aluminum and be 12.5" x 36" at \$96.50 each. Ms. Joeckel went on to discuss two Information Way Station signs which now show different styles of boats and an aerial view which are very expensive. The existing ones are 20 years old and to replace them would cost \$650 each which does not include labor. Ms. Joeckel feels a rough estimate for the creation of the table top to house these signs would be around \$200-\$300. It was suggested that in place of the different styles of boats, possibly fish that are caught in the area. Ms. Joeckel indicated the Marina funds are low and that Tourism funds could be utilized to update these signs.
- Ms. Joeckel also discussed the Nature Conservancy Overlook which needs to be spruced up and that they will be petitioning them to do so, which also would include replacing their birding sign.
- Vice Mayor Munn confirmed that two bids would be required for any job over \$250.

Aileen Joeckel made a Motion for approval to spend \$1,800 of Tourism funds on replacement of the "Harbor Master Office" and "Welcome to Port of Wachapreague" signs, as well as replacement of the two existing Information Way Station signs and John Joeckel seconded the Motion. Sandi Wood, Suzie Atkinson and Stuart Bell were all against. As such, the Motion did not pass.

**B. Town and Marina Cash Asset Disposition** – Council will be attending the VML Regional Supper in Wachapreague on April 30<sup>th</sup>. The Virginia Municipal League accepts public funds from local jurisdictions to provide excess funds be kept in an interest bearing account to get a higher rate of return. This meeting will afford the council firsthand information.

**C. Town Maintenance/Garbage** – Vice Mayor Munn had nothing to report.

**D. Powell Memorial Town Park** – Vice Mayor Munn advised:

- Several attempts were made to meet up with Wayne Burton of Parks and Recreation which is now scheduled for April 15<sup>th</sup>. Ms. Munn intends to discuss with Mr. Burton what needs to be done at the Park and who will be responsible to pay for it. Ms. Munn will again show him the base that held the merry-go-round sticking up on the playground, a safety issue, as well as fencing and playground

equipment. Mr. Burton had mentioned the possibility of obtaining playground equipment from schools that have closed but to date has not done so. After the April 15<sup>th</sup> meeting Ms. Munn should have a full report for council.

- Mr. Joeckel pointed out the \$1,164 in the Budget for playground equipment spending.
  - Stuart Bell discussed the graphic writing on the beams which are not suitable for children. Ms. Munn had not seen that but will also discuss it with Wayne Burton.
  - Ms. Munn also advised in speaking with J.D. Bradshaw that the County has hired someone to spray pesticide around the Park, so they will no longer be spraying Round-Up there. J.D. advised they did, however, mow the lawn as it was getting quite high.
- E. Town Hall Beautification/Maintenance** – Ms. Munn has spoken with Mayor Janci and they plan on sprucing up the front of Town Hall with some plants, such as knock-out roses and perennials and put cloth down to control weeds.
- F. Streets and Drainage** – Stuart Bell reported Chris Isdell of VDOT may attend the next Town Council Meeting to discuss the ownership of the sidewalks along Main Street.
- G. Safety & Security** – Stuart Bell advised there is nothing to report. Ms. Munn mentioned there was a report of dumping trash at the Town Marina. There are surveillance cameras if it becomes a problem.
- H. 911 System** – Lynn Weeks advised there are some additional letters that need to be sent out. Ms. Munn reported almost having completed Main Street. Ms. Joeckel is still working on this but finds that many people live outside of Town. It was suggested she look on the Accomack County Tax Map for the name of the property owner and their address. Ms. Joeckel advised she would give it one more weekend.
- I. Seaside Park** – Vice Mayor Munn advised:
- Mayor Janci is having a Clean-Up Day at Seaside Park on May 2<sup>nd</sup> from 9:00 a.m. to 3:00 p.m. Volunteers are requested to bring some gardening tools and gloves. Mayor Janci and his wife will be furnishing lunch to all volunteers. It was requested notices be placed about Town, emails sent and also noted on Facebook. Lynn Weeks and J.D. Bradshaw are to comply with this request.
  - Surveillance cameras are being looked into by John Joeckel who reported a representative from Satellite Communications is coming soon and will give him an estimate.
- J. Delinquent Real Estate Taxes** – Please see section V. Review of Financial Report – Town of Wachapreague.
- K. Planning Commission** – Aileen Joeckel advised their meeting is scheduled for April 16<sup>th</sup>.
- L. Virginia Hazard Mitigation Committee** – John Joeckel advised:
- This is a two year project with the coastal erosion portion almost done.
  - Mr. Joeckel believes he has been able to get the Cedar Island issue into it.
  - Mr. Joeckel advises it takes him about 4 hours every month on this project. He also mentioned meeting with the Army Corps of Engineers and Congressman Rigell's Eastern Shore representative.
- M. Tourism/Business**– Aileen Joeckel has been gathering information to be placed on the Town's new website by Full Circle Designs, Mona Cossitt, and that it is quite comprehensive. A request was made for all future invoices from Full Circle Designs be detailed as to the work performed to date. Lynn Weeks advised Ms. Joeckel the Town would receive additional CRS credits by having a FEMA link on the website. Ms. Munn mentioned the changes in the criteria that CRS is requiring and Ms. Joeckel mentioned the ISO/CRS Specialist will be in attendance at the VML 2015 Spring Regional Supper set for April 30<sup>th</sup> where these criteria will be addressed.

- Ms. Joeckel mentioned an Island House Restaurant billboard pre Cape Charles and how it has helped Blake Johnson draw in business. The Town has an existing sign whose annual property rental is less than \$100, however, it seems invisible. It was suggested the Wachapreague sign on Route 13 by the Crop Production facility could use a facelift to attract more people to the town. Ms. Joeckel is not sure if the Grant would cover the cost. Ms. Munn believes the success of the Island House billboard will be a help to the town, as well. It was also mentioned the Town has a light box at the Welcome Center in Kiptopeke.
  - Ms. Joeckel discussed the finalizing of the Artisan Trail and, if the Town wins a bid for more space, placing a picture in the brochure of say “Nita Dream”, which is no longer here, but shows fishing on a boat out of Wachapreague and then putting the Town website address below it. The cost would be \$150 and Tourism would pay for it. A printing of this brochure of approximately 20,000 to 30,000 cover the next three years or so.
  - The tourism board also discussed the timeline of the 4<sup>th</sup> of July Celebration. It was suggested the parade start at 1:00 p.m. with awards to follow. Bonnie Munn already has judges for the bicycles and golf carts. Judges will be needed for the desserts, in various categories. Also, raffle tickets need to be sold for the patriotic quilt that Cathy Janci is donating with all proceeds to go to the Seaside Park. Skydiving event at 2:00 p.m. and eating at 3:00 p.m.
  - Ms. Joeckel discussed the Crab Cake Bake-Off in mid-September, Yard Sale and Fishing Gear Swap in October, possibly the 3<sup>rd</sup>, 10<sup>th</sup> or 17<sup>th</sup> and “Art in the Park” with local artists and live plant sale.
  - Ms. Joeckel advised Cathy Bell is working on a “Historic Walk” with the top 10 best “must see” locations in the Town featured on a rack card.
- N. Board of Zoning Appeals Appointments** – Aileen Joeckel mentioned Joe Tormos as a possible Board member, but needs a total of five to be in compliance.
- O. Town Ordinances** – No revisions at this time.
- P. Mosquito Control Schedule** – Ehrlich Pest Control has begun their work in Town.
- Q. 4<sup>th</sup> of July Celebration** – See section M above.

**VI. New Business –**

1. Budget for FY 2016 – Mr. Joeckel presented the following timeline:
  - May 18<sup>th</sup> he will email the proposed Budget to council
  - May 23<sup>rd</sup> “work session”. It should be noted this is a Saturday
  - Advertise the proposed Budget in the newspaper – 2 consecutive weeks
  - June 9<sup>th</sup> Public Hearing and Town Council Meeting
  - June 16<sup>th</sup> Special Meeting to vote on the Budget
2. ESVA Chamber of Commerce annual membership \$275. The Town has been a member for a number of years. Will be addressed at the next Town Council meeting to take a vote.
3. VML (Virginia Municipal League) annual membership 2015-2016 for \$380. This will be addressed more fully at the next Town Council meeting.
4. Color Copier – A more detailed discussion to come at the May 12<sup>th</sup> Town Council meeting.

**VII. Announcements –**

1. Lynn Weeks thanked Stuart and Joann Bell, Sandi Wood, Barbie Jones, Mayor Janci and Bonnie Munn for the time they devoted on Saturday mornings in the sale of the auto tags/decals. Also mentioned was the response of the residents to the email announcements indicating how pleased they are to be kept informed.

2. Ms. Munn informed council of a call from the Mayor of Saxis about the County putting auto tags/decals on the Personal Property Taxes which, if enough Towns were interested, could bring the cost down to \$600 to \$700. The Saxis Mayor is going to schedule a meeting with Mike Mason and notify us. Lynn Weeks also spoke with the Saxis Mayor and advised the Town of Wachapreague does not charge Personal Property Tax, nor trash pickup fees, as they are included the Real Estate Taxes. Once notified of this meeting, a representative of the Town will attend.

**XI Adjournment** – Aileen Joeckel made a motion to adjourn the meeting and Sandi Wood seconded the motion. The motion was voted upon and passed unanimously. The meeting was adjourned at 8:35 p.m.

CBW  
4-14-15

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MAYOR

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TOWN CLERK

TOWN OF WACHAPREAGUE  
PUBLIC HEARING AND  
TOWN COUNCIL MEETING  
MAY 13, 2015

COUNCIL PRESENT: Fred Janci, Mayor, Bonnie Munn, Vice Mayor, Susie Atkinson Stuart Bell, Aileen Joeckel, John Joeckel and Sandi Wood  
TOWN CLERK: Lynn Weeks

**PUBLIC HEARING**

*Budget amendment for acquisition of property outside the corporate limits of the Town of Wachapreague.*

- Mayor Janci addressed the Town residents on the importance of the Town acquiring 22 acres just outside the corporate limits of the Town for the dredging spoils. Nandor and Emina Siskovich have graciously provided the use of this land for this purpose for many years. Due to a change in Nandor's health, he and his wife wish to now sell this property. The property located on Finney, Parcel ID 11300A000003600, assessed for \$61,000 and the Nature Conservancy assessed it for \$44,000. Although the Nature Conservancy has furnished a contract to purchase this property, Mr. Siskovich would like the Town to have the property for their dredge spoil site. After some negotiations Mr. and Mrs. Siskovich will sell this property to the Town for \$50,000 with the deadline for confirmation of May 14<sup>th</sup>. Mayor Janci reassured the Town this would not be an annexation but property purchase only.
- Z.R. Lewis added that without this dredge spoil site the waterfront would be lost. What would the Town do without it, close the oyster industry?
- Joanne Cantamessa agreed the Town needs to buy the property and avoid a ghost town.

**TOWN COUNCIL MEETING**

**I. Public Comments –**

- David Bright once again offered to parachute jump at the 4<sup>th</sup> of July Celebration. He is not sure if the pilot will require payment but will let Council know.
- Joanne Cantamessa is for the Town to buy the property on Finney.
- Supervisor Donald Hart of the Accomack County Board of Supervisors spoke on several matters:
  - a. Thanked Mayor Janci for his kind words after he was at the February meeting.
  - b. He advised of the research he conducted regarding the sidewalks in the Town of Wachapreague and that VDOT had always maintained them. It is his understanding that VDOT has contacted the Town and that necessary repairs to the sidewalk along Main Street will be done.
  - c. Discussed the Convenience Center on 180 that the County has begun construction and that when completed it will be manned. The estimated time for completion is sometime this summer. There are plans for it to increase in size over time.
  - d. Supervisor Hart discussed the Cedar Island issue and the navigational waterway. He has done considerable research since he was here and been involved with Richmond and the Middle Peninsula to find out what they have done. In working cooperatively with Senator Lewis and Delegate Bloxom and, placing on the May 20, 2015 Board of County Commissioners Consent Agenda, a Motion and Proposal to form a Standing Regional Navigable Waterways Committee. Supervisor Hart feels this motion will pass unanimously. Supervisor Hart's proposal is to

immediately contact Northampton County and form a bi-county committee of elected officials, staff and citizens to participate in this group with preferably someone from Wachapreague. This Committee could work with the Army Corps of Engineers and ensure the Coast Guard's presence. As the Accomack-Northampton Planning District Commission (PDC) already deals with both Counties and Grants they may consider taking this on.

- John Joeckel thanked Supervisor Hart for the direction he is heading in and has great hopes for his success.
- Stuart Bell thanked Supervisor Hart for his time and research into the sidewalk issue.
- Joanne Cantamessa thanked Mayor Janci for the acknowledgment to the volunteers that helped out at the cleanup at Seaside Park on May 2<sup>nd</sup>. Mayor Janci thanked Joanne Cantamessa, Mimi Sedjat and Steve Jones, who were present at this meeting and the other volunteers, Pete & Judy Hodgson, Cathy & Vernon Bell, Joe & Shirley Barry, Barbie Jones, Caroline and Skyler McGavock, his wife Cathy and Tom.

## **II. Call to Order**

Mayor Janci called to Order the Town Council Meeting at 7:35 p.m. on May 13, 2015 in the Wachapreague Town Hall.

## **III. Pledge of Allegiance**

Mayor Janci led the Council in the Pledge of Allegiance.

## **IV. Approval of Minutes –**

Aileen Joeckell made a Motion to Approve the Minutes of the April 14, 2015 Town Council Meeting and Stuart Bell seconded the motion. There being no further discussion, the Minutes of the April 14, 2015 meeting were voted upon and passed unanimously.

## **V. Review of Financial Report – John Joeckel reported:**

### **TOWN OF WACHAPREAGUE**

- Current assets of \$173,500 versus \$150,000 last year.
- Net Income this year, excluding the Fire Program pass through, is \$85,000 versus \$79,000 last year, an increase of \$6,000.
- Expenses are \$68,000 versus \$66,500 last year up about \$1,500.
- Overall net income is up by \$4,775 over last year.

### **PORT OF WACHAPREAGUE**

- Total current assets are \$105,000 versus \$45,000 last year. This is mostly due to the VPA Grant reimbursements and marina maintenance issues.
- Net Income is \$4,500 this year versus minus \$64,000 last year, again due to the VPA Grant and reimbursements.

Mr. Joeckel advised overall we are doing very well on both the Town and Marina.

Suzie Atkinson made a Motion to accept the March 2015 Financials and Bonnie Munn seconded the motion. There being no further discussion, the Financials were voted upon and passed unanimously.

## **VI. Old Business**

### **A. MARINA – John Joeckel turned this over to Aileen Joeckel who discussed**

- Needed repairs to the Stationary Boards/Trail Signs, one showing boats and the other Cedar Island. It is suggested replacing the pictures of the boats with fish that are being caught in the region and the view of the marsh and waterway overlooking Cedar Island. Ms. Joeckel suggests replacing them due to their age and deterioration, at a cost of \$695 each which bid was presented by ADCO.
- Darryl Matthews, who grew up in the Town of Wachapreague, owns his family home at 14 Bayview Avenue and is a part time resident, offered to pay for one of the signs. This gracious donation was accepted and payment received.

Stuart Bell made a Motion to purchase the second stationary board/trial sign for the Marina lookout station from ADCO in the amount of \$695 which was seconded by Sandi Wood. There being no further discussion, the Motion was voted upon and passed unanimously. The Roll Call Vote is attached hereto these Minutes.

**B. Town and Marina Cash Asset Disposition** – John Joeckel discussed the VML investment program that is in competition with the State program.

- The Town has \$275,000 in cash, some of which will be used to purchase the land on Finney. To enter VML's investment pool would require \$75,000 with periodic withdrawal options.
- Mr. Joeckel suggested holding off on any consideration at this time pending the land purchase and to address this issue again at the Town's next meeting.

**LAND PURCHASE** – Mayor Janci advised

- Mr. and Mrs. Siskovich have agreed to sell their property on Finney of 22 acres to the Town for \$50,000.
- This is the land the Town has been using as their dredging spoil site for the Town Marina, of which the Island House and the Wachapreague Marina, LLC have been able to utilize through the years.
- The Marina is dredged every two to three years, or as needed. Should any of the businesses along the waterway require dredging the Town could charge a nominal fee.
- David Rowan recommends the Town have a survey done with markers placed, and a Title Search performed.

Stuart Bell made a Motion to Amend the Budget for the Town of Wachapreague to purchase 22 acres of Property owned by Nandor and Emina Siskovich located on Finney, Parcel No. 11300A000003600 and was seconded by Bonnie Munn. There be no further discussion the Motion was voted upon and passed unanimously. The Roll Call Vote is attached hereto.

Susie Atkinson made a Motion for the Town to purchase Parcel No. 11300A000003600 from Nandor and Emina Siskovitch in the amount of \$50,000 with a survey, title search and finalization of purchase to be performed and was seconded by Stuart Bell. There being no further discussion the Motion was voted upon and passed unanimously. The Roll Call Vote is attached hereto.

**C. Town Maintenance/Garbage** – Bonnie Munn advised the Town trash truck's masher went out and is at Colonna's for repairs. In the interim Mayor Janci has been assisting the maintenance crew with trash pickup using the brush truck. Ms. Munn also advised KC Kellam has donated wood chips which the maintenance crew has been picking up and depositing at Seaside Park and Powell Memorial Park.

**D. Powell Memorial Park** – Ms. Munn advised

- Meeting with Wayne Burton of Parks & Recreation at Powell Memorial Park where they discussed the financial responsibilities for maintenance of the Park by the Town and Parks and Recreation.
- Discussed was the vandalism taking place at the Park and that Ms. Munn has spoken with the Sheriff's Office. They are going to patrol the park on week-ends. Due to this problem the Park will be locked and Ms. O'Donnell's son has offered to lock and unlock the gate. J.D. Bradshaw and John Burton will open it on the mornings of Monday through Wednesday.
- John Smith, the maintenance worker for Parks & Recreation, is to scrap off the graffiti on the pavilion post and paint over it and pull out the old stand the merry-go-round was secured to and is now a safety hazard. Wayne Burton is still looking into replacing the merry-go-round from the Old Accomack School. A Mr. Johnson is to spot weld the bathroom door that has rusted off.
- Parks & Recreation is going to replace the deteriorated yellow fence and replace it with a chain going across that Ms. Munn will place a sign "No vehicles past this point".

- Regarding the pumps, they are to remain until they no longer work.
  - Ms. Munn has ordered and received replacement swings, hooks and chain. The Town maintenance personnel and Mayor Janci will perform the work. There are two other broken swings that Wayne Burton is to take care of.
  - Patricia Bragg requested Pet Disposal racks with bags at both Powell Memorial Park and Seaside Park. The Town will check into this.
  - Bonnie Munn suggested both Parks have a designed dog walking area. To be discussed at a later date.
- E. Town Hall Beautification/Maintenance** – Ms. Munn will be removing the shells around the flag pole and is considering native plants in their place.
- F. Street and Drainage** – Mayor Janci thanked Stuart Bell for all of his work with VDOT and the sidewalks along Main Street. Stuart Bell advised:
- He spoke with Chris Isdell of VDOT on the sidewalk repairs and was informed VDOT has contracted the repairs out. Exmore is being worked on now, Oak Hall next, then sometime in mid-July, Wachapreague. They will only be repairing cracked and damaged sidewalks.
  - Stuart Bell suggested discussing with the Contractor extending the sidewalk in front of Seaside Park all the way to Atlantic. Council felt this was a good idea and suggested obtaining an estimate from the Contractor to see if this would be feasible.
- G. Safety/Security** – Stuart Bell is going to contact VDOT and/or the Sheriff's office to set up speed monitors across the street from Teaser's, due to the high volume of speeders in Town.
- H. 911 System** – Susie Atkinson indicated Ms. Weeks has sent out letters and received responses from property owners on Switchbridge, South Street, Liberty Street, West Street, Bayview Avenue, High Street, 1 on Paul, Pearl Street, 1 on Atlantic, 2 on Brooklyn, and 2 on Custis. Information is still needed on Atlantic, Centre, Lee, Church, Park, Mears, Powellton, Custis, Riverview, and Richardson.
- I. Seaside Park** – Mayor Janci thanked the volunteers who helped clean up at the Park on May 2<sup>nd</sup>. He also wanted to thank KC Kellam for the donation of mulch.
- Mayor Janci discussed the quote from U.S. Electric for one surveillance camera that would be mounted on the siren pole outside of the Wachapreague Fire Department for \$4,900.
  - Mr. Joeckel advised David Duer of Satellite Connection is to give another estimate. He points out that the VML Grant would only be for \$1,000 or less.
  - Susie Atkinson is checking into another bid.
- J. Delinquent Real Estate Taxes** – Mayor Janci advises additional payments for outstanding real estate or auto tag/decals from Wayne Taylor, Sr., Juliana Riahi and John Carr have been received.
- K. FEMA** – Mayor Janci advised the Town's Floodplain Ordinance has been approved by Charley Banks, Virginia Department of Conservation and Recreation, who has forwarded it to FEMA. Mayor Janci is having the 911 aerial map superimposed onto the Accomac Tax Map for Wachapreague showing the Special Flood Hazard Area effective May 18, 2015 for viewing in Town Hall.
- L. DMV Stops** – Per Mayor Janci's request Lynn Weeks advised DMV does charge \$20 for removal of a DMV Stop which the Town would be responsible for. It was determined that cost will be incorporated into the outstanding amount owed by the delinquent auto tag/decal resident along with a \$10 handling fee.
- M. Planning Commission** – Aileen Joeckel advised the next meeting is scheduled for May 14. John Joeckel is helping the Planning Commission on the Town Comprehensive Plan on its format.
- N. Virginia Hazard Mitigation Plan** – John Joeckel advised work is progressing on the coastal erosion portion and that soon the various jurisdictions will need to provide pertinent information i.e. census information, and the like that will also be duplicated in the Town Comprehensive Plan, as well.

- O. Tourism/Business and Tourism Advisory Board** – Aileen Joeckel advised the Tourism Website is near completion and she is still working on gathering information for the Town Website.
- Mr. Joeckel indicated the need for historical photos and Ms. Munn has one of the 1933 flood which she will forward to Ms. Joeckel.
  - Mayor Janci mentioned the Wachapreague Memories site has a large number of Town photographs.
- P. Board of Zoning Appeals Appointments** – Still being worked on
- Q. Town Ordinances** – Mayor Janci discussed the need for an Ordinance on Town Policies for councils to follow in the future and Mr. Joeckel feels the existing ordinances need to be updated. To be discussed at a later date.
- R. Mosquito Control** – Susie Atkinson advised the technician will be here every 1<sup>st</sup> and 3<sup>rd</sup> Friday of the month. Ms. Atkinson advised a letter received from Ehrlich advising of an additional fee was incorrectly sent to the Town and that it should be disregarded.
- S. 4<sup>th</sup> of July Celebration** – Mayor Janci advised:
- Vernon Bell has signed up to “set up and take down” the tents, etc.
  - Stuart Bell is to secure a large tent. Mr. Bell also mentioned since he no longer owns a pickup truck that someone else will need to pick up the cones from VDOT.
  - Sandi Wood advises she should have the “Friends of Wachapreague” 501-C-3 in place by this time.
  - Bonnie Munn will obtain the Permit to close Main Street for the parade.
  - The Accomack County Community Band may be available if the parade starts at 1:00 p.m.
  - Aileen Joeckel mentioned the ROTC may be willing to march in our parade. She is to check into this.
- T. FY 2016 Budget** – Discussion to be held at a later time.
- U. ESVA Chamber of Commerce** – All council were in agreement to renew the Town’s membership for the ESVA Chamber of Commerce.
- Aileen Joeckel made a Motion for the Town to renew their annual membership with the ESVA Chamber of Commerce in the amount of \$275.00 and Bonnie Munn seconded the Motion. There being no further discussion the Roll Call Vote was taken and passed unanimously.
- V. VML Annual Membership** – Mayor Janci addressed the annual membership renewal.
- Sandi Wood made a Motion to renew the annual membership with VML Insurance in the amount of \$380.00 and Aileen Joeckel seconded the Motion. There being no further discussion the Roll Call Vote was taken and passed unanimously.
- W. Color Copier** – To be discussed at a later date.
- VII. NEW BUSINESS** - None
- VII. Announcements** – None
- VIII. Adjournment** – Sandi Wood made a motion to adjourn the meeting and Aileen Joeckel seconded the motion. The motion was voted upon and passed unanimously. The meeting was adjourned at 8:50 p.m.

CBW  
5-13-15

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MAYOR

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TOWN CLERK

TOWN OF WACHAPREAGUE  
PUBLIC HEARING AND  
TOWN COUNCIL MEETING  
JUNE 9, 2015

COUNCIL PRESENT: Fred Janci, Mayor, Bonnie Munn, Vice Mayor, Aileen Joeckel and John Joeckel  
ABSENT: Susie Atkinson, Stuart Bell and Sandi Wood  
TOWN CLERK: Lynn Weeks

**PUBLIC HEARING**

***Proposed Budget FY 2016***

Mayor Janci discussed the purpose of this meeting was to go over the proposed FY2016 Budget and turned the Public Hearing over to John Joeckel. Mr. Joeckel advised a Budget Work Session was held on May 23, 2015 and the proposed FY2016 Budget was advertised in the Eastern Shore Post on May 29, 2015. The Council meeting to approve the Budget is scheduled for June 22, 2015 at 5:00 p.m.

Mimi Sedjat indicated having seen the advertised FY2016 Budget and everything looks fine to her.

**TOWN COUNCIL MEETING**

**I. Public Comments –**

- Mimi Sedjat advised ARC will be having their annual fish fry on August 8, 2015 at Edward's Seafood. Tickets will be \$10 each for fried fish and/or roasted chicken. There will be a raffle with the first prize being a Turner Sculpture, 2<sup>nd</sup> prize a William Crocket life painting and the 3<sup>rd</sup> prize is yet to be determined. Ms. Sedjat is to email the Town all pertinent information.
- Mayor Janci advised Judy Morgan of Eastern Shore Communications would like to partner with the Town of Wachapreague to bring FIBER based high speed internet service for the Town's residents and businesses. This would be for an internet based phone, not direct phone service. Ms. Morgan would like the opportunity to address council at our next Town Meeting. Participants in this service include Cape Charles, Nassawadox, Exmore, Onancock, Parksley, Chincoteague in Virginia and Pocomoke City and Ocean City in Maryland. Cited specific needs include:
  1. Location to bring the FIBER: The location must have electricity with a power draw of no more than \$50/year, be able to have at least a 50' pole installed and have a capacity to afford a direct line of site to as many rooftops of residents and businesses, as possible.
  2. Subscriber Commitment – at least 20 residential customers must commit to a 5-year service term. Prices range from \$39.95 to \$69.95/month.
  3. Funds – ESC is in the process of finalizing the construction costs to bring the Fiber to Wachapreague, which is very costly. They are hoping to get financial support.
- John Joeckel advised this is an excellent product and one he uses at his place of business. It was brought to Mr. Joeckel's attention ESC is most interested in Wachapreague due to the U.S. Coast Guard Station and VIMS being located here.
- Bonnie Munn had a concern about a 5-year commitment.
- Council agreed to have Ms. Morgan make her presentation at the July 14<sup>th</sup> Town Council Meeting.

**II. Call to Order**

Mayor Janci called to Order the Town Council Meeting at 7:20 p.m. on June 9, 2015 in the Wachapreague Town Hall.

### **III. Pledge of Allegiance**

Mayor Janci led the Council in the Pledge of Allegiance.

### **IV. Approval of Minutes** – Due to three council members being absent there was no quorum for voting purposes.

John Joeckel, Aileen Joeckel and Bonnie Munn had no comments regarding the Minutes of the May 13, 2015 Town Council Meeting or May 23, 2015 Budget Work Session.

### **V. Review of Financial Report** – John Joeckel reported:

#### **TOWN OF WACHAPREAGUE**

- Net Income this year is \$8,000 more than last year when you take away the Fire Company pass through.
- Expenses are up \$1,500 over last year.
- Overall net income is up by \$6,500 or 63%.
- In review, the Balance Sheet of the Town indicates it is doing very well.

#### **PORT OF WACHAPREAGUE**

- Laura Godbolt of the Virginia Port Authority has responded to the \$10,000 Grant request and advised it was denied. This will create problems for the upcoming year. Mr. Joeckel will see if he can find out why they denied the request. Also mentioned was the possibility of a Federal Grant that Mr. Joeckel will check into.
- Mr. Joeckel advised of a reduction of 4 boat slip rentals this year. According to Sandie Puchalski this decline was due, in part, to bad off shore fishing and the high cost of operating larger boats. This brings the potential income down by \$4,500. Ms. Puchalski believes the Marina will do better on transient slip rentals.
- With the VPA Grant gone and no reimbursements the Marina's Total Income is down over \$5,000 from last year.
- Mayor Janci felt better advertising for the Town Marina and possibly looking into floating docks to accommodate smaller boats may be the answer.
- John Joeckel believes the expense to convert the docks over to floating docks would be quite costly. However, the Town would have a year within which to research and perform a study on this issue.
- Aileen Joeckel discussed the billboard across from 84 Lumber that the Town could use at a cost of \$200/month using tourism money. Also discussed was revitalizing the Town of Wachapreague sign on Route 13 to be more descriptive of what the Town offers.
- Mr. Joeckel mentioned that the Business and Tourism Grant may be better utilized by having articles in fishing and boating magazines where Wachapreague would be a destination. The Board could invite and take magazine writers off shore fishing to experience what the area has to offer.

### **VI. Old Business**

**A. MARINA** – See Section V – Port of Wachapreague

**B. TOWN AND MARINA CASH ASSET DISPOSITION** - – John Joeckel is awaiting the finalization of the Siskovich Property purchase and all costs associated therewith.

**C. TOWN MAINTENANCE/GARBAGE** – Bonnie Munn advised the garbage truck is still at Colonna's. They are awaiting refurbishment of parts from an out of town supplier. Mayor Janci suggested looking into an alternate source for repairs as the truck has been out of service five weeks with no guarantees of when the Town can expect it back. This will be discussed at a later time.

**D. Powell Memorial Park** – Ms. Munn spoke with Wayne Burton of Parks and Recreation who advised the swings they were to replace were done. However, when Ms. Munn checked she found they were not. She will again speak with Mr. Burton.

- E. Town Hall Beautification/Maintenance** – Ms. Munn mentioned Carolyn and David Bright would like to have the shells surrounding the flagpole but will wait until the Fall when in their place grass and shrubs will be planted.
- F. Street and Drainage** –Stuart Bell was absent. Mayor Janci met with the VDOT contractors, who were assessing the sidewalks, and walked along with them as they marked which one’s would be worked on. In front of the Wachapreague Inn they have replaced the entire sidewalk. The contractors indicated they will not be repairing or replacing driveways. Mayor Janci indicated the worst location along Main Street is where the old gas station used to be. The Mayor will speak with Stuart Bell and request he arrange a meeting with Chris Isdell of VDOT to go over all of this with him. Mayor Janci also indicated speaking with a Branscomb employee requesting an estimate to extend the sidewalk in front of Seaside Park to Atlantic Avenue. Follow up needed with further discussion.
- G. Safety/Security** – Stuart Bell was absent.
- H. 911 System** – Council is continuing work on this issue.
- I. Seaside Park** – Mayor Janci advised
- Receipt of a \$1,000 Litter Grant. A requirement for this grant is an accounting of all expenditures. Best use of this money would be to place pet waste stations at our Town Parks. Two at Seaside Park and one at Powell Memorial Park. Also suggested was designated dog walking areas. To be discussed at a later date.
  - Ms. Joeckel suggested an organizational meeting be set in preparation for the 4<sup>th</sup> of July Celebration. It was determined Tuesday, June 16<sup>th</sup> at 7:00 p.m. on Mayor Janci’s patio. Mayor Janci indicated that committees already set up are Food - Cathy Janci, Set up and breakdown – Vernon Bell, Judges – Bonnie Munn for Best in Decoration of Golf Carts, bicycles and desserts. Sandi Wood was working on the “Friends of Wachapreague, LLC”. Bonnie Munn will be obtaining the County Permit to close Main Street for the parade.
  - Raffle tickets designed, produced and paid for by Bonnie Munn to raffle off the “Independence Quilt” made by Cathy Janci are ready and some tickets already sold. All proceeds are to benefit Seaside Park.
- J. Delinquent Real Estate Taxes** – Mayor Janci advises there have been some payments made toward delinquent property taxes and auto tag/decals.
- K. FEMA** – Mayor Janci advised of the CRS Audit on May 29<sup>th</sup> with Christina Groves. Mayor Janci showed Ms. Groves the borders of the Town and the approximate floodplain limits. We are currently a 9 with a 5% discount which will become either an 8/10% or 7/15%. Part of the credit process hinges upon the surrounding properties which are designated wetlands that cannot be built on and that the Town of Wachapreague will get credit for. Ms. Groves is going to obtain a copy of the County maps and see how much of this can be credited to the Town. This will be about a 150 day process. Also discussed was the Town website where the Floodplain Ordinance is available.
- L. Planning Commission – Town Comprehensive Plan** - Aileen Joeckel advised May 14<sup>th</sup> is the next Planning Commission meeting. John Joeckel has provided the frontage, graphs, county information and stats on population for inclusion into the Town Comprehensive Plan. A rough draft has been circulated to all members and will be discussed at Thursday’s meeting.
- M. Virginia Hazard Mitigation Plan** – John Joeckel advised they are on a summer hiatus for the next couple of months. However, business is still being conducted by email and the Coastal Erosion and Coastal Flooding portions are about done. Soon pertinent information pertaining to the Town of Wachapreague will be required.
- N. Tourism/Business and Tourism Advisory Board** – Aileen Joeckel advised discussing a change on the proposed Town Website with Mona Cossitt regarding the logo on each page as to the color, and was advised of an additional charge since that was not in the original contract. Also, Ms. Joeckel needs all Town ordinances for inclusion into the Website.

**O. Board of Zoning Appeals Appointments** – In the works

**P. 4<sup>th</sup> of July Celebration** – See Section I above.

**Q. Color Copier** – Mr. Joeckel asked if the existing copier is a rental, and if so, upgrading to a color copier that copies on both sides and scans. To be discussed at the next Town Council Meeting.

**R. Acquisition of Property** – Mayor Janci advised

- Surveying quotes by Shoreline Surveyors \$4,700 and Shore Engineering \$7,500 - \$10,000, neither would be available for several months. Mr. Joeckel suggested contacting Grandville Hogg for an estimate. Continuing efforts will be made to obtain estimates.
- The Town is at the 30-day due diligence time and council agreed Mayor Janci contact David Rowan to go ahead with the contract.
- The Nature Conservancy continues to contact Mayor Janci and a conference call is scheduled, although the Mayor had suggested walking the property with a representative of the Nature Conservancy but that was declined.

**VII. NEW BUSINESS – Limitation of Helicopter Landings**

- John Joeckel feels there should be a Town wide ban on helicopter landings in Town whether it be public or private property. Mr. Joeckel believes this would best be accomplished by being incorporated into the Town’s Zoning Ordinance. David Rowan may have other suggestions that the Council may wish to consider. Cited was VA Code Section 15.2-2293.2 which prohibits localities from imposing a total ban on departure and landings within the locality by non-commercial helicopters for personal use, but does allow localities to adopt regulations regarding repeated helicopter landings and departures on the same parcel of land in some or all zoning districts. This will be placed under Old Business on the Town’s July 14<sup>th</sup> Agenda.

**VII. Announcements** – Mayor Janci mentioned speaking with Charles of the US Coast Guard Station here in Wachapreague who asked if the Town had any community service projects that needed to be done. Bonnie Munn mentioned Powell Memorial Park.

**VIII. Adjournment** – Bonnie Munn made a motion to adjourn the meeting and Aileen Joeckel seconded the motion. The motion was voted upon and passed unanimously. The meeting was adjourned at 9:00 p.m.

CBW  
6-9-15

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MAYOR

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TOWN CLERK

TOWN OF WACHAPREAGUE  
PUBLIC HEARING AND  
TOWN COUNCIL MEETING  
JULY 14, 2015

COUNCIL PRESENT: Fred Janci, Mayor, Bonnie Munn, Vice Mayor, Susie Atkinson, Stuart Bell, Aileen Joeckel and John Joeckel  
ABSENT: Sandi Wood  
TOWN CLERK: Lynn Weeks

**TOWN COUNCIL MEETING**

**I. Public Comments –**

- Mayor Janci presented Judy Morgan of Eastern Shore Communications who discussed possibly partnering with the Town of Wachapreague to bring FIBER based high speed internet service for the Town’s residents and businesses. To date participants of this service are Cape Charles, Nassawadox, Exmore, Onancock, Parksley and Chincoteague on the Eastern Shore. This would be for internet and phone service. The landline service would run \$14.95 per month for unlimited local and long distance phone calls. Ms. Morgan advised it would cost \$17,000 per mile for a cost of over \$80,000. She suggested a Grant could be applied for by the Town with 50/50 matching. Until Ms. Morgan has a better idea on the interest of the businesses and residents of the Town she could not give specific answers due to a number of variables. However, she indicated the prices range from \$39.95 to \$69.95 per month. Ms. Morgan had been advised speaking with VIMS who indicated they have FIBER high speed internet already. Ms. Morgan is going to check into this and let council know.

**II. Call to Order**

Mayor Janci called to Order the Town Council Meeting at 7:45 p.m. on July 14, 2015 in the Wachapreague Town Hall.

**III. Pledge of Allegiance**

Mayor Janci led the Council in the Pledge of Allegiance.

**IV. Approval of Minutes –** All council had no comments on the Minutes of the May 13, 2015 Town Council Meeting, May 23, 2015 Budget Work Session, June 9, 2015 Public Hearing and Town Council Meeting and June 22, 2015 Special Town Council Meeting.

Bonnie Munn made a Motion to approve the Minutes of the Meetings described above and Stuart Bell seconded the Motion. There being no further discussion the Minutes of the May 13, 2015, May 23, 2015, June 9, 2015 and June 22, 2015 meetings were voted upon and passed unanimously.

**V. Review of Financial Report –** John Joeckel reported this is the yearend review, keeping in mind the final report with not be until December, January due to depreciation, etc.

**TOWN OF WACHAPREAGUE**

- Total Assets are \$427,000 versus \$418,000 last year.
- Checking and Savings is down \$33,000 or \$114,000 versus \$146,000. This is most likely due to the purchase of the Siskovich Property.
- Total Income for the year is \$106,000 versus \$99,000 last year, up by \$6,000.
- Expenses were \$95,000 versus \$98,000 last year.
- Net Income was \$10,500 versus \$300 last year which is right on Budget.

**PORT OF WACHAPREAGUE**

- Checking and savings is \$90,000 versus \$68,000 last year. This is a timing issue with expenses last year of dredging and marina repairs.

- Total Assets are \$567,000 versus \$574,000 last year.
- Total Revenues were \$30,500 versus \$36,000, last year. In reviewing 2013 and 2014 the revenues were \$36,000. The problem appears to be in the annual long term slip rentals not in ramp fees or short term slip rentals.
- Net Income is -\$7,000 versus -\$3,000 last year. Again this is a timing issue as to the Grant monies and reimbursements.

Aileen Joeckel made a Motion to accept the June 2015 Financial Report and Bonnie Munn seconded the Motion. There being no further discussion the Motion was voted upon and passed unanimously.

## **VI. Old Business**

### **A. MARINA – John Joeckel reported**

- The VPA Grant of \$80,000 from 2013 was utilized by the Marina with a remaining balance of \$780 prior to the June 30, 2015 deadline.
- Mr. Joeckel and Mayor Janci met with BIC Contractors to discuss upgrading the Marina to floating docks. Discussed was an 8' wide walkway going West/East on the North side of the T-dock, between the dock and the 1<sup>st</sup> pilings. The floating dock would have steel loops around the existing pilings with a ramp down the North/South walkway as you come out from the land and onto the floating dock. There would be a wider piece to go around that ramp to come back towards the North/South walkway to get the two slips close to land keeping the 7 slips which can accommodate large and small boats. The Grant Mr. Joeckel is looking into requires having a capacity to moor a 26 foot or larger boat. Mr. Joeckel still would like to see a drawing of the proposed floating docks from BIC. The idea would be to get the Federal grant in place with the 75% - 25% match and try to get the VPA Grant with the 75% - 25% match to cover the 25% Federal Grant cost. The total cost will be somewhere in the \$32,000 range and with the Town paying 25% would be around \$2,500-\$3,000. An Army Corps of Engineers permit would also be needed, as well the grant requests. Further discussion is needed and no steps will be taken until Council is in agreement.
- Mayor Janci has prepared a questionnaire for boaters at the marina asking their opinion regarding the Town installing floating docks. So far Sean Fate, Peter Judah, Reade Bonniwell and M. Baril are for it and Jonathan Turner of Melfa was against.
- Blank surveys were handed out to all council interested.
- Mayor Janci will approach Chris Wardius to see if these forms could be placed at the Inn too.

### **B. TOWN AND MARINA CASH ASSET DISPOSITION – Mr. Joeckel is still awaiting the final figures on the survey and attorney's fees regarding the purchase of the Siskovich property.**

### **C. TOWN MAINTENANCE/GARBAGE – Bonnie Munn advised**

- The garbage truck had major work done on it. It required two pistons to be repacked which turned out to be a complete top shelf rebuild for close to \$5,000 and spray welding for around \$3,500. A request has been made to Colonna for estimates in advance of any work being performed.
- The trash truck needed to be towed from the landfill to Colonna's due to a faulty motor mount. The towing cost was \$175 and Colonna's rough estimate for labor is \$666. Parts are on order. Notice has been given to the residents of the possibility of delays in limb and debris pick up. There was also an oil leak that turned out to be a broken air filter and has been fixed.
- Mayor Janci wondered if monies from the Meals Tax revenues should be placed in a separate fund for the eventuality of Town vehicle replacement. Mr. Joeckel indicated the monies could come out of the General Revenue.

- Susie Atkinson recalls a survey having been done on outsourcing the garbage pickup. The Town needs to weigh the upkeep of a garbage truck versus an outside source. Ms. Atkinson is going to check into this and advise council at the next meeting.
- D. Powell Memorial Park** – Ms. Munn advised the spike has been removed and the ground filled in. However, there are other things not yet done and she is to speak with Wayne Burton of Parks and Recreation.
- E. Town Hall Beautification/Maintenance** – Ms. Munn again mentioned shells surrounding the flagpole will be removed but not until the Fall.
- F. Street and Drainage** –Stuart Bell advised
- There is a culvert that runs from Finney to Atlantic with 3-4 manholes that are 4x4 and 6’ deep with no covers on them. Mr. Bell, Mayor Janci and Chris Isdell of VDOT walked this area and were advised VDOT does not cover this.
  - Mayor Janci has spoken with Stewart Hall of Accomack County Public Works who will be sending the Town a check for \$821 under District 8 and the Town will need to contract with someone to cover these manholes.
  - Mr. Bell discussed the overgrown property on Atlantic where the old railway used to be that runs up to the Marina and also by the Vodvarka property. Wanted to know if Town employees could take care of this and then bill the property owners. Lynn Weeks will look into this.
  - Mr. Bell also discussed a damaged culvert at Liberty and Lee that VDOT will be repairing.
  - Also discussed was the sidewalk VDOT recently repaired by Seaside Park where 4” of concrete was poured but 6” was needed so now there is a 2” gap. VDOT is to correct this.
  - Stuart Bell requested a thank you be sent to Chris Isdell for all of his time and effort in getting the sidewalks repaired along Main Street. All council were in agreement.
  - John Joeckel offered a Town Resolution on parchment paper be given to those citizens such as Darryl Matthews and the volunteers who are always giving of their time. Also mentioned was nominating one citizen a year to receive a Sandy Russell decoy with plaque that council would vote on and present in person. This will be discussed in detail at the next council meeting.
- G. Safety/Security** – Stuart Bell has nothing to report.
- H. 911 System** – Bonnie Munn has been working on Liberty Street and made several attempts to speak with Linda Thibodeaux as she owns a home and several lots and questioned the form she received. Lynn Weeks is to check and see if she has her phone number.
- I. Seaside Park** – Mayor Janci thanked all of the council who participated on the 4<sup>th</sup> with the organization of the parade, participation and assistance at the cook-out. It was a great success and enjoyed by all. However, Mayor Janci discussed the length of time it takes to set up and take down the float. A number of people came to set up the float but when it came to breaking it down, it fell on him and his wife. Mayor Janci would be hesitant to work on the float next year without participation by council and Town residents from beginning to end.
- Mayor Janci advised the food donation received was \$230, about \$200 less than last year. The beautiful Independence quilt Cathy Janci made to raffle brought in \$1,120 which may have caused the decrease in the food donation. It was suggested noting “All Donations Welcome” as part of all announcements, i.e. Facebook, Post Office/Kiosk/Town Hall and email. Also a special Thank You to Cathy Janci for her hard work on the quilt, etc. would be greatly appreciated.
  - Bonnie Munn and Susie Atkinson mentioned the long lines for food. Discussed was the thickness of the burgers and the time to cook them. Several suggestions were thinner ones or another grill.
  - Blake Johnson of the Island House, thanked the Town for a wonderful event. He thought it was awesome coming down Main Street with the flags flying, the Town float with all of its

participants, as well as the Carnival all taking place in the Town of Wachapreague. To him it looked like a Norman Rockwell painting.

- J. Delinquent Real Estate Taxes** – Mayor Janci asked Lynn Weeks if Kathy Bilicki, Ed Nelson, Juliana Riahi or William Trout have come in to pay their outstanding real estate taxes. Mayor Janci has spoken with Mrs. Bilicki and Mr. Nelson who advised they would come in to pay. To date, no one listed above have come in. Mayor Janci requested letters be sent to all delinquent tax payers.
- K. Planning Commission – Town Comprehensive Plan** - Aileen Joeckel advised there was no quorum as only two people were in attendance at the last meeting. Some of the Goals and Strategies have already been accomplished, such as the repair of the sidewalks along Main Street and the purchase of the spoil site. It was suggested removing these items but Mr. Joeckel feels keeping them with a notation that they have been completed would show the progress made to date. Mr. Joeckel feels the proposed Town Comprehensive Plan should be presented to council at one of the upcoming meetings for approval and agreement, then posted on the Town’s website and finally a Public Hearing. Mayor Janci asked Mrs. Joeckel if she would stress to the Planning Commission the importance of getting this before Council and she agreed.
- L. Virginia Hazard Mitigation Plan** – John Joeckel advised they are still on the summer hiatus.
- M. Tourism/Business and Tourism Advisory Board** – Aileen Joeckel asked
- If council was interested in the Blue Crow sign across from 84 Lumber which would be \$200/Month for the “Playground for your Passion” billboard, which is the Grant name.
  - Mayor Janci feels reworking the Town Billboard Sign which has electricity that could be brought out to it, fixing or replacing the poles that are leaning and updating the sign would be in the Town’s best interest. The majority of council concurred.
  - Mayor Janci suggested a billboard sign on Route 13 heading southbound outside of Onley might be a good idea.
  - Mayor Janci asked Blake Johnson of the Island House about his billboards who advised they have been very successful.
  - As to the Town website, Ms. Joeckel advised one of the delays is awaiting additional information from some businesses in Town. The Town website will also have a mobile app.
- N. Board of Zoning Appeals Appointments** –Ms. Joeckel indicated a list of residents who are here year round would be helpful in her search.
- O. Town Ordinance – Limitation of Helicopter Landings** – Mayor Janci asked council if they had read Mr. Joeckel’s proposed Ordinance and his suggested changes. As not everyone has read it this matter will be brought up again next month.
- Q. Color Copier** – Three proposals were presented to council; Canon Image Runner C250iF, Xerox WorkCentre 6655 and Savin MP C305.
- Mr. Joeckel stated with technology today purchasing a copier did not make sense. The cost differential between buying one outright and a 60 month lease is about \$300. Both Mr. and Mrs. Joeckel have Xerox copiers at their respective places of business and are very pleased with the copiers and service.
  - Council compared the different proposals and found them to be similar except for the Eastern Shore Printers maintenance agreement which was considerably more than the others.
- Bonnie Munn made a Motion to lease the MP C305 SAVIN for 60 months for \$55.79/month from ABS (Affordable Business Systems) and Susie Atkinson seconded the Motion. There being no further discussion a Roll Call Vote was taken with Stuart Bell for and John and Aileen Joeckel against. The Roll Call Vote is attached hereto.
- R. Acquisition of Property** – Mayor Janci advised
- The property is now owned by the Town.

- Surveying quotes received were Shore Engineers with a minimum of \$7,500 and a maximum of \$10,000, Shoreline Surveyors \$4,700, Eastern Shore Surveyors \$3,840 and Gillespie Consulting in Onley of \$3,250.

Bonnie Munn made a Motion to contract with Gillespie Consulting for surveying the 22 acre property recently purchased from Mr. and Mrs. Siskovich for the amount of \$3,250 which was seconded by Susie Atkinson. There being no further discussion the Motion was voted upon and passed unanimously. A copy of the Roll Call Vote is attached hereto.

- Mayor Janci advised speaking with the Nature Conservancy about their continued interest of wanting to purchase a large portion of the site the Town now owns. Mayor Janci produced an aerial map of Parcel 113-A-36 and 113B-A-39 and highlighted in blue the Town property and in red the property owned by the Nature Conservancy. (A copy of this map is attached hereto) The Nature Conservancy wants to purchase all but the small area that houses the spoil site for a wetlands project. The project site they are interested in is the field that abuts the Town's spoil site where they want to plant vegetation hydrologically. However, when asked why they can't use the property they already own they indicated they were too close to the next property.
- At this time council does not feel the Town should sell any portion of this property to anyone.

**VII. NEW BUSINESS – Mayor Janci discussed Dawson Shoals**

- Recently some people on Dawson Shoals were asked to leave by the fisheries police for supposedly camping and fishing without licenses. As the story goes they were advised the property is under new ownership, the Nature Conservancy. In checking the Nature Conservancy's website they have listed this property as theirs. Mayor Janci then went to the Tax Assessor's office who advised it belongs to the County. After attending a meeting in Brownsville for the Nature Conservancy where it is shown on their map ownership of this property, Mayor Janci returned to the Tax Assessor's Office and was advised they made a mistake that it is owned by the Nature Conservancy. He then went to the Accomack County Clerk's Office and performed a search with the assistance of Mr. Custis. Found was 2 deeds, one dating back to 1987 naming Hilary Little and Amy Little, to Hilary Little, Michael Johnson, Potter Henderson and William Roberts. On July 14, 1992 the deed was transferred from Hilary Little, Amy Little, Michael Johnson, Potter Henderson and William Roberts to the Nature Conservancy. Research did not reveal any other deeds.
- Mayor Janci came across a letter from Tony Watkinson of VMRC to Samuel Cooper, Clerk of the Court, Accomack County dated February 20, 1992, along with an Executive Order from 1971 indicating Dawson Shoals belongs to the Commonwealth of Virginia.
- Mayor Janci has not spoken with Jill Bieri of the Nature Conservancy about this but Mr. Watkinson has and he reported her response was "we pay taxes on it [Dawson Shoals] so we must own it." However, Mr. Watkinson advised Ms. Bieri is going to look into this and get back with him.
- Mayor Janci has spoken with Andy Killmon whose grandfather bought the lower portion of Cedar Island back in 1902. When this matter was brought to his attention he said Hilary Little, etc. never had ownership of Dawson Shoals.
- Mayor Janci's concern is that the residents and tourists will lose the use of Dawson Shoals. Restrictions noted on the Nature Conservancy website are: No dogs, no camping, no camp fires and no disturbing the birds. In speaking with Jim McGowan at the Brownsville meeting discussed was the restrictions outlined on the website. Mr. McGowan responded that any abuse of the rules would be a reason for them close down all access. The Shorekeepers Group is on the watch to make sure all rules are adhered to.

**VII. Announcements –**

- Mayor Janci advised council VIMS has asked for permission to close Atlantic Avenue from Riverview, up around Liberty to Brooklyn on Saturday, September 26<sup>th</sup> from 11:00 a.m. to 5:00 p.m. for their

Marine Life Day. Also requested was the use of half of the Marina parking lot. All council were in agreement.

- Blake Johnson requested permission from council to close Main Street and a portion of Atlantic on November 7<sup>th</sup> for his Oyster Roast. Also, Mr. Johnson requested the use of Powell Memorial Park for additional parking and transporting participants to the restaurant. All council were in agreement.

**VIII. Adjournment** – Stuart Bell made a motion to adjourn the meeting and Bonnie Munn seconded the motion. The motion was voted upon and passed unanimously. The meeting was adjourned at 9:45 p.m.

CBW  
7-14-15

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MAYOR

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TOWN CLERK

**NO MEETING WAS HELD ON AUGUST 11, 2015 AS THERE WAS NO QUORUM**

TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
SEPTEMBER 8, 2015

COUNCIL PRESENT: Fred Janci, Mayor, Bonnie Munn, Vice Mayor, Susie Atkinson, Stuart Bell, Aileen Joeckel and John Joeckel  
ABSENT: Sandi Wood  
TOWN CLERK: Lynn Weeks

**TOWN COUNCIL MEETING**

**I. Public Comments –**

- Bruce Mathews of the Wachapreague Marina, LLC requested the Town approve an 18 month extension of the pump and haul permit with the Town to allow preparation for the start of construction of their new septic system. Mr. Mathews indicated Boggs is ready to start the installation of the new tank. The Marina has an existing Permit with the Health Department that will run out by September 26<sup>th</sup>. He advises an Ordinance by the Town would be necessary and that they will give the Town a Surety Bond in an amount of \$2,500 to \$3,000.
- Mayor Janci advised the Town would be liable should they default in replacing the existing septic system and that a Surety Bond in that amount would not come near what the Town would have to pay.
- John Joeckel mentioned the Town had approved the work to be done over two years ago and the work has never begun.
- Bonnie Munn mentioned speaking with the Health Department who advised they have gone out of their way to accommodate the Marina to date, but that when the existing Permit expires it will cost the Marina far more money and they will be required to meet stricter requirements.
- Chris Wardius spoke up to say he would not like to see a business in this community fail over a septic and sewer system issue.
- Michael Fitzgerald spoke about missing street signs. His address is 26 Park Avenue and there is no street sign for it. There are signs on Bayview, West Street and Church Street. It is difficult for him to give directions to anyone for this reason and, emergency services would not be able to find him.
- Z.R. Lewis advised there are two No Wake signs missing at the entrance to the Wachapreague Channel and Mr. Joeckel also noticed this. The Town had replaced several last year and will look into replacing these.
- Mimi Sedjat advised of a blinking light at Liberty and Lee Street which looks like a disco ball. Stuart Bell said he would look into this immediately.

**II. Call to Order**

Mayor Janci called to Order the Town Council Meeting at 7:25 p.m. on September 8, 2015 in the Wachapreague Town Hall.

**III. Pledge of Allegiance**

Mayor Janci led the Council in the Pledge of Allegiance.

- IV. Approval of Minutes –** Council had no comments on the Minutes of the July 14, 2015 Town Council Meeting. There are no Minutes for the August 11, 2015 scheduled Meeting as there was no quorum.

Bonnie Munn made a Motion to approve the Minutes of the July 14, 2015 Meeting and Aileen Joeckel seconded the Motion. There being no further discussion the Minutes of the July 14, 2015 meeting was voted upon and passed unanimously.

**V. Review of Financial Report – John Joeckel reported**

**TOWN OF WACHAPREAGUE**

- Checking and Savings for the first two months of this Fiscal Year is \$114,000 versus \$146,000 due to the purchase of the spoil site property for \$50,000.
- Total Assets reflect the purchase of this property in real property assets \$429,000 versus \$411,500 last year.
- Total Income for the year is pretty much equal \$6,600 versus \$7,200 last year.
- Expenses were basically equal \$12,500 versus \$12,500.
- Net Income was a negative -\$6,000 versus -\$5,500 last year.

**PORT OF WACHAPREAGUE**

- Checking and savings is \$97,500 versus \$92,000 last year.
- Total Assets are up by \$6,000.
- Expenses are about equal this year versus last, when you take away the VPA Grant for the electrical work.
- Net Income is also about the same this year versus last. The Marina seems to be doing somewhat better.

Mayor Janci questioned the Seaside Park entries on the last few financials and is awaiting a response from Mary Jo Tatum. The entries in question are under Income \$1,346.75 and Equity \$515.00 with an approximate difference of \$300. John Joeckel indicated that funds not used during the fiscal year do not carry over to the next year, only donations do.

Aileen Joeckel made a motion to accept the Financials as of August 31, 2015 and Bonnie Munn seconded the Motion. There being no further discussion the Financials were voted on and passed unanimously.

**VI. Old Business**

**A. MARINA – John Joeckel reported**

- The Department of Health has re-inspected the pump out station at the Town Marina and received a certificate of approval. Some nozzles had to be replaced and everything is fine.
- Mr. Joeckel has nothing new to report on the floating docks but mentioned the Grant he is looking to apply for is the Department of Health's.
- Mr. Joeckel mentioned the Coast Guards aids to navigation were missing but have now been replaced with flashing buoys. However, the Coast Guard still refuses to replace the two day markers in the east-west direction that were destroyed during the dredging project as they want out of this business. The Coast Guard although having promised to assist they have removed all Virginia Inside Passage markers from Assateague to Fisherman's Island.

**B. TOWN AND MARINA CASH ASSET DISPOSITION – Mr. Joeckel plans on having some recommendations for the Council at the next scheduled meeting.**

**C. TOWN MAINTENANCE/GARBAGE – Bonnie Munn advised**

- A new inside tire for the trash truck was purchased for \$349.
- Susie Atkinson in response to the July 14<sup>th</sup> meeting got in touch with Waste Management but they do not cover this area. She then spoke with Davis Disposal who presented a proposal on August 12, 2015. They would provide 95 or 64 gallon containers to each household as directed by the Town. Pickup would be one time per week and will charge the Town \$15 per container for resident dwellings. Additional containers will be billed at \$10 each per month. Businesses would be charged \$20 per month for the first container and \$12 for each additional one. The

Town office, fire department and all churches would not be charged for pickup. A 3-year contract would be required due to the purchase of containers. Thereafter the contract would be negotiable.

- John Joeckel made an evaluation of the Town's garbage and brush service taking into consideration the trucks used by the maintenance employees for the Town and all of the services they perform that, should an outside service have to be hired, would be a cost the Town would not be able to control. This analysis between Davis Disposal versus Town employees would require an increase in real estate taxes for each resident from the current \$.13/\$100 to \$.20/\$100 or a 7 cents/\$100 increase in the real estate taxes.
- Mr. Joeckel concluded it is significantly more beneficial to residents of the Town of Wachapreague to continue town weekly trash collection as a provided town service with town employees and town equipment versus this service being performed by an outside contractor. Town services include weekly limb/brush removals which contractors do not. Town maintenance personnel also perform additional town duties that would continuously need to be performed, e.g., grass cutting, flags, Christmas light, etc. Without our part time town employees not being employed for weekly trash removals, the town would inevitably lose their services due to reduction in their weekly part time employment and subsequent lost hours with reduction in their weekly wages which they could not afford to sustain. This will be discussed further at the next Town Council Meeting.

**D. Powell Memorial Park** – Ms. Munn advised there have been several parties in the Park which the Town was aware of through Parks & Recreation. In review of the Park the only thing done to date is the removal of stake that held the merry-go-round. Ms. Munn is to speak with Wayne Burton as to the status of the remaining items promised.

**E. Town Hall Beautification/Maintenance** – Ms. Munn advised there is nothing new to report.

**F. Street and Drainage** – Stuart Bell advised

- The Town is in receipt of a Grant from Stewart Hall of the Accomack County Public Works Department in the amount of \$821. This Grant is to cover the 3-4 manhole covers missing along the culvert that runs from Finney to Atlantic.
- Mayor Janci looked into the cost of galvanized manhole covers which would cost a total of \$450. This does not include the installation.

Stuart Bell made a Motion to purchase galvanized manhole covers for a total cost of \$450 and to further hire Mayor Janci to install these covers using the remaining balance for labor, not to exceed the \$821 Grant which Motion was seconded by Aileen Joeckel. As there was no further discussion a Roll Call Vote was taken and passed unanimously.

- Stuart Bell went on to discuss "No Parking" signs along the sidewalk on Main Street. He advised the State will make the signs for the Town. It was asked if A&N would allow these signs to be placed on their poles, but council felt it was doubtful. Mayor Janci believed just renting a hole saw and then cement the signs in, in front of the telephone pole. To be discussed further.
- Mr. Bell called Chris Isdell of VDOT and thanked him for the guard rails placed along Drummondtown Road. Mr. Isdell informed Mr. Bell they had a little extra money and picked Wachapreague.

**G. Safety/Security** – Stuart Bell has had no reports of any incidents.

**H. 911 System** – Bonnie Munn has furnished Lynn Weeks with additional names and forms for residents to sign and they have all been mailed out.

**I. Seaside Park** – Mayor Janci asked the status of the Annual Award and Town Resolutions

- Mr. Joeckel advised Ms. Weeks is working with the printer to modify the Town logo and deciding on the type of paper to use for the Resolutions. Mr. Joeckel has been provided the name of the company the County uses for their plaques and advises the plaques have a plexiglass front where the document can be slipped into it. The plaques are very affordable and with the paper Ms. Weeks is looking into Mr. Joeckel will draft a boiler plate Resolution where specifics can be added and done right here in Town Hall.
- Mayor Janci discussed the Litter Grant the Town is in receipt of and prior discussions on pet waste stations, two at Seaside Park and one at Powell Park. All council were in agreement to go ahead and orders these.

Aileen Joeckel made a Motion for the Town to purchase three pet waste stations in an amount not to exceed \$1,200 and Bonnie Munn seconded the Motion. As there was no further discussion a Roll Call Vote was taken and passed unanimously.

- Mayor Janci advised council 7 spindles were broken in the gazebo. It was brought to Mayor Janci's attention that in the past Bill Burnham had repaired them. Mayor Janci is to speak with Mr. Burnham.
- Mr. Joeckel suggested trimming the hedges around the gazebo and Mayor Janci is thinking of removing them all.
- Mayor Janci discussed the 501-C-3 "Friends of Wachapreague" and found out it would require a \$100 fee to the State, \$400 per year to the IRS and Tax Returns. Council have decided to pass on this at this time.

**J. Delinquent Real Estate Taxes, Vehicle & Golf Cart Tags** – Mayor Janci advised

- Ms. Weeks has been sending letters to all delinquent taxpayers, excluding golf cart decals. In review Mayor Janci has asked if no response to latest letter to Juliana Riahi regarding unpaid taxes then Ms. Weeks is to forward this matter over to the Town Attorney.
- John Joeckel advised there is approximately 25 golf carts in Town, 5 of which have not paid for their Town decal nor had the annual safety inspection performed. Mr. Joeckel would like the delinquent golf cart owners be added to the Customer Balance Sheet for the Town and letters be sent advising them they are subject to a \$100 fine as well as the \$10 fee.

**K. FEMA/CRS** – Mayor Janci discussed Christina Groves, CRS Specialist, who was here on May 29<sup>th</sup> but who has not responded to phone messages nor emails since then. Mayor Janci spoke with Charley Banks of DCR who has in turn spoken with Ms. Groves' supervisor and advised she will be contacting us soon. Mr. Joeckel asked if the Mayor has made a decision as to accepting the position of Floodplain Administrator/CRS Coordinator which was replied to affirmatively.

**L. Planning Commission – Town Comprehensive Plan** –

- David Van de Graff, a member of the Planning Commission addressed council and presented them with the Final Draft of the Town Comprehensive Plan 2015. Members, Z.R. Lewis, Jackie Zang, Robert "Pete" Hodgson and Aileen Joeckel with John Joeckel providing the frontage, graphs, county information and stats on population for inclusion into the Plan, were all an integral part of the drafted Plan. Mr. Van de Graff indicated the document with the illustrations and Goals and Strategies, although 75 pages long, is a pleasure to read. He feels the Plan enhances the value of the Town and is a great tool to use for families interested in purchasing property in the Town of Wachapreague.
- Mr. Van de Graff outlined some of the goals and strategies as follows:
  1. Review, update and enforce Town Ordinances, as well as evaluate and create new ones, as necessary.

2. Maintain Wachapreague's small town atmosphere, lack of crime and safe streets and continuing viable incorporated township.
  3. Maintain Wachapreague as a destination.
  4. Keep a viable commercial/recreational working waterfront.
  5. The beginning revisions of the Accomack and Northampton County Hazard Mitigation Plan and the detrimental effects on coastal erosion and coastal flooding are addressed here.
  6. Develop a closer relationship with the Virginia Institute of Marine Science (VIMS).
- Mr. Van de Graff concluded this draft is ready for review by the council for their input and commends all of the committee members for all of their time and effort. Council too thanked everyone.
  - Mr. Joeckel stated the last time a Comprehensive Plan had been passed was in 1986. There was one in 2006 but it was never finalized. Mr. Joeckel indicated the draft is in compliance with the law but at the same time is a document for visitors possibly looking to visit or purchase property in Town and gives access to the existing property owners.
  - Mr. Joeckel requested council to review and make any comments and direct them to him on or about October 5<sup>th</sup>. This will allow him time to make the appropriate revisions. At the Town Council meeting of October 13<sup>th</sup> the revised Plan will be presented to council for a vote and then posted on the Town's website [www.wachapreague.inf](http://www.wachapreague.inf). Thereafter a Public Hearing will take place on November 10 before the regularly scheduled Town Council Meeting. At the Town Council Meeting of December 8<sup>th</sup> a final vote on the Comprehensive Plan will take place and will be posted on the Town website. This matter should be reviewed and updated every 5 years.

**M. Virginia Hazard Mitigation Plan** – John Joeckel advised the meetings will begin again in October.

- Mr. Joeckel advised of a meeting with the Nature Conservancy, Army Corps of Engineers and 8 scientists from the University of North Carolina, all discussing Cedar Island and the Wachapreague Inlet. This is in conjunction with the separate study being done of all barrier islands along the East Coast with Hurricane Sandy funds. The Army Corps of Engineers is doing a study of Cedar Island for a Federal Determination of Interest. If the Corps does determine the Federal Government has an interest then there is a potential of a remediation project and mitigation of the loss of the salt marsh but will do nothing to save Cedar Island due to the ongoing shoaling.
- Mr. Joeckel indicates there is a lot more to be done and will require getting our Senators, Congressman and local councilmen involved and the need for support in the State from either VMRC or DEQ to help fund a project to stabilize the area behind Cedar Island.
- The Provisional Committee established by the Accomack County Board of Supervisors consisting of representatives from Accomack and Northampton County will hold their first meeting on September 28<sup>th</sup>, of which Mr. Joeckel is a member.

**N. Tourism/Business and Tourism Advisory Board** – Aileen Joeckel asked

- Council for a vote on the Eastern Shore Welcome Center Light Box in the amount of \$850, which is the annual fee.

Aileen Joeckel made a Motion for renewal of the Light Box at the Welcome Center in the amount of \$850 and Bonnie Munn seconded the Motion. As there was no further discussion a Roll Call Vote was taken and passed unanimously.

- Ms. Joeckel advised committee members have been very busy and there has been no follow through, but that it should calm down soon.
- As to the Town website, Ms. Joeckel and Mona Cossitt, are anxious to complete this project. The Town website will be [www.wachapreague.org](http://www.wachapreague.org) and the tourism site will be [www.wachapreague.inf](http://www.wachapreague.inf).

- The Crab Cake Cook-Off is set for September 26<sup>th</sup> in Seaside Park which is the same day VIMS is having their Science Fair. There will be a \$45 fee for all entrants. They will need to bring their own fixings for the crab cake but the crab meat will be provided in the \$45 fee. The Gazebo will be where the contest will be held and crab cakes cooked. What is needed are Bunson burners or camp grills. There will also be the apple pie bake off which is not affected by the Health Departments requirements.
- Mr. Joeckel suggested the Town making crab cakes or hamburgers as a way to capitalize on this event but no one was interested in doing this.
- The Wachapreague Billboard on Route 13 was discussed and Ms. Weeks has furnished council with the restrictions and permits needed to make any changes. This is to be discussed at a later date.

**O. Board of Zoning Appeals Appointments** –Ms. Joeckel advised she needs two more volunteers to complete the list of 5 people needed. Lynn Weeks has furnished her with a complete list of property owners in Town.

**P. Town Ordinance – Limitation of Helicopter Landings** – Mayor Janci once again asked council if they had read the emails on Mr. Joeckel’s proposed Ordinance and his suggested changes which was before the council two meetings ago. As no one replied, Mayor Janci said “let’s just forget about helicopter landings, just move on and let them land wherever they want to land.” Mayor Janci went on to the next item on the Agenda.

**Q. Town Property** – Mayor Janci advised

- He has made numerous attempts to retain Gillespie Consulting to survey the 22 acre property owned by the Town. Lynn Weeks also has made attempts by phone and email with no response. The Eastern Shore Surveyors in Exmore has also given the Town a proposal in the amount of \$3,840. John Joeckel made a Motion to retain the Eastern Shore Surveyors of Exmore to survey the 22 acres of Town property for \$3,840 and Bonnie Munn seconded the Motion. As there was no further discussion a Roll Call Vote was taken and passed unanimously.

**VII. NEW BUSINESS –**

**(1) Broadband Service and Communications Tower** – John Joeckel advised

- At this time Eastern Shore Communications (ESC) is unable to give a timeline of when they will begin this project. However, Mr. Joeckel asked and was advised by ESC the cost of a Tower would be somewhere in the range of \$4,000-\$6,000. The expenditure to the Town would be around \$10,000-\$15,000 which would include shipping and installation.
- Mr. Joeckel asked council if the Town would wish to be the owner of the tower so it could charge rental for its use and eventually pay off the cost or, negotiate with the ESC to put up the tower which would equate to higher costs for each subscriber.
- As to the location of the Tower, Mr. Joeckel suggested Seaside Park, Marina parking lot or on the newly purchased property just outside of Town.
- Bonnie Munn was able to give Mr. Joeckel the name of the Verizon wireless Regional Director for this area. Mr. Joeckel has been in contact with him by phone and email and is awaiting a call from the Project Manager. If the Town is the owner of the tower Verizon could put a micro cell up which is limited geographically but would give the Town of Wachapreague and some surrounding areas cell phone service.
- Mr. Joeckel advised the Broadband equipment will end at the tower with each subscriber having a receiver. He went on to say he has spoken with VIMS and they are expecting him to make the arrangements with the tower as they want wireless too, to accommodate the researchers use of their PDA’s while out in the marsh.

- Mayor Janci questioned the fiber ending at the tower, as he had been advised by Nick, the General Manager of ESC that the fiber would be ending at VIMS.
- Mr. Joeckel indicated he will double check, although that was not what he was told.

#### VERBATIM DISCUSSION

- **FJ** – No cost to town?
- **JJ** – Again, all we have to do is call ESC that the tower is going to be theirs and there will be no cost to the Town. There will be a cost to the users and the Town does not get any revenue.
- **FJ** – It's going to be that \$39 - \$59 - \$69 a month charge?
- **JJ** – If Verizon cell service comes in we will not get revenue either.
- **FJ** – Have you discussed with Fire Department this Verizon . . . Fire Department had been told by Verizon they did not think there is a viable business in Wachapreague. If we get Verizon then they are ruled out.
- **JJ** – That is why we are proposing, otherwise no cell to Town because no tower.
- **FJ** – As it stands right now I do not know if they have definitive answer. Best they have . . .
- **JJ** – I am talking to the Verizon guy who is responsible.
- **FJ** – Maybe you should talk to Jeff Pitts or David find out status.
- **JJ** – I am talking to Verizon guy who will do tower
- **FJ** – Then we are going head to head with Fire Department?
- **JJ** – Who is building tower, Verizon or Fire Department?
- **FJ** – Fire Department has been counting on Verizon tower for revenue source for Fire Department. Now we are going to get a tower and Verizon. Sounds like we are going head to head with Volunteer Fire Department.
- **JJ** – Verizon has said . . .
- **FJ** – Why not get together with Jeff Pitts regarding this.
- **JJ** – I am talking to Verizon people who make that decision. It is not a Fire Department decision.
- **BM** – Sounds like Fire Department not going to get it anyway. Jeff Pitts told me a financial position. Since then you said they weren't going ahead.
- **FJ** – Same thing. I don't know. They think they are having same problem as John, don't know who to talk to.
- **BM** – John knows who to talk to.
- **FJ** – So John and Fire Department should get together.
- **AJ** - Just to make sure if Fire Department is going forward or not.
- **FJ** – Pulling rug out . . . exactly stepping on their toes.
- **JJ** – One more time, Fire Department not building the tower.
- **FJ** – They told you that?
- **JJ** – Verizon building tower
- **FJ** – No, American Tower builds tower.
- **JJ**– American Tower does all construction for Verizon
- **FJ** – When Verizon says there is a need then American Tower builds tower. American Tower has permits.
- **SB** – American Tower builds tower.
- **FJ** – correct
- **SB** – Verizon, AT&T whoever it may be pays American Tower. Verizon rents on Tower at my place of work. Verizon etc. rents space on tower. American Tower pays rent for tower to Fire Department.
- **BM** – If American Tower is not going to build tower if not enough business.

- **FJ** – Talk to Fire Department first. Not in best interest of Town to pull rug out from under Fire Department. Talk to them anyway.
- **JJ** – Again Fred, if not going to build tower anyway how are we pulling rug from under them?
- **FJ** – I don't know have you talked to Fire Department John?
- **JJ** – As far as I am concerned they are not a player.
- **FJ** – okay
- **SB** – I've got a number for the American Tower Supervisor and I will give it to Lynn tomorrow morning. Tower will not be built in Wachapreague until Verizon agrees to go on. Tower not coming till Verizon says yes.
- **FJ** – In all fairness I am going to let Dave Fluhart know tomorrow what plan is.
- **JJ** – That is fine with me.
- **BM** – Don't know what plan is yet.
- **FJ** – Sounds to me like town is going on its own to build cell phone tower regardless of what Fire Department is doing.
- **JJ** – Do we want cell phone or not?
- **BM** – If they are not putting up tower
- **FJ** – I don't know, did you talk to them John or not?
- **JJ** – I'm talking to Verizon.
- **FJ** – I don't know John, you are the one pushing this.
- **AJ** – Best to check with them again.

(2) Tax Bill Inserts; Taxpayer Information, Year in Review, etc.

- Aileen Joeckel mentioned the positive feedback she had received last year on these inserts. Council agreed to prepare another year in review and make some changes to the Taxpayer Information sheet.

(3) WHSRN (Western Hemisphere Shorebird Reserve Network)

VERBATIM DISCUSSION

**FJ** – Everyone know what it is? Would Town like to support petition circulated, letter of support or opposition?

**BM** – Letter will not do anything. They are going to do what they want, if 10,000 signatures or 3. When it comes down to it, it will go through anyway. Board of County Supervisors was just courtesy vote, no power. Don't think we will either. Just my opinion.

**AJ** – I am not interested in supporting it. Let them do whatever they want to do.

**BM** – They will do what they want anyway.

**Michael Fitzgerald** – Can we go on record to be for?

**FJ** – Board of County Supervisors voted 8-1 against endorsing. Nature Conservancy asking for endorsement. Then go to VMRC with endorsements and get VMRC to agree because they have endorsements. VMRC as of next day, after the Board of County Supervisors vote and presentation of petition. VMRC will table request from Nature Conservancy, table and back to executive committee. Nature Conservancy has position on their board assume Nature Conservancy will recuse itself. I don't know. Petition to Board of County Commissioners was presented by me, introduced as Fred Janci, Mayor of Town of Wachapreague, however I am not speaking for council as council has not discussed issue. I am here speaking as citizen. Then presented petition. Petition had 285 names, 225 from Eastern Shore and 113 with Wachapreague address. Some names: Swick, Wardius, Lindsey Paul, Nat Atkinson, Susie Atkinson, Carol Burnham, Bill Burnham, Pat Hart, Tommy Hart, Eshlemans' ZR Lewis, Johnson, Adams, Boyd, Blaine, Susan Parker, Weisner, Swineford, Zdrakovich, Jeff Pitts, Savage, Judah, Fountain, Watkinson, Jackie Zang. Don't know how council feels. Seems folks in Town have voiced their thoughts. Nature Conservancy says designation only, however, in the whole thing you are admitting,

acknowledging that this land, you admitted it is a prime habitat for 2 species of birds red knot and whimbrel, not endangered at this time but threatened. Where does it leave us if become endangered.

**JJ** - Same way if WHSRN or not.

**AJ** – Same with bald headed eagle if on your property

**JJ** – There are federal laws Fred. Nothing to do. It is the endangered species act nothing to do with shore bird thing. If there are going to be restrictions placed on piping plovers, rules and regulations and laws on the books whether this is designated as shorebird or not. Frankly this issue has moved on. It would serve no purpose for this council to get in middle at this time. This issue has moved on. Board of County Supervisors voted 8-1 because they knew it was a wasted vote. They knew their vote was meaningless. They are not a player in this. This issue has moved on.

**ZR Lewis**– Board of County Supervisors was against it personally. Nature Conservancy is asking to use my private property and once they use it you have lost it.

**FJ** – John you’re talking . . .

**JJ** – Look fellas, I’ve worked with environmental laws for 40 years as part of my job.

**ZR** – Personally worked with them, right of first refusal . . .

**JJ** – More than Nature Conservancy, they are only one player in this whole thing.

**ZR** – They’ve taken over the world.

**FJ** – If we don’t take a stand at least people on petition can say they took a stand. The Board of County Supervisors made their vote. I don’t know how John knows that they did it just for . . . I don’t know what their thoughts were behind it. I’m not privy to their deliberations or why they voted as they did. Rob?

**Someone** – Rob Bloxom?

**FJ** – Not Rob Bloxom, but I had met with him and he was adamantly opposed. He said to me before Board of County Supervisor’s meeting he thought that the Board of County Supervisors of Accomack would do right thing. In the end, they did. I don’t know we can say what they did was just for nothing. Northampton passed it with no chance for people to speak. Accomack gave us a one month reprieve. Lucky Accomack Board of Supervisors said no, we want to wait. Whereas Northampton didn’t.

**JJ** – Fred, is this thing proceeding with 8-1 vote? Is it moving forward anyway?

**FJ** – This is gone . . . what we need to be done now is . . .

**JJ** - Is it moving forward anyway?

**FJ** - Moving forward where

**JJ** – Has Board of Supervisors stopped it moving forward?

**FJ** – They have not given their endorsement.

**JJ** – Has it stopped it moving forward?

**FJ** – Yes it has, temporarily because they tabled it, they were going to have it on this meeting and pass it.

**JJ** – It is going to go through irregardless of what Board of Supervisors have done. It is out of their hands.

**FJ** – That’s not a reason to not stand up for what you feel. I can’t believe we are going to stand here and say we can’t do anything about it and put our heads in the sand.

**JJ** – Train has left the station Fred.

**FJ** – The vote has not been taken yet. If you want your chance to speak now is the time. If you don’t want to then put your head in the sand. You have 113 signatures with Wachapreague addresses.

**JJ** – 113 signatures. We have part timers on there.

**FJ** – Property owners.

**JJ** – PO Boxes signed and not residents of Town.

**FJ** – Correct

**JJ** – 113 probably 95 or thereabouts that are residents.

**FJ** – Okay, 95.

**JJ** – This Town has 233 resident.

**FJ** – So 50% of population said “No”.

**JJ** – Less than 50%

**FJ** – 48% say “No” and you’re going to sit here and say that we are in agreement with Nature Conservancy?

**JJ** – 50% may not agree with that, town is evenly split.

**FJ** – I haven’t canvassed the Town. I’m surprised of some of the names. People that don’t speak up on stuff on there. People you don’t see saying anything on it. (Fred to ZR) your voice will not count.

**ZR Lewis**– Hate to think town will not do it. We pay taxes. A lot of valuable waterfront property. I want nothing to do with Nature Conservancy.

**FJ** – Richard (Hambly) take this with you, that this is what happened at Town of Wachapreague. Chris (Wardius) you have vested interest in Wachapreague, take that with you.

**AJ** – Chris (Wardius) how did this work out with, Board of Supervisors, when Fred mentioned your name and that you don’t have birders.

**Chis Wardius** – They don’t stay there.

**FJ** – They don’t

**AJ** - Nikki told me they didn’t have any more . . .

**FJ** – Scientists and researchers, hundreds that Mr. Pruitt talked about.

**AJ** – Well Nikki said Kellam needed hotel rooms for bird festival and Nikki said we’d love to. Roberta Kellam heard that and said no birders stay in Wachapreague?

**CW** – Bird festival not first year. Rarely, since ’08, hardly any birders since ’08, so woman misinformed. . . not what was said. I love birds but, want no problems down the road.

**LW** - I agree

**FJ** – Can I make a Motion?

**BM** – I don’t think so.

**FJ** – Am I not allowed to? I would like to step down. I want to join public. I want it on record.

**BM** – This is not public comment session.

**FJ** – 100% feel that Town should support the petition. WHSRN doesn’t, it’s perfectly fine undeveloped as is. Not like development is encroaching. Like something is going to happen to it tomorrow that land will stay like it is. If Town Council votes “No” or does not vote I want all to know that I am not part of it.

**SB** – Motion to vote

**LW** – How will we word . . .

**FJ** – opposition to designation of marshes, state owned marshes . . .

**LW** – Second? Guess not.

**SA** – Already signed petition that I am against it.

**FJ** – I am simply trying to get endorsement of Town of Wachapreague.

**BM** – Won’t make any difference.

**MF** – If you’re not going to back up people in the Town . . . 50% for it, 50% don’t care.

**BM** – We don’t know they don’t care.

**Michael Fitzgerald** – I’m a resident here. I signed opposing – why can’t council act?

**JJ** – Because official elected position of making a vote. More than just being a citizen. One of the reasons why I objected to the Mayor presenting the petition to the Board of Supervisors, because what Fred said he said he was the Mayor that made it official. That’s what all of the news organizations passed on. That it was the official Town position, no need for us to take a position on this. That’s my position. There is no need to take a position. The Board of Supervisors voted against it. The train has moved on. What there is no reason . . . The petition has been signed. It’s been submitted. The Board of Supervisors voted against it. The train has moved on. The issue has moved on. What are we being asked to do at this late date?

**ZR Lewis** But if it happens in the future

**JJ** – That would be a different story.

**ZR** – Talked to Board of Supervisors . . .

**JJ** – Since we don't have a motion I'll make one. Town Council believes that the issue does not call for us to take a position at this time.

**FJ** – This is a save your ass position, to try to save your face when you all said no you are not going to support the position. Listen to this . . . stop playing games with me John. You know you will get a second.

**JJ** – Then no motion at all.

**FJ** – As far as this is concerned, I am going before the VMRC and I already stated this in my email. I believe everyone got it and I am going to the VMRC and will present this petition without the blessing of the Town Council.

**BM** – I thought you already presented it.

**FJ** – No, they tabled it, hasn't come up yet and petition has grown. Now out through rest of Eastern Shore, not just Wachapreague. Northampton County too.

**BM** – Passed it already down there.

**FJ** – Doesn't matter. Passed it without . . . came in, asked for it, they said okay. Accomack said "No, wait a minute" and that gave people a chance to see what is going on.(4) Christmas Decorations – Bows on Christmas lights

- Susie Atkinson had informed council in a prior meeting that wreaths and bows had been strung up in the middle of the Christmas lights along Main Street. Ms. Atkinson said Kerry Wallace used to hook up the wreaths and bows on the lights before they were strung across Main Street. Ms. Atkinson is to speak with Mr. Wallace to see what can be done.

(5) Floodplain Administrator/CRS Coordinator

- Mayor Janci has decided not to take on the position of Floodplain Administrator/CRS Coordinator.

(6) Town Wide Yard Sale

- Aileen Joeckel asked if there had been any requests for one and Ms. Weeks advised over the course of the last 5 or so months a number of people have asked. Ms. Joeckel is going to get together with the Business and Tourism Group and see what date they can come up with.

(7) Wachapreague Marina, LLC request for extension of permit

See also - I – Public Comments

- Bonnie Munn said they should immediately get in touch with the Health Department as the Marina's permit expires on September 26<sup>th</sup>. According to Bruce Matthews, Boggs is ready to begin the work so Ms. Munn stated they should go ahead and get it started.
- Aileen Joeckel pointed out that the Town had given them plenty of time for the work to have been done.
- Bruce Matthews indicated the Wachapreague Marina is the only place that has the equipment to haul out the large Charter boats and the only dry dock within which to put them where there are no power lines.
- Once again no vote could be taken due to it being under "New Business."

(8) Electric Drop for Christmas Lights

Mayor Janci discussed the main power line for the Town Christmas Lights is in need of repair. Kerry Wallace has advised it would cost approximately \$800 to bring it up to date and he is willing to do the work. This will be placed on the next Agenda to be voted on.

(9) Ordinance Review

- John Joeckel has reviewed the Business License Ordinance and does not see a clause where the Town could repeal someone’s business license. He feels the Town should work with David Rowan on what a good cause would be to revoke a Business License. As it stands now, the Ordinance is meaningless without it.
- Mr. Joeckel went on to discuss the Planning Commission reviewing the Town Ordinances especially the Zoning Ordinance.

(10) Nature Conservancy Invitation

- Mayor Janci has sent an email to everyone about the Nature Conservancy invitation to the Town Council to take a ride on their boat to tour Parramore Island to see what they are doing there. He has received no response to date.
- Mr. Joeckel believes this is very important and would like to see all council attend and also members of the Business and Tourism Board. It is believed a week day would be the best.

**VI. Announcements – None**

**VII. Adjournment** – Stuart Bell made a motion to adjourn the meeting and Bonnie Munn seconded the motion. The motion was voted upon and passed unanimously. The meeting was adjourned at 9:45 p.m.

CBW  
9-8-15

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MAYOR

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TOWN CLERK

TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
October 13, 2015

COUNCIL PRESENT: Fred Janci, Mayor, Bonnie Munn, Vice Mayor, Susie Atkinson, Stuart Bell, Aileen Joeckel and John Joeckel  
TOWN CLERK: Lynn Weeks

**TOWN COUNCIL MEETING**

- I. Call to Order** – Mayor Janci called to Order the Town Council Meeting at 7:00 p.m. on October 13, 2015 in the Wachapreague Town hall.
- II. Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.
- III. Public Comments** – Mayor Janci commended J.D. Bradshaw and John Burton, Town employees, who discovered a Town resident, Butch Steranka, slumped over in his chair outside his home. They approached him and realized something was terribly wrong and called 911. The Wachapreague Volunteer Fire Department Ambulance responded and transported Mr. Steranka to the hospital where he was diagnosed as having suffered a stroke. Thanks to J.D. and John’s actions and commitment to the Citizens of Wachapreague this gentlemen’s life was saved.

Mayor Janci also cited additional little known facts about J.D. and John relating to their helping the elderly with their garbage cans and limbs, keeping an eye on homes of residents vacationing by doing walk arounds and always checking to see if anything is out of the ordinary, to name just a few.

Mayor Janci presented them with plaques of appreciation and all present gave them a standing ovation.

**IV. Approval of Minutes** – Council had several issues regarding the September 8, 2015 Town Council Meeting Minutes which had Attachment A & B.

- Bonnie Munn questioned why Attachment A & B were not made a part of the Minutes.
- Lynn Weeks advised of speaking with David Rowan, P.C. who recommended the verbatim portions of the Minutes be made as an addendum/attachment. However, Mr. Rowan did not recommend this be done at all and it definitely should not become a precedent. Ms. Weeks advised all of the audio recordings of meetings are available on the Town computer.
- Aileen Joeckel did not think this was a good precedent and, although she had no problem with the attachment she would not vote for the minutes as they stand.
- John Joeckel feels that all of the meeting should be transcribed verbatim and not only just selected portions. As they stand now, he will not vote to approve these Minutes until the entire meeting is transcribed verbatim.
- Mayor Janci stated it was at his request portions of the Minutes be transcribed verbatim through the Freedom of Information Act, however if council did not want them in the Minutes that was fine. Mayor Janci asked council, in response to the meeting be transcribed in its entirety, who would be willing to come in and go through the entire meeting with Lynn Weeks to accomplish this and John Joeckel volunteered.
- Reverend Steve Jones asked to speak about Minutes of Meetings. He stated Minutes never include discussion only relate to actions and to do otherwise is extremely problematic.
- Several Motions were made but none of them passed and the Minutes were not approved.

**V. Review of Financial Report** – John Joeckel reported the last Fiscal Year total net profit for the Marina and the Town was \$13,000 vs. \$9,000 last year or a 42% increase.

- FY2016 financials since September show the Town has \$118,000 and the Marina \$96,000.

- Assets for the Town are down due to the purchase of the Spoil Site Property of \$49,000 which increases the Total Fixed Assets which are up.
- The Town's Net Income is -\$9,000 over last year of -\$6,000. This will change when the taxes come in in December.
- Main reason for the Town Income to be down is due to the lawn cutting last year was \$1,000 and this year "0".
- Expenses are pretty much in line to where they should be.
- Marina Net Income is a -\$4,000 versus -\$16,000 last year due to changes and improvements made to the Marina.
- Total Cash Assets are \$212,000.

Bonnie Munn made a Motion to accept the Financials as of September 30, 2015 and Aileen Joeckel seconded the Motion. There being no further discussion the Financials were voted on and passed unanimously.

#### **VI. Old Business**

- A. MARINA** – John Joeckel stated he has done nothing on the floating docks to date. By next month he will have looked into Grants and will report on his findings. By January, Mr. Joeckel should have a good feel for what can be done and will bring it before Council for their approval or disapproval.
- B. TOWN AND MARINA CASH ASSET DISPOSITION** – Mr. Joeckel discussed using monies out of the \$212,000 by investing \$75,000, the minimum requirement, in the Virginia Municipal League Investment Pool. Mr. Joeckel suggested taking \$50,000 from the Town and \$25,000 from the Marina. Mr. Joeckel further stated that the interest received should be split 2/3 to the Town and 1/3 to the Marina. Mr. Joeckel requested Lynn Weeks get together with Mary Jo Tatum to complete all necessary paperwork to get this process started.

Bonnie Munn made a Motion for the Town and Marina to invest \$75,000 in the Virginia Municipal League Investment Pool, broken down as \$50,000 from the Town and \$25,000 from the Marina, which was seconded by Susie Atkinson. There being no further discussion a vote was taken and passed unanimously.

#### **C. TOWN MAINTENANCE/GARBAGE** – Bonnie Munn advised

- There was a thermostat problem with the Ford F-150 truck but is fine now.
- Mr. Joeckel brought up the study performed last month on garbage costs for Davis Disposal versus the Town. Mr. Joeckel feels garbage service for the Town is needed and to not provide this service would increase the real estate taxes to the citizens by 51%, even taking into account purchasing a used garbage truck down the road. Also mentioned was the valuable employees that work for the Town and a concern of losing them should one work day be eliminated.
- Mayor Janci mentioned the Town of Melfa owns a garbage truck and it is only used on Monday. He suggested maybe speaking with them to see if an arrangement could be made to use their garbage truck on Wednesday when the time comes to replace our truck. Ms. Munn and Ms. Joeckel indicated it would be worth looking into when the time comes.

John Joeckel made a Motion that due to the study presented at the last council meeting the Town make a commitment to provide garbage service through internal resources as referenced in our Town ordinance and Bonnie Munn seconded the Motion. There being no further discussion a vote was taken and passed unanimously.

**D. Powell Memorial Park** – Ms. Munn advised speaking with Wayne Burton of Parks & Recreation and indicated that if the work promised was not done the Town Council was going to write a letter to the Board of Supervisors. Thereafter Mr. Burton came to the Park and tried to take some fencing out but was unsuccessful but did put tape up around the dugout. Mr. Burton advised a brick mason would be coming to fix the dugout soon. Mr. Burton also advised he was coming to sand down the poles to get rid

of the graffiti and that he has purchased 75' of chain to close off access to the Park at night and will be putting up No Parking signs. Ms. Munn is to give the newly purchased swings to Mr. Burton and request he install them along with the swings Parks & Recreation have.

**E. Town Hall Beautification/Maintenance** – Ms. Munn advised that after the recent storms with torrential rains and wind there was a leak in one of the storage areas in Town Hall where a portion of the ceiling came down. Ms. Munn requested Lynn Weeks contact Chris Wardius to give us an estimate on the repairs. Ms. Munn had surveyed the outside of the building and found that all shingles were intact but noticed the vent on the East side of the building may need to be repaired but does not think the estimate should be too much

**F. Street and Drainage** –Stuart Bell asked who put the fence up along Atlantic Avenue to block the sea oars from coming into Seaside Park which he stated was “a great idea”. He was advised Mayor Janci had communications with council and the go ahead was given. As such Mayor Janci purchased all materials needed and performed the work along with David Bell. The fence will be stored at the Marina to be used again, should the need arise. Also discussed was the Public Works Grant regarding the culvert and manhole covers which have been purchased and there is only one more cover to install.

**G. Safety/Security** – Stuart Bell advised of some rumors of vandalism where a boat had been accessed on Lee Street and gas taken and the vandal also tried to take the GPS but failed. Also there was a golf cart stolen, as well as oysters from Joe Bolter. These events all occurred around the same time.

**H. 911 System** – Mayor Janci and Aileen Joeckel furnished Lynn Weeks with the information on the streets they have been working on. A review and follow up by Ms. Weeks will be done at a later date.

**I. Seaside Park** – Mayor Janci reported the 3 Dog Waste Stations have been purchased using the Litter Grant monies and that two will go to Seaside Park and the other to Herbert Powell Memorial Park. The damaged spindles in the gazebo have gone from 7 to 11. Mayor Janci advised the trees and shrubs around the gazebo will be removed by this weekend. They will be replaced with junipers and knock out roses which are more salt tolerant.

**J. Delinquent Real Estate Taxes, Vehicle & Golf Cart Tags** – Mayor Janci advised Ms. Riahi has come in and paid an amount in excess of what she owed and that it may well cover 2015 real estate taxes too. Ms. Riahi has also given a donation toward the Seaside Park in honor of her mother and requested the money be used for a tree in the vicinity of her mother’s memorial bench.

**K. FEMA/CRS** – Mayor Janci advised council the CRS Recertification papers have been completed and submitted to Christina Groves and Charley Banks in a timely manner.

- Stuart Bell advised of a recent elevation survey of his property and that his Flood Insurance had been \$1,900/year and is now \$484/year. Mr. Bell used Shoreline for this survey at a cost of \$450. He advises that just a corner of his property is in the flood zone.

**L. Planning Commission – Town Comprehensive Plan –**

Aileen Joeckel advised copies of the proposed Town Comprehensive Plan were provided to everyone and it was requested all comments and/or changes be presented. The only item that will need to be added is the Wachapreague Fire Company’s plan to move within the next two years. The Planning Committee indicated this can be added under the Town Goals. A suggestion was to give real estate offices a copy of the Town Plan as an enhancement for people looking to purchase a home or land in Wachapreague. The Planning Commission is to address the Town ordinances in an upcoming meeting. Ms. Joeckel said the Planning Commission members have never received an official letter describing the terms of office nor length of their term. Z.R. Lewis’ term has ended but he indicated he would be willing to stay on. As the Commission will be starting a new phase, Jackie Zang will be stepping down.

- Mr. Joeckel will make the changes and forward the proposed Town Comprehensive Plan to Ms. Weeks for adding it to the Town Website [www.wachapreague.inf](http://www.wachapreague.inf). Due to the timeframe required for noticing this for posting and Public Hearing this will have to be on the January, 2016 Agenda.

**M. Virginia Hazard Mitigation Plan** – John Joeckel advised the October 6<sup>th</sup> meeting was cancelled and the next one will be in November. The Waterway Committee established to evaluate the permanent standing of the waterways has been set up with Supervisor Hart, Supervisor Thornton of Accomack County and Supervisor Hogg and Supervisor LeMond of Northampton County, as well as John Joeckel, Mr. Merit the Harbor Master of Chincoteague and Steve Minor as members. Mr. Joeckel felt the meeting was most fruitful and that Delegate Rob Bloxom and Senator Lynwood Lewis will be attending the next meeting to talk about State funding for non-Federally designated waterways. Issues that will be addressed during these meetings will be Barrier Island Mitigation, Aids to Navigation and the like.

**N. Tourism/Business and Tourism Advisory Board** – Aileen Joeckel indicated the websites are still being worked on.

- Ms. Joeckel advised the next Tourism Board meeting will be October 15<sup>th</sup> where they will be discussing the Town Billboard and several other issues.
- Also discussed was the Eastern Shore Artisan Trail and the work done over the past two years to create the Brochure. Ms. Joeckel feels the Town has a wonderful presence here with the Seaside Park, Town Marina, Foxy Lady Charters, The Inn, Current Reflections and the Island House Restaurant.

**O. Appointments** –

1. Board of Zoning Appeals - Ms. Joeckel advised she needs two more volunteers to complete the list of 5 people needed. A complete list of property owners has been furnished to Ms. Joeckel.
2. Council Members - Discussed was a Letter of Resignation received from Sandi Wood. Mr. Joeckel advised the Town has an obligation to fill this vacancy within 45 days of notice and a Writ submitted to the Court along with a proposed Order. A request will be made to David Rowan to handle this. If the Town is unable to fill this position within the allotted time the Court will appoint someone. John Joeckel made a Motion to accept Sandi Wood's Letter of Resignation and Susie Atkinson seconded the Motion. There being no further discussion a vote was taken and passed unanimously.

**P. Town Property** – Mayor Janci advised

- The survey is proceeding slowly as there are no measurements on any of the deeds. The surveyor has to check on the surrounding properties and work off their deeds. Mayor Janci has a call into Emina Siskovich to see if their papers are detailed and also has spoken with Ben Byrd who is to set up an appointment with his mother.

**Q. Broadband Service and Communications Tower** – John Joeckel advised

- A meeting was held with Town Businesses, VIMS, Wachapreague Volunteer Fire Department, Eastern Shore Communications and the Broadband Authority. It was established that the FIBER should be completed by January 1, 2016 which will provide the Town with cable but a decision needs to be made on which service provider to use for the last mile. Under consideration is Eastern Shore Communications, Charter Cable and NeuBeam.
- Mr. Joeckel has done some research to see how other Towns have handled the last mile service provider. Chincoteague contracted with only one. Mr. Joeckel feels some other Towns have more than one provider.
- A Tower will be needed in a location where there is the best line of sight. The Wachapreague Volunteer Fire Department will have a tower for emergency communications that will most likely be hardwired, as will some other businesses in Town. The residents will likely be wireless.
- NeuBeam has indicated they performed a survey of the best location for a Tower and advised the Wachapreague Marina/Seaside Park was the best due to the telephone poles. The Fire Company will be erecting their Tower but NeuBeam did not think it was the best location due to the fact the pole would be facing West.

- Mr. Joeckel advises Eastern Shore Communications has not done a survey of the best location but he has asked them to look at where the Fire Company intends to erect their Tower to get their perspective. Mr. Joeckel has not discussed this with Charter.
- Mr. Joeckel suggests setting up a meeting with the various providers on a day convenient for Council, but not preceding a Town Council Meeting, for presentations by the various providers.
- All council were in agreement and a meeting is to be set up prior to the next council meeting.

**R. Tax Bill Inserts; Taxpayer Information and Year in Review** – Mr. Joeckel has prepared a draft of the Year in Review insert and has made some minor changes. The taxpayer sheet also has some minor changes over what was mailed to residents last year. All council were in agreement on these proposed inserts.

**S. Christmas Decorations** – Susie Atkinson advised she will be speaking with Kerry Wallace soon as the Fire Company will be getting them out in preparation for Christmas. They will go over what will be needed and advise council.

**T. Floodplain Administrator/CRS Coordinator** - Aileen Joeckel advised speaking with Charles Klein of DCR inquiring into upcoming training sessions. Ms. Joeckel was advised there is nothing near here but possibly one may become available in Norfolk. The other option would be to go to Emmettsberg, Maryland, also a distance away but they offer reimbursement of expenses.

**U. Town Wide Yard Sale** – Council discussed the best time to have a Town Wide Yard Sale and decided to have it the same time every year. It was felt that putting it on the same day as VIMS Science Event and the Crab Cake Cook-off would be a good idea. Mayor Janci is going to speak with Susie Nelson and Dick Snider regarding this.

**V. Electric Drop for Christmas Lights** – Susie Atkinson discussed Kerry Wallace’s concern over the electric service box that is used for the Christmas Lights. Mayor Janci discussed at the last meeting speaking with Mr. Wallace and his estimate of \$800 to bring the box up to code. Due to the concerns and approaching Christmas holiday all were in agreement to have the work done.

Bonnie Munn made a Motion for Kerry Wallace to repair the electric drop service box used for the Christmas lights in an amount not to exceed \$1,000 and Stuart Bell seconded the Motion. As there was no further discussion a vote was taken and passed unanimously.

**W. Ordinance Review** – Please see section L – Planning Commission

**VII. NEW BUSINESS** – John Joeckel presented a 5 page letter addressed to Virginia Marine Resources Commission, Commissioner John M.R. Bull with copies to go to C. Renata Major, Chair, Accomack County Board of Supervisor, Delegate Rob Bloxom, Senator Lynwood Lewis, Governor Terry McAuliffe, Jill Bieri, Director of the Virginia Coast Reserve, Curtis Smith, Director of Planning, Accomack-Northampton Planning District Commission and David K. Paylor, Director of the Virginia Department of Environmental Quality. Mr. Joeckel feels this letter addresses the concerns the Wachapreague residents have over the Western Hemisphere Shorebird Reserve Network. Copies were furnished to all council. Mr. Joeckel read the entire letter to council and residents present. Mr. Joeckel feels this letter should be mailed out by Certified Mail and signed by all council as quickly as possible. A Special Meeting was discussed and scheduled for Monday, October 19<sup>th</sup> at 5:00 p.m. in Town Hall. A copy of the draft letter is attached hereto these Minutes.

**VI. Announcements** – Mayor Janci brought up the trip to Parramore Island courtesy of the Nature Conservancy that will leave from the Town Marina at 10:15 a.m. on October 20<sup>th</sup>. Aileen Joeckel, Bonnie Munn and Mayor Janci will take part in this trip.

Also discussed was placing the notice in the newspaper on the Halloween curfew. Ms. Weeks will see to this.

**VII. Adjournment** – Susie Atkinson made a motion to adjourn the meeting and Stuart Bell seconded the motion. The motion was voted upon and passed unanimously. The meeting was adjourned at 9:00 p.m.

CBW  
10/13/15

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MAYOR

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TOWN CLERK

TOWN OF WACHAPREAGUE  
SPECIAL TOWN COUNCIL MEETING  
October 19, 2015

COUNCIL PRESENT: Fred Janci, Mayor  
Bonnie Munn, Vice Mayor  
Susie Atkinson  
Stuart Bell  
Aileen Joeckel  
John Joeckel

TOWN CLERK: Lynn Weeks

**SPECIAL TOWN COUNCIL MEETING**

**I. Call to Order** – Mayor Janci called to Order the Town Council Meeting at 5:00 p.m. on October 19, 2015 in the Wachapreague Town Hall.

**II. Consideration of proposed letter to VMRC regarding WHSRN** – Mayor Janci advised the purpose of this meeting is to consider the proposed letter to VMRC regarding the Western Hemisphere Shorebird Reserve Network that John Joeckel wrote and presented to Council at the October 13, 2015 Town Council Meeting. No vote could be taken at that time since it was presented under New Business.

Bonnie Munn made a Motion to accept and sign the letter to Commissioner John M.R. Bull of VMRC with copies to Governor Terry McAuliffe, David K. Paylor, Director of DEQ, C. Reneta Major, Chair of the Accomack County Board of Supervisors, State Senator Lynwood Lewis, State Delegate Rob Bloxom, Jill Bieri, Director, Virginia Coast Reserve and Curtis Smith, Accomack-Northampton County Planning District Commission which was seconded by Stuart Bell. As there was no further discussion the Motion passed unanimously.

**III. Adjournment** – Susie Atkinson made a motion to adjourn the meeting and Stuart Bell seconded the motion. The motion was voted upon and passed unanimously. The meeting was adjourned at 5:05 p.m.

CBW  
10/19/15

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MAYOR

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TOWN CLERK



TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
November 10, 2015

COUNCIL PRESENT: Fred Janci, Mayor  
Bonnie Munn, Vice Mayor  
Aileen Joeckel

COUNCIL ABSENT: Susie Atkinson  
Stuart Bell  
John Joeckel

TOWN CLERK: Absent

**TOWN COUNCIL MEETING**

Mayor Janci advised that due to the number of absences there was no quorum and the meeting could not be held. The meeting will be rescheduled on Wednesday, November 11, 2015 at 7:00 pm. in the Wachapreague Town Hall.

CBW  
11/10/15

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MAYOR

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TOWN CLERK



TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
NOVEMBER 11, 2015

COUNCIL PRESENT: Fred Janci, Mayor, Bonnie Munn, Vice Mayor, Susie Atkinson, Aileen Joeckel and John Joeckel  
ABSENT: Stuart Bell  
TOWN CLERK: Lynn Weeks

**TOWN COUNCIL MEETING**

**I. Call to Order** – Mayor Janci called to Order the Town Council Meeting at 7:00 p.m. on November 11, 2015 in the Wachapreague Town hall.

**II. Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.

**III. Public Comments** – Mayor Janci presented council with a letter dated November 10, 2015 from Matt Hart of Hart Construction, LLC and then proceeded to read it to all. Mr. Hart has purchased and renovated 24 Main Street in Wachapreague which he takes great pride in. Mr. Hart has had an ongoing problem with his neighbors, Bill and Carol Burnham; 1. They allow their dog “Scout” to relieve himself on his property at all times during the day; 2. Bill Burnham uses his side yard as a dumping site for his debris (limbs and branches); 3. Bill Burnham dug a hole 5-6 feet round and approximately 12-14 inches deep, which Mr. Hart was unaware of and, an employee of his fell into it as it had snowed the night before and was not visible. Fortunately the employee was not seriously injured; 4. Bill Burnham was caught taking lumber from his lumber pile and when questioned stated his Foreman told him he could have it.

Mr. Hart has spoken with Bill Burnham on many occasions on all of the above matters but to no avail. At a request of Mr. Hart, Mayor Janci has spoken with the Burnham’s too. Other measures taken are a 6 foot privacy fence with no trespassing signs. Also, a “Notice Not To Trespass” Order was served on the Burnham’s by the Sheriff’s office. Photographs and videos have been taken of Scout, pursuant to Mayor Janci’s request for proof. One member of the council and a neighbor has also seen Scout in action.

Mr. Hart is looking to the Town to implement its Ordinance on leaving animal waste, which violation is a Class 4 misdemeanor, punishable by a fine of not less than \$25.

Mayor Janci emailed the Burnham’s and advised them this matter would be discussed tonight but he did not hear back from them. Mayor Janci feels the least the Town could do is write a letter to the Burham’s that Scout needs to be leashed or tethered but cannot run loose in Town.

John Joeckel recommends speaking with the Town Attorney to see if video tapes would be admissible for issuing a fine. Mayor Janci is to speak with Mr. Rowan and advise council.

Mayor Janci brought in pictures of the Christmas tree ornament that Cathy Janci and Tameka Watkinson made in response to a request by the Governor’s office. The ornament shows the Wachapreague Fire Station, Reflections Art Gallery, Wachapreague Carnival ride, Daytrippers and the Island house. This ornament will be placed on the Christmas Tree at the Governor’s Mansion and next year it will go to VML.

Cathy Janci was thanked for such a beautiful ornament that truly represents the Town and was given a round of applause. Tameka Watkinson was not present but her efforts are greatly appreciated.

**IV. Approval of Minutes** – Minutes of the September 8, 2015 meeting were discussed with Bonnie Munn agreeing to them if the A and B addendums are made a part thereof and John Joeckel and Aileen Joeckel feel they should be eliminated altogether, although Ms. Joeckel had no problem with what was transcribed.

Bonnie Munn made a Motion to approve the September 8, 2015 Minutes with A and B being made a part thereof and Susie Atkinson seconded the Motion. John Joeckel agreed to the minutes with reservation and Aileen Joeckel was against. As such the September 8, 2015 Minutes were approved.

John Joeckel made a Motion that no longer may there be any word for word transcription of a Town Council Meeting which was seconded by Aileen Joeckel. There being no further discussion the Motion was voted on and passed unanimously.

Aileen Joeckel made a Motion to approve the Minutes of the October 13, 2015 Town Council Meeting and Bonnie Munn seconded the Motion. There being no further discussion the Motion was voted on and passed unanimously.

Susie Atkinson made a Motion to approve the Minutes of the October 19, 2015 Special Town Council Meeting and Bonnie Munn seconded the Motion. There being no further discussion the Motion was voted on and passed unanimously.

The November 10, 2015 Town Council Meeting was cancelled due to not having a quorum and rescheduled to November 11, 2015.

**V. Review of Financial Report – John Joeckel reported  
TOWN**

- Total Assets are \$111,000, \$37,000 less than last year.
- Total Cash Assets are up by \$13,600 basically due to the land purchase.
- This year's actual to last year is down \$8,000 basically due to auto tag/decals, grass cutting last year of \$2,100 to "0" this year and land survey of approximately \$3,300.
- Mr. Joeckel questioned the \$1,000 Litter Grant believing it should be more than noted. He is to check on this.

**MARINA**

- Total Assets are up \$11,000.
- Net Income is down by \$7,000 but up \$12,000 over last year.

Bonnie Munn made a Motion to accept the Financials as of October 31, 2015 and Susie Atkinson seconded the Motion. There being no further discussion the Financials were voted on and passed unanimously.

**VI. Old Business**

**A. SAFETY AND SECURITY –** Todd Godwin was scheduled to attend the November 10<sup>th</sup> meeting which was cancelled due to not having a quorum.

**B. MARINA –** John Joeckel informed council he has requested Sandi Puchalski work up a repair list in anticipation of requesting Grant funds from the Virginia Port Authority. On the floating docks, Mr. Joeckel will be working on Grants and should be able to give council his report by February, 2016.

**C. TOWN AND MARINA CASH ASSET DISPOSITION –** Mr. Joeckel deferred to Lynn Weeks who advised due to time constraints has not had an opportunity but has spoken to Mary Jo Tatum who does not foresee any problems

**D. TOWN MAINTENANCE/GARBAGE –** Bonnie Munn advised the pistons are still leaking in the garbage truck and the maintenance personnel are keeping them lubricated. Ms. Munn is to speak with J.D. Bradshaw on possibly having the pistons worked on before the Spring. The Mayor of Melfa is a friend of Ms. Munn and she will speak with her about the possibility of using their garbage truck should ours be out for repairs.

**D. Powell Memorial Park –** Ms. Munn advised having

- J.D. Bradshaw and John Burton put up a fence of orange netting to block the southwest corner of the Park and Ms. Munn will assess it again in the Spring.

- A chain has been hung across the front of the park with a lock to prevent anyone from driving in before 9:00 a.m. or after dusk. At this time Ms. Munn is unlocking and locking the gate. Ms. Munn is looking into signs to put up advising of the Park hours.
- J.D. Bradshaw and John Burton have installed a Pet Waste Station and also replaced some swings.
- There are two remaining Pet Waste Stations that need to be installed at Seaside Park.
- Ms. Munn has a call into Wayne Burton of Parks & Recreation about a refrigerator but has not heard back from him. Bob Bilicki offered a commercial refrigerator but it is not felt it would fit in the concession stand.
- Mayor Janci discussed the play station tower Steve Jones offered the Town to see if there was still an interest which Ms. Munn and Ms. Joeckel were most agreeable to. Mayor Janci will need help to get it here and is not sure if the Town employees alone could do it. Ms. Joeckel suggested speaking with the Coast Guard as they are always looking for volunteer projects. Mayor Janci will get in touch with them.

**E. Town Hall Beautification/Maintenance** – Ms. Munn advised Carolyn and David Bright have removed the sea shells that surrounded the flag pole and Mayor Janci will put in its place grass seed and remove some bricks.

**F. 911 System** – Ms. Weeks advised this is still being worked on.

**G. Seaside Park** – Mayor Janci discussed the “Donation Money”.

1. Mayor Janci spoke with David Rowan who recommended Cathy Janci prepare a letter to council as to her designation of the donation funds that were received from the raffle ticket sales of the “Patriotic Quilt”. Mrs. Janci authored a letter read to council outlining her wishes for shrubs to be purchased and placed around the gazebo. The question was raised were the donation proceeds from the Patriotic Quilt monies given to the Town for the sale of the quilt or was the donation her quilt. This is something Mayor Janci needs to address with Mr. Rowan. It was established that the approach by council to donation money requires a vote of acceptance with specificity by the donor of their wishes and, if they accept the donation, another vote for disbursing the funds.

Aileen Joeckel made a Motion to pay Hortco Garden Center \$1,000 for landscape plant material and labor in Seaside Park around the gazebo and Bonnie Munn seconded the Motion. There being no further discussion the Motion was voted upon and passed unanimously.

2. Replacement of damaged spindles in the gazebo. Mayor Janci advised purchasing 20 replacement spindles at a cost of \$240. Z.R. Lewis advised he has all of the original railings and spindles that were built in 1902 of hard pine wood that were on the Wachapreague Hotel. Mayor Janci will take a look at them. Ms. Joeckel said the spindles now are maintenance free but suggests using the wood railing and spindles somewhere in the Park.

Repairs to some of the benches in Seaside Park should be completed sometime this week.

**I. Delinquent Town Real Estate Taxes, Vehicle & Golf Cart Tags** – Mayor Janci reported the Town is looking good as to the outstanding taxes to date which are approximately \$500.

**J. Planning Commission** – Aileen Joeckel advised there was no meeting this month however she contacted Curtis Smith to see if he could be of assistance in our Town Ordinances but was advised he could not. What Mr. Smith could assist us with is our working waterfront once he has completed his studies. Mr. Joeckel feels the Public Hearing for the Comprehensive Plan should be in February, 2016.

**K. Virginia Hazard Mitigation Plan** – John Joeckel advised they met the first Wednesday of the month. The Planning Commission will begin going to each Town within the next 4-5 months. They will want to meet with the Town Council to request information as to potential hazards and the like.

- The Coastal Erosion piece is being finalized although Mr. Joeckel wants language added to focus on Cedar Island.

- The Ad Hoc Waterway Committee meeting is scheduled and Mr. Joeckel hopes Senator Lewis and Delegate Bloxom will be attending. Mr. Joeckel wants to address State financing for dredging. He feels the only way dredging from Marker 122 out the inlet would be cost sharing with the State.

**L. Tourism/Business** – Aileen Joeckel advised she is in receipt of VistaGraphics, Inc. invoice for the annual Ad in the 2016 Eastern Shore Visitors Guide.

Aileen Joeckel made a Motion for the Town to pay VistaGraphics, Inc. \$1,248.30, which includes the Prompt Pay Discount of \$138.70, for the quarter page Ad to appear in the Eastern Shore Visitors Guide 2016 and Bonnie Munn seconded the Motion. There being no further discussion the Motion was voted on and passed unanimously.

- Ms. Joeckel advised the websites are still being worked on.
- The Town's Billboard on Route 13 was discussed with the Tourism Group and the restrictions imposed by VDOT. Blake Johnson suggested speaking with the property owner however Mayor Janci said there are different requirements because it is zoned agriculture. Ms. Joeckel is to speak with the fertilizer company to see if the Town could rent a spot on their property as it is believed they are in a commercial zone.

**M. Appointments** – Mayor Janci presented to the Town two perspective council members; Bill Blaine and Jeanette Sturgis. He requested they give a brief history.

Bill Blaine - He advised he no longer wishes to be on council and is rescinding his letter. However, Mr. Blaine gave a history of growing up in Wachapreague and moving to Philadelphia some 22 years ago working in the moving business. Subsequently he went into the moving business in Allentown, PA where he employed over 100 workers and had 26 tractor trailers. There was a union strike that he won but soon after sold his business. He then became the National Director of Sales and Marketing for two national companies. Mr. Blaine has also done consulting for the past 15 years for troubled companies. Mr. Joeckel asked Mr. Blaine if he would consider serving on one of the Town's subcommittees and he said he would.

Jeanette Sturgis – Advised she has been here a year and is interested in getting involved with the Town. Ms. Sturgis is originally from Long Island and moved to the Eastern Shore in 1986. She has lived in Onancock for 23 years and at one time owned a Bait & Tackle Shop with her husband in Quinby. Ms. Sturgis has been working as an assistant teacher in Special Ed but not sure if she wishes to continue. Up until recently she had been working in Irene Lewin's real estate office here in Wachapreague on Friday and Saturday.

Bonnie Munn made a Motion to accept Jeanette Sturgis as a temporary council member to serve the remainder of Sandi Wood's term up until June 30, 2015 and Aileen Joeckel seconded the Motion. There being no further discussion a vote was taken and passed unanimously.

Ms. Weeks is to notify David Rowan of Jeanette Sturgis' appointment and provide Ms. Sturgis with Freedom of Information Act papers and advise her of where she will need to go to be sworn in.

**N. Town Property –Survey** – Mayor Janci advised the Eastern Shore Surveyors is questioning two markers designated as A, bent pin and B, pipe. The Mayor indicates the deeds he has copies of read by acreage and properties they abut. On one of the deeds it reads 22 acres and further on its reads 25 acres. The surveyor feels that the ditch line is probably the most logical for a property line. As Chip Turlington has been farming some of the land the Town would have no problem with him continuing thereby utilizing the land and making some money. Mayor Janci indicates the Town should Stake a Claim and go from there.

**O. Broadband Service and Communications Tower** – John Joeckel advised

- A meeting was held with Neubeam and Eastern Shore Communications, where an hour was given to each provider. In attendance was John Joeckel, Aileen Joeckel, Mayor Janci and Bonnie Munn.

- John Joeckel questioned whether or not the Town should have one exclusive provider or let the two providers compete. All council were in agreement to have the two providers compete which will give the residents a choice.
- Bonnie Munn contacted Charter and obtained a copy of the Contract with the Town of Wachapreague. Charter is not interested in being a part of the last mile service.
- Mr. Joeckel read the Charter Contract and pointed out the Non-Exclusion Clause. To assure the Town would not be in any violation he suggests speaking with David Rowan. It should also be addressed with Mr. Rowan on whether it would behoove the Town to draw up contracts with Neubeam and Eastern Shore Communications. Mr. Joeckel is to provide David Rowan with the Charter Contract.

John Joeckel made a Motion to not have a sole service contract but to allow Neubeam and Eastern Shore Communications to compete and Susie Atkinson seconded the Motion. There be no further discussion the Motion was voted upon and passed unanimously.

**P. Christmas Decorations** – Susie Atkinson has left a message for Kerry Paul to see if; 1. The electric box has been upgraded and 2, with the upgrade can we have wreaths that have lights? She indicated the Wachapreague Fire Company will be hanging the 12 strings of lights across Main Street the Sunday before Thanksgiving.

Bonnie Munn made a Motion to buy new Christmas Wreaths with lights in an amount not to exceed \$500 and Susie Atkinson seconded the Motion. There being no further discussion the Motion was voted upon and passed unanimously.

**Q. Floodplain Administrator/CRS Coordinator** – Mayor Janci advised he finally heard back from Christina Groves, ISO/CRS Specialist for the Community Rating System. She indicated she needs an additional 90 days, although she has spoken with Tom Brockenbraugh, the GIS Coordinator for the Accomack County Department of Planning and the Accomack County Tax people regarding the properties in Wachapreague that are undevelopable for consideration as wetlands for adding to the CRS rating. Mr. Joeckel advised of speaking with Jeff Pitts who mentioned if FEMA gives a Grant to the Wachapreague Fire Company to move due to the floodplain they would be required to demolish the building. Mr. Joeckel feels consideration should be given to finding alternative uses for the building. Mayor Janci agrees. To be discussed at a much later date.

**R. VML Insurance Renewal** – Mayor Janci discussed the insurance renewal and the comparison to last year's invoice that was sent to council. John Joeckel questioned if there were any changes in the coverage or deductibles. Mayor Janci advised the coverage has remained the same but would check on the deductibles.

John Joeckel made a Motion to renew the VML Insurance Policy for the period July 1, 2015 to July 1, 2016 at the cost of \$12,507 which was seconded by Susie Atkinson. There being no further discussion the Motion was voted upon and passed unanimously.

**Electric Drop for Christmas Lights** – Please see section "P"

**W. Ordinance Review** – Please see section "J"

## VII. NEW BUSINESS

## VIII. ANNOUNCEMENTS –

- Mayor Janci advised the Officer in Charge of the Coast Guard will be leaving to go to Deep Creek. The Change of Command is tentatively scheduled for December 11<sup>th</sup> and they would like to hold it at Seaside Park with a possible get-together afterwards at the Fire Company, pending their approval.
- The Christmas Holiday with Santa Clause coming to Town was discussed and mentioned that Nikki and Chris Wardius in the past had hired someone with the Town reimbursing the Wardius'. Aileen Joeckel will get together with them and discuss December 10<sup>th</sup> as a possibility.

- Bonnie Munn mentioned several residents in Town who have had health issues and that she has volunteered to visit them on behalf of the Town. In addition to giving them a card a suggestion was a dish garden to which council all agreed.
- Council member, Stuart Bell, has had numerous surgeries due to a detached retina and council felt something more would be appropriate for him and his wife. Ms. Munn will take care of this.
- John Joeckel would like to have some Resolutions done: one to Darryl Matthews for his \$700 donation in Memory of Eddie Matthews, his father; Catherine Janci for her time and dedication on the Patriotic Quilt and the Christmas Ornament for the Governor’s Mansion; and Vernon and Cathy Bell for all they do for the Town.
- **Adjournment** – Susie Atkinson made a motion to adjourn the meeting and Bonnie Munn seconded the motion. The motion was voted upon and passed unanimously. The meeting was adjourned at 9:15 p.m.

CBW  
11/1/15

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MAYOR

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TOWN CLERK

TOWN OF WACHAPREAGUE  
TOWN COUNCIL MEETING  
DECEMBER 8, 2015

COUNCIL PRESENT: Fred Janci, Mayor, Bonnie Munn, Vice Mayor, Stuart Bell, Aileen Joeckel, John Joeckel and Jeanette Sturgis  
ABSENT: Susie Atkinson  
TOWN CLERK: Lynn Weeks

**TOWN COUNCIL MEETING**

**I. Call to Order** – Mayor Janci called to Order the Town Council Meeting at 7:00 p.m. on December 8, 2015 in the Wachapreague Town hall.

**II. Pledge of Allegiance** – Mayor Janci lead the Council in the Pledge of Allegiance.

**III. Public Comments** – Mimi Sedjat inquired into any discussions Sheriff Godwin had at our last meeting and was informed that meeting was cancelled due to no quorum. The Sheriff is to be rescheduled at a later date.

Ms. Sedjat asked if the Town of Wachapreague had a weather station as Channel 13 News reports the Wachapreague weather. She questioned whether the news station could put up a camera that would show the Town of Wachapreague while reporting our weather. To be addressed at a later date.

**IV. Approval of Minutes** – Bonnie Munn made a Motion to approve the Minutes of the November 11, 2015 meeting and Stuart Bell seconded the Motion. There being no further discussion the Motion was voted on and passed unanimously.

**V. Review of Financial Report** – John Joeckel reported  
**TOWN**

- The cash assets are down \$38,500 due to the property purchase but overall are up \$13,000 or an increase of 28%.
- Total income is \$4,000 less due to last year's tag/decal sales and prior year billing. Grass cutting of \$2,000 last year to "0" this year and Seaside Park having no revenue reduced the total by \$5,500 for those items. Mr. Joeckel questioned why the Litter Grant revenues for last fiscal year and so far this year are not showing, only the expense of \$1,123. Ms. Weeks is to address this with the Mary Jo Tatum. There is also the property survey of \$3,300 and Mr. Joeckel addressed maintenance on the Town trucks and what "other equipment" includes bringing the expense up by \$1,000.
- Total expenses are up \$5,000 and net income is down \$9,000 this year over last year.
- **MARINA**
- Assets are up \$3,000 this year over last year.
- Profit is up by \$1,000 this year when you eliminate the \$9,000 Grant versus no grant this year.
- Maintenance expenses are pretty even
- Net Income is up almost \$4,000 over last year.

Aileen Joeckel made a Motion to accept the Financials as of November 30, 2015 and Bonnie Munn seconded the Motion. There being no further discussion the Financials were voted on and passed unanimously.

**VI. Old Business**

**A. SAFETY AND SECURITY** – Stuart Bell reported all street lights are back on.

**B. MARINA** – John Joeckel informed council he has requested Sandi Puchalski work up a repair list in anticipation of requesting Grant funds from the Virginia Port Authority. On the floating docks, Mr. Joeckel will be working on Grants and should be able to give council his report by February, 2016.

**C. TOWN AND MARINA CASH ASSET DISPOSITION** – Mr. Joeckel has

- Reviewed forms forwarded by VML Investment Pool and has given Ms. Weeks and Ms. Tatum authority to complete them and work directly with James West, Investment Services Manager.
- Mayor Janci discussed SunTrust Bank and the problems encountered with an electronic/ach debit charge of \$85.67 for a purchase at an Office Depot in Johnson City, Tennessee. After numerous phone calls and a visit with the Bank Manager in the Onancock Office we were advised we would need to pursue this matter ourselves if we wish to recoup our money.
- After discussion by council the decision to transfer the Town and Marina accounts to PNC Bank in Onley was made.

John Joeckel made a Motion to transfer the Town and Marina accounts, as appropriate, to PNC Bank in Onley, Virginia and Stuart Bell seconded the Motion. There being no further discussion a vote was taken and passed unanimously.

**D. TOWN MAINTENANCE/GARBAGE** – Bonnie Munn advised the pistons are still leaking in the garbage truck but are kept lubricated by the Town Maintenance personnel. Mayor Janci advised J.D. Bradshaw and John Burton have installed the Pet Waste Stations in Seaside Park and also assisted him with the Christmas lights on the tree located at the corner of Main and High Street and lights were placed along the roofline of Town Hall.

**E. POWELL MEMORIAL PARK** - Ms. Munn advised

- The mystery of the fencing that J.D. Bradshaw and John Burton had recently installed but was now missing had been removed by the organizers of the Redneck Romp so that they could use that area for the finishing line. Ms. Munn advised speaking with Wayne Burton of Parks & Recreation. He advised he was going to discuss this with Anita Johnson, the person in charge but due to her schedule was unable to. Mr. Burton advised he would put the fence back up. Ms. Munn will address with Mr. Burton the missing chain link fence that had been there originally, before the Redneck Romp took place two years ago.
- Ms. Weeks advised of a complaint received from a resident on Switchbridge Road who pointed out the Redneck Romp comes down her street with people running with their dogs, some on leashes and some not, and that most residents along there have dogs and were unable to let them out. She also mentioned this is not a county maintained road. Ms. Munn is going to address this with Wayne Burton too.
- Ms. Munn reported J.D. Bradshaw advised the dog waste station at Powell Park is being used.
- Ms. Munn is locking the Park around 5:00 p.m. and unlocking it at 9:00 a.m., except for Monday through Wednesday when J.D. and John handle it.
- Ms. Munn reports a problem with the tennis courts being unlocked. The Coast Guard, Wachapreague Inn and Town Hall all have keys. Ms. Munn will speak with Mrs. Wardius.

**F. Town Hall Beautification/Maintenance** – Ms. Munn advised Christmas lights have been placed along the roof line of Town Hall and the tree on the corner has lights and decorations thanks to Mayor Janci, J.D. Bradshaw and John Burton.

- Mayor Janci advised the Christmas theme in the store front across from Town Hall was decorated by Joyce, David Shields and Cathy Janci and that lights were placed on the roof line of the building as well as John Carr's Kayak sign.

**G. 911 System** – Ms. Weeks advised this is still being worked on.

**H. Seaside Park** – Mayor Janci discussed the Christmas Tree Lighting and Caroling which was held December 4<sup>th</sup> with Santa Clause coming to Town. This event will now be held on the first Friday night in

December starting at 6:00 p.m. and ending at 8:00 p.m. Advertising was also mentioned by having an announcement on WESR.

**I. Delinquent Town Real Estate Taxes, Vehicle & Golf Cart Tags** – Mayor Janci advised no one is delinquent until after December 7<sup>th</sup>. Will be reviewed at the next meeting.

**J. Planning Commission** – Aileen Joeckel advised

- The Public Hearing for the Town Comprehensive Plan will be on February 9, 2016 at our regularly scheduled meeting. Ms. Weeks is to place a Notice of the Public Hearing on two consecutive weeks prior to February 9<sup>th</sup>. It was also suggested the Notice be placed on the Town's Facebook page.
- John Joeckel discussed two ordinances that should be updated; 1. Ordinance to control animal waste with the Town increasing penalties for 1<sup>st</sup> offense \$25, 2<sup>nd</sup> \$50 and 3<sup>rd</sup> \$100 and, 2. Business Licenses where the Town could revoke or rescind a license for non-payment of Town Taxes, etc. Mr. Joeckel will draw up revised ordinances for review by council.
- Mayor Janci spoke of two issues that have come up regarding zoning that he will be addressing with the residents in question.

**K. Virginia Hazard Mitigation Plan** – John Joeckel advised

- At the monthly meeting discussed was the anticipated use of computer generated models to achieve an idea of damages to Towns and the County from Hurricanes. It will show high intensity improbable to mid-intensity and low intensity most probable storm surge and wind damage.

**L. Tourism/Business** – Aileen Joeckel advised

- Wanting some additions made to the Tourism Website. Kirk Mariner has given the Town permission to use his book on walking tours but it needs to conform to a PDF file. Ms. Joeckel is hoping to have both the Tourism and Town sites up for review by council in the near future.
- Mayor Janci wants to be sure the websites can be accessed by putting in sport fishing or flounder and coming up with Wachapreague.
- Ms. Joeckel has spoken with someone from the Crop Production business to see about renting some space for the Town billboard but she has not heard back from them.
- Ms. Joeckel has spoken with an artist who has high resolution pictures of all fish who will allow us to use the PDF file for the Waystation signs at the Marina.

**M. Appointments** – Aileen Joeckel discussed the Board of Zoning Appeals and the need to have 5 people on board. The Board only meets when there is a conflict. Ms. Joeckel asked if Bill Blaine might be interested and Mayor Janci said he would speak with him. Also a consideration would be Charles, Lisa Sedjat's boyfriend. Due to Jackie Zang stepping down from the Planning Commission Lisa Sedjat has said she would take her place.

**N. Town Property –Survey** – Mayor Janci advised speaking with the surveyor and requested he use his best professional judgment in his most defensible position to mark the boundaries. If any neighboring properties should have a dispute then they will have to survey their property. Mayor Janci has informed Chip Turlington, a farmer who has used a portion of this land in the past, that the Town now owns it so should he wish to use it in the future he will need to speak with someone on council. Mayor Janci suggested putting up a gate at the main driveway to block it or at least show ownership. No decision was made.

**O. Broadband Service and Communications Tower** – John Joeckel advised Neubeam has sent literature to all residents in Town. Neubeam will be holding a meeting at the Wachapreague Fire Station Thursday evening to answer any questions. To date, Mr. Joeckel has not heard back from Eastern Shore Communications.

**P. Floodplain Administrator/CRS Coordinator** – Mayor Janci advised nothing new to report. We still have not heard from Christina Groves.

**VII. EXECUTIVE CLOSED SESSION** – Jeanette Sturgis made a Motion pursuant to Virginia Code Section 2.2-3711.A.1 for council to meet in closed session to discuss personnel matters and Town Council Meeting schedule for January, 2016 and John Joeckel seconded it. A Roll Call Vote was taken and passed unanimously.

**VIII. RECONVENE OPEN MEETING** – Bonnie Munn made a Motion to Reconvene Open Meeting and Stuart Bell seconded the Motion. A Roll Call Vote was taken and passed unanimously.

**IX. Christmas Bonus** – Stuart Bell made a Motion to pay a Christmas bonus to Town employees and Bonnie Munn seconded the Motion. There being no further discussion the motion was voted upon and passed unanimously.

**X. NO JANUARY MEETING** – John Joeckel made a motion to not have a meeting in January, 2016 and Bonnie Munn seconded the motion. There being no further discussion the motion was voted upon and passed unanimously.

**XI. NEW BUSINESS** – John Joeckel discussed

- The Change of Command Ceremony by the U.S. Coast Guard to be held Friday at Seaside Park. The Town has had two commemorative glasses made that were etched with the logo “Little City By The Sea” Town of Wachapreague and the other one “Senior Chief Charles R. Gordon” with the Coast Guard emblem to be presented to Chief Gordon. Mr. Joeckel went on to say Chief Gordon has done a lot personally for him and has been a good advocate for the Town by working with the Army Corps. Of Engineers, Dredging, Aids to Navigation, just to name a few.
- Mr. Joeckel discussed the Resolutions, one for signing by all council is the Resolution of Recognition: Volunteers of the Year, Vernon & Catherine Bell. Two additional Resolutions will be prepared by Mr. Joeckel for Darryl Matthews for his \$700 donation for a Waystation Sign at the Town Marina and Cathy Janci for all of her time and dedication in the creation of the Christmas Ornament for the Governor’s Mansion and the Independence Quilt she made with all proceeds going to Seaside Park.

**XI. ANNOUNCEMENTS** –

- Mayor Janci announced that for the next three to four months his appearance will be very limited as he has a project he will be working on in Chesapeake.
- Stuart Bell requested council get together at the Island House Restaurant with spouses, each to pay for their own fare, for a Christmas gathering together. To accommodate everyone’s schedule Friday, December 18<sup>th</sup> after 7:00 p.m. was agreed to. Stuart Bell is to make the reservation.

**XIII. ADJOURNMENT** – Aileen Joeckel made a motion to adjourn the meeting and Bonnie Munn seconded the motion. The motion was voted upon and passed unanimously. The meeting was adjourned at 8:15 p.m.

CBW  
12/8/15

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MAYOR

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TOWN CLERK